



Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of South Windsor, a Sustainable CT bronze certified applicant.

South Windsor was certified on October 03, 2018 with 345 points. Listed below is information regarding South Windsor's Sustainable CT efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable CT contact for South Windsor is:

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Actions Implemented

Each approved action and supporting documentation for which South Windsor was approved for in 2018 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

1. Thriving Local Economies

1.6 Participate in and Promote the C-PACE Program

5 Points

Program Summary: 1.6.1 Signed Resolution and agreement; website posting information; participating municipalities 1.6.3 C Pace Projects and Green Bank Email

EXCEL: [C-PACE PROJECTS](#)

PDF: [GREEN BANK EMAIL C PACE PROGRAM](#)

PDF: [SOUTH WINDSOR CSPACE AGREEMENT FULLY EXECUTED.PDF](#)

PDF: [2014_06_05_C-PACE_RESOLUTION.PDF](#)

PDF: [C-PACE WEBSITE LINK.PDF](#)

PDF: [PARTICIPATING MUNICIPALITIES.PDF](#)

2. Well-Stewarded Land and Natural Resources

2.4 Develop an Open Space Plan

15 Points

Program Summary: 2.4 1. Open Space layer with required information 2. Document of resource priorities and protection strategies (Master Plan Excerpt for Implementation, target property table, priority map, OS and PDR programs including rating criteria) 3.The entire Open Space Master Plan document and maps adopted by the South Windsor Town Council can be found through the attached website link: <https://www.southwindsor.org/open-space-task-force/pages/open-space-documents> (I have only attached the pdf of the plan not including the maps)

PDF: [3. MASTER PLAN JUNE 2010 CURRENT VERSION.PDF](#)

PDF: [2. OS MASTER PLAN EXCERPT IMPLEMENTATION.PDF](#)

PDF: [1. SW OPEN SPACE MAP 2018.PDF](#)

PDF: [2. PDR APPLICATION PACKET.PDF](#)

PDF: [2. OPEN SPACE ACQUISITION PACKET.PDF](#)

2.8 Implement Low Impact Development

25 Points

Program Summary: A. Education 2. General LID information on website below 2. LID information brochure on website below 2. Website education material website page <https://www.southwindsor.org/general-education-resources> B. Planning, Regulation, and Policy Project 1. Natural Resource Section of current POCD (adopted 2013/14) - specifically page 30-32 discuss sustainability, resource protection and LID measures with a call out box of LID concepts on page 32 2. Zoning Regulation 6.6.5 Storm Drainage

PDF: [SWPOCD_EFFECTIVE_08.18.13.PDF](#)

PDF: [2_ZONING REGULATIONS 6.6.5 STORM DRAINAGE.PDF](#)

PDF: [2_LID INFORMATIONAL BROCHURE.PDF](#)

PDF: [2_GENERAL INFORMATION LID INFORMATION.PDF](#)

PDF: [2_EDUCATION RESOURCES WEBSITE PAGE.PDF](#)

2.10 Facilitate Invasive Species Education and Management

5 Points

Program Summary: B Residential Education 1. General Information Invasive Species 1. Education Resource page <https://www.southwindsor.org/general-education-resources> 2. Healthy Community Workshop Flyer - Invasive Species Program held 3-28-18 website link: <https://swfood.wordpress.com/ongoing-projects/winter-workshop-series-2016/>

PDF: [2_HEALTH COMNITY WORKSHOPS 2018 PROGRAMS.PDF](#)

PDF: [1_EDUCATION RESOURCES WEBSITE PAGE.PDF](#)

PDF: [1_GENERAL INFORMATION INVASIVE SPECIES INFORMATION.PDF](#)

3. Vibrant and Creative Cultural Ecosystems

3.1 Map Tourism and Cultural Assets

5 Points

Program Summary: Update your profile on CTvisit.com 1. worked with CTvisit to receive a SW Town logon; updated the website with current information. 2. link to the CTvisit website from the Town's website under other useful links at :<https://www.southwindsor.org/our-town/pages/useful-websites> including the Ctvisit website for Wood Memorial Library <http://www.ctvisit.com/listings/wood-memorial-library> 3. Partnership letter from Wood Memorial Library as they are active participants on CTvisit and regularly update their site

PDF: [3.1.2 WOOD MEMORIAL LIBRARY PARTNERSHIP.PDF](#)

3.2 Support Arts and Creative Culture

10 Points

Program Summary: 3.2.1. Poet Laureate Resolution 3.2.2 Marketing material 3.2.2 South Windsor Public Library - Wood Memorial Library samples 3.2.2 Partnership Letter form Wood Memorial Library 3.2.3 Town Budget to the Wood Memorial Library 3.2.3 Mission Statement from Wood Memorial Library.

