



Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Old Saybrook, a Sustainable CT silver certified applicant.

Old Saybrook was certified on September 29, 2023 with 940 points. Listed below is information regarding Old Saybrook's Sustainable CT efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable CT contact for Old Saybrook is:

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Actions Implemented

Each approved action and supporting documentation for which Old Saybrook was approved for in 2023 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Old Saybrook, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact info@sustainablect.org with specific questions.

1. Inclusive and Equitable Community Impacts

1.1 Optimize for Equity – REQUIRED for All Certification Levels

40 Points

Approved Information: 1.1 Optimize for Equity (40 points)

Supporting Documentation:

PDF: [1.1 EQUITY TOOLKIT_4.2.12 MURAL_2023](#)

WORD: [1.1 EQUITY TOOLKIT_2.3.1 MAIN ST INVENTORY](#)

PDF: [1.1 MURAL FEEDBACK AND BACKGROUND_2023](#)

WORD: [1.1 EQUITY TOOLKIT_5.1.1c_POCD OUTREACH](#)

WORD: [SSHD_2023 SUBMISSION.DOCX](#)

Documentation Details: 1.1 Mural Feedback and Background includes community feedback and news articles about the mural project. 1.1 Main St Inventory_Tool kit writeup_All documents referenced are in 2.3.1 1.1 PoCD Outreach_Tool kit writeup_All documents referenced are in 5.1.1c 1.1 Social Services Help Days_Tool kit writeup_All documents referenced are in 13.1.

Partners: 1.1: None.

Additional Information: 1.1 Social Services Help Days have been taking place since 2012, providing an accessible, community-supported "one-stop-shop" for social services and other programs for those in need of assistance.

1.2 Participate in Equity Training – REQUIRED for Gold Certification

10 Points

Approved Information: 1.2.1: Attend in Equity Training (10 points)

Supporting Documentation:

PDF: [1.2.1 EQUITY TRAINING](#)

PDF: [1.2.2 MUNICIPAL STAFF EQUITY TRAINING](#)

Documentation Details: 1.2.1_The attached page lists the town representatives that participated in the Sustainable CT Equity training in 2022. 1.2.2_Overview of equity training held in March 2021.

Partners: 1.2.1 (Equity Training): Sustainable CT sponsored the training that Old Saybrook municipal representatives attended.

Additional Information: The First Selectman, the Acton Public Library Director, and a Sustainability team/Planning Commission member all attended three sessions of Sustainable CT Equity Training in the summer of 2022.

1.3 Develop and Adopt a Statement on Equity – REQUIRED for Gold Certification

15 Points

Approved Information: 1.3.1.: Develop and Adopt a Statement on Equity (15 points)

Supporting Documentation:

PDF: [EQUITY STATEMENT RESOLUTION](#)

PDF: [BOS MEETING MINUTES](#)

PDF: [EQUITY STATEMENT PR](#)

Documentation Details: 1.3_The BOS meeting minutes (highlighted on page 3) shows that the Town of Old Saybrook Board of Selectmen adopted the Equity Resolution at the October 27, 2020 meeting.. 1.3_Equity Statement PR shows some of the promotion and outreach that was done by the town's Democratic Committee. 1.3_Equity Resolution

Partners: 1.3.1 None

Additional Information: The Board of Selectmen adopted an Equity Resolution on October 27, 2020.

2. Thriving Local Economies

2.1 Support Redevelopment of Brownfield Sites

50 Points

Approved Information: 2.1.1: Create a municipal or regional brownfield inventory (15 points) 2.1.2: Create a map of brownfield sites within your community (5 points) 2.1.5: Collect additional information for one or more priority sites (20 points) 2.1.7: Communicate and actively market brownfield redevelopment opportunities (10 points).

Supporting Documentation:

PDF: [2.1.6_REUSE_OPTIONS_MARINERSWAY_2023](#)

WORD: [2.1.2_91_SHEFFIELD_REDEVELOPMENT_PROCESS_2023](#)

WORD: [2.1.4_ADDITIONAL_INFORMATION_2023](#)

WORD: [2.1.4_91_SHEFFIELD_REPORT_2023](#)

PDF: [2.1.4_1_WILLIAMS_REPORT_2023](#)

EXCEL: [2.1.1_BROWNFIELD_INVENTORY_2023](#)

PDF: [2.1.2_91_SHEFFIELD_NEIGHBOR_LETTERS](#)

PDF: [2.1.6_MARINER'S_WAY_BROWNFIELD_ADVERTISING_2023](#)

PDF: [2.1.7_JACOBSON_COMMENTS_2023](#)

PDF: [2.1.7_CLOUTIER&CASSELLA_REMEDIATION_COMPLETE](#)

PDF: [2.1.7_JAVCO_DESCRIPTION_OF_WORK_2023](#)

IMAGE: [2.1.1_BROWNFIELDS_MAP_2023](#)

IMAGE: [2.1.7_FINISHED_PARKING_LOT_2023](#)

PDF: [2.1.7_ZCMINUTES_2023](#)

Documentation Details: 2.1.1_Updated Brownfield Inventory 2.1.2_Updated Brownfield Map. Green Flags represent brownfields. 2.1.3_Outline of redevelopment process for 91_Sheffield 2.1.5_Materials of Assessment for 91_Sheffield and 1_Williams_Additional Materials (write-up of the projects), 2 reports. 2.1.6_Mariner's Way Plan_Reuse options on pgs. i-vi 2.1.7_Mariner's Way Advertising_Website update 2.1.8_Remediation of 1_Williams_ZCminutes (approval of remediation), JAVCO description of work, Jacobson comments (town engineer's recommendations), Cloutier & Cassella (acknowledgement of Completion of work), Finished parking lot (pictures of finished work).

Partners: No partners were used in this action.

Additional Information: 2.1.7 The Town continues