PDF: [3.2.2 MARKETING MATERIAL FOR ARTS AND CULTURE.PDF](#)

PDF: [3.2.3 WOOD MEMORIAL LIBRARY BUDGET.PDF](#)

PDF: [3.2.1 POET LAUREATE RESOLUTION.PDF](#)

PDF: [3.2.3 WOOD MEMORIAL LIBRARY BUDGET.PDF](#)

PDF: [3.2.2 WOOD MEMORIAL LIBRARY PARTNERSHIP.PDF](#)

PDF: [3.2.2 S W PUBLIC LIBRARY - WOOD MEMORIAL SAMPLES.PDF](#)

4. Dynamic and Resilient Planning

4.2 Adapt Permitting Process to Promote Sustainable Development

5 Points

Program Summary: FROM JANE: I think this looks good but I have flagged it for Jessica who is going to double check that this will count.

PDF: [4.2.4 COMMERCIAL-INDUSTRIAL DEVELOPERS GUIDE.PDF](#)

4.3 Develop Agriculture-Friendly Practices

25 Points

Program Summary: From Jane: Everything looks good! I might re-upload these with the sub-action numbers in them. Just to confirm before I re-upload these documents: 2. farm leases.xls- Action 4.3.2 3. Purchase of Development Rights Policy Adopted 7-20-16- Action 4.3.3 5. The open space subdivision regs-Action 4.3.5 5. Open Space Zoning Regulations.pdf- Action 4.3.5 6. Zoning - Farmside Stand.pdf- Action 4.3.6 6. Zoning - Home Animal Agriculture 7. Open Space fund 8. Zoning - Agri-tourism.pdf- Action 4.3.8 6. Zoning - Home Animal Agriculture - Action 4.3.6

EXCEL: [2. FARM LEASES.XLS](#)

PDF: [3. PURCHASE OF DEVELOPMENT RIGHTS POLICY ADOPTED 7-20-16.PDF](#)

PDF: [5. OPEN SPACE - SUBDIVISION REGS.PDF](#)

PDF: [5. OPEN SPACE ZONING REGULATIONS.PDF](#)

PDF: [6. ZONING - FARMSIDE STAND.PDF](#)

PDF: [8. ZONING - AGRI-TOURISM.PDF](#)

PDF: [6.ZONING - HOME ANIMAL AGRICULTURE.PDF](#)

PDF: [7. OPEN SPACE FUND.PDF](#)

4.5 Inventory and Assess Historic Resources

5 Points

Program Summary: CLG letter for South Windsor

PDF: [CLG ACCEPTANCE LETTER.PDF](#)

5. Clean and Diverse Transportation Systems and Choices

5.1 Implement Complete Streets

85 Points

Program Summary: Submission for Complete Streets includes: 2 Training Certificate 3 Complete Street Ordinance - a. Resolution, Ordinance b. Distribution via Email notice, Local Road Safety Committee/website 1) Agenda - ongoing agenda item attended by Public Works, Engineering, police Services, Town Garage, School representative, Planning, Recreation c.link to Complete Streets policy on website:

https://www.southwindsor.org/sites/southwindsorct/files/uploads/complete_street_policy_adopted_7-20-16.pdf 5.1.5 Complete Streets Summary - Four Project (15 points each) 1. SW Buckland Road Sidewalk Project (note credit can be given for projects in design phase - this is going into construction this fall) 2. Orchard Hill Elementary School safety improvements 3. Avery St Road Reconstruction Projects 4. Regional Bus Shelters 5.1.5 South Windsor Walk and Wheelways projects (an extra 15 point project in case one of the previous four is rejected!)

PDF: [2. CERTIFICATE DESIGNING FOR PED SAFETY 2018.PDF](#)

PDF: [3. A COMPLETE STREETS RESOLUTION AND POLICY.PDF](#)

PDF: [3.B LOCAL ROAD SAFETY COMMITTEE AGENDA.PDF](#)

PDF: [5.1.5 COMPLETE STREETS SUMMARY - FOUR PROJECTS.PDF](#)

PDF: [5.1.5 SOUTH WINDSOR WALK AND WHEELWAYS PROJECTS.PDF](#)

5.2 Promote Effective Parking Management

20 Points

Program Summary: 2. Regulatory actions Attached are several zoning regulations that promote parking reductions so that unnecessary parking is created and shared parking is encouraged. Section 6.4.9.A and 6.4.9.c allow developers to bank land and maintain landscaped areas that can be converted to parking if future demands require the parking and/or reduce the number of spaces required. These provision have been used many times resulting in less parking being built. A recent example has been provided (Effective Parking Management example) Section 5.6.9. Access and Parking, subsection c Parking (within South Windsor Center zone) offers a blended rate of parking and allows the Commission to reduce parking even more when demonstrated that it is not needed based on uses proposed. Section 6.4 Parking and access - Off street Parking and Loading Requirements is attached as reference to what parking minimums would be required under conventional developments,

PDF: [2. SWCENTERZONINGREGS SECTION 5.6.9..PDF](#)

PDF: [2. ZONING REGS - SECTION 6.4.9.A AND 6.4.9.C.PDF](#)

PDF: [2. EFFECTIVE PARKING MANAGEMENT EXAMPLE.PDF](#)

PDF: [2. SECTION 6.4 PARKING AND ACCESS - OFF STREET PARKING AND LOADING REQUIREMENT.PDF](#)

5.5 Promote Public Transit and Other Mobility Strategies

20 Points

Program Summary: 1. Mass Transit Outreach Materials 3. Hartford Transit Study participation explanation; Hartford Study Summary; Kick off minutes showing attendance. The entirety of the study and other materials can be found at: <http://crcog.org/2016/05/comprehensive-transit-service-analysis/> 3. Signed partnership letter with CRCOG

PDF: [1. MASS TRANSIT COMMISSION OUTREACH.PDF](#)

PDF: [3. HARTFORD TRANSIT STUDY PARTICIPATION.PDF](#)

PDF: [3. HARTFORD-EX-SUMMARY APRIL 2017.PDF](#)

PDF: [3. KICK-OFF-MEETING-SUMMARY - MICHELE LIPE ATTENDANCE.PDF](#)

PDF: [3. SIGNEDPARTNERSHIPLETTER-CRCOG.PDF](#)

6. Efficient Physical Infrastructure and Operations

6.1 Benchmark and Track Energy Use

10 Points

Program Summary: 6.1 . Municipal Resolution 6.1.b.1 Steve Wagner, the Energy Committee Chair, has submitted all the required data through the SCT Portfolio Manager data link on line. This data has been submitted for the public buildings as well as the sewer treatment plant.

PDF: [2015 06 01 MUNICIPAL BENCHMARKING RESOLUTION.PDF](#)

6.7 Install Efficient Street Lights

5 Points

Program Summary: Copy of all required elements in this document.

PDF: [STREET LIGHT DOC 6.7.PDF](#)

6.8 Implement a Community Energy Campaign

10 Points

Program Summary: 6.8 Community Energy Campaign - describes the different campaigns and how they were conducted 6.8 Energize 2014 supporting documentation - includes · 2014 06 02 Energize Resolution for the Town Council Resolution authorizing the program · 2014 07 18 Energize South Windsor Meet and Greet for a press release announcing the event. · 2014 10 22 Energize Press Release for the press release for the program. · 2014 Energize Insulation Flyer for a typical flyer used during the program. · 2015 09 14 Clean Energy Communities Award for our award and confirmation by Eversource of our participation in Energize CT and Solarize CT. 6.8 Solarize 2014-15 supporting documentation - includes · 2014 07 07 Solarize Council Resolution for the Town Council Resolution authorizing Solarize South Windsor. · 2015 Solarize Letter to Homeowners for the letter announcing the program to residents. · 2015 Solarize South Windsor February workshop flyer for a typical flyer. · 2015 01 17 Solarize South Windsor Solar Tour Event Advisory for the announcement of our tour of homes with existing solar PV. · 2015 09 14 Clean Energy Communities Award for our award and confirmation by Eversource of our participation in Energize CT and Solarize CT. · 2015 09 14 Clean Energy Communities Award for our award and confirmation by Eversource of our participation in Energize CT and Solarize CT. 6.8 OEEB 2016 supporting documentation - includes: · OEEB Letter to Businesses 1969_001 for the letter sent to each small business in town. · Energy Committee Minutes 3-21-17 Exhibit B for the press release for the program. As far as we know, it did not lead to newspaper stories. · OEEB Results Email and its attachment, "OEEB South Windsor Report.docx," for a report on the program from OEEB. 6.8 Solarize 2017 supporting documentation - includes · 2017 02 06 Council Solarize Resolution for the authorizing resolution. · 2017 04 18 Solarize Letter to Ambassadors for the letter inviting then current solar home PV owners to a meeting asking for their help. · 2017 05 11 Solarize Letter to Homeowners for the letter inviting homeowners to the first workshop. · 2017 Solarize South Windsor yard sign 2017 for the yard sign. Note that the committee applied for sign permits for all locations. Four of the signs were 4' by 4' and placed at major town facilities. Small yard signs were placed at various athletic fields, parks and open 7 space locations. Several of the ambassadors also took signs. Note that schools in our town do not allow signs of any type and will remove them. · 2017 05 11 Solarize Flyer (typical) for a typical workshop flyer. Flyers were placed in Town Hall, the library, the Community Center and at local businesses. Flyers were updated as the workshops passed and new dates were announced. · 2017 05 27 Solarize Farmers Market Application for our application to attend all the South Windsor Farmers Markets. The vendor set up and staffed the booths with committee members in attendance and providing backup many days. · 2017 04 (April) Senior Connections, page 7, for a notice in the town's senior newsletter. Notices were included in later editions as well. · 2017 08 01 Solarize workshop flyer for a later flyer. · 2017 10 04 Solarize Final Bi-weekly Call for our final statistics and confirmation of our participation from Solarize CT's project manager. · 2017 12 06 Solarize SEEDS email for our invitation to be interviewed by a Yale University program.

PDF: [6.8 ENERGIZE 2014 SUPPORTING DOCUMENTATION.PDF](#)

PDF: [6.8 SOLARIZE 2014-15 SUPPORTING DOCUMENTATION.PDF](#)

PDF: [6.8 OEEB 2016 SUPPORTING DOCUMENTATION.PDF](#)

PDF: [6.8 SOLARIZE 2017 SUPPORTING DOCUMENTATION.PDF](#)

PDF: [6.8 COMMUNITY ENERGY CAMPAIGNS.PDF](#)

PDF: [6.8 COMMUNITY ENERGY CAMPAIGNS \(SIGNATURE PAGE\).PDF](#)

7. Strategic and Inclusive Public Services

7.1 Hold a Sustainability Event

5 Points

Program Summary: 7.1 Sustainable Event 7.1. Sustainable Partner Letter 1. Food Waste Program Summary

PDF: [7.1 FOOD WASTE PARTNERSHIP LETTER.PDF](#)

PDF: [1. FOOD WASTE PROGRAM SUMMARY.PDF](#)

PDF: [2. INTERNATIONAL DAY AT THE FARMERS PROGRAM SUMMARY.PDF](#)

PDF: [INTERNATIONAL DAY AT THE FARMERS MARKET.PDF](#)

7.3 Train Municipal Commissions

5 Points

Program Summary:

PDF: [MUNICIPAL COMMISSIONER TRAINING.PDF](#)

7.4 Encourage Healthy and Sustainable Food Networks

20 Points

Program Summary: 1. a. Copy of South Windsor Food Alliance Master Plan b. Committee Members
c. Recent meeting minutes

PDF: [SW FOOD ALLIANCE-MASTER PLAN.PDF](#)

PDF: [MEMBERSHIP OF THE SW FOOD ALLIANCE.PDF](#)

PDF: [SWFA-MINUTES SUMMER-18.PDF](#)

7.7 Recycle Additional Materials and Compost Organics

30 Points

Program Summary: 1. SW Solid Waste Ordinance Section IV Recyclable Materials Program 1. Promotion recycling flyer (2 docs -web based and handout) Additional Materials Recycled 2 and 3. Electronic and Hazardous Waste recycling programs/flyer. The Hazardous waste collection includes the recycling of PAINT 4. Textile recycling program and Baysate contract

PDF: [1. S W SOLID WASTE ORDINANCE.PDF](#)

PDF: [2. AND 3. ELECTRONICS-HAZARDOUS WASTE RECYCLING.PDF](#)

PDF: [1. RECYCLING EDUCATIONAL MATERIALS.PDF](#)

PDF: [4. TEXTILE RECYCLING AND CONTRACT.PDF](#)

PDF: [1. RECYCLING FLYER.PDF](#)

8. Healthy, Efficient and Diverse Housing

8.1 Design and Implement a Housing Needs Assessment

10 Points

Program Summary: 8.1. 1 Housing Profile 1. Partnership for Strong Communities profile 2. Housing data profile assessment (worksheet #2) 3. PZC agenda 7/24/18 and minutes 7/24/18

PDF: [1. PSC 2018HSGPROFILE SOUTH WINDSOR.PDF](#)

PDF: [1. HOUSING DATA PROFILE ANALYSIS 2018 DRAFT.PDF](#)

PDF: [1. PZC 7-24-18 - ITEM 7.PDF](#)

PDF: [1. 07-24-18 PZC MINUTES- ITEM 7.PDF](#)

9. Inclusive and Equitable Community Impacts

9.1 Optimize for Equity

10 Points

Program Summary: 9.1 International Farmers Market Sustainability Event - Equity statement 9.1 International Day Farmers Market flyer

PDF: [9.1 INTERNATIONAL FARMER MARKET SUTAINABLE EVENT- EQUITY STATEMENT.PDF](#)

PDF: [INTERNATIONAL DAY AT THE FARMERS MARKET.PDF](#)

10. Innovation Action

10.1 Implement Your Own Sustainability Action

15 Points

Program Summary: Overview of 4th Grade Bike Educational Program - This program was originally developed by the Town of South Windsor through the original Safe Routes to School Program. It has grown bigger and better every year and become a model program for other schools/communities in the region and state.

PDF: [4THGRADEBIKEPROGRAM.PPTX.PDF](#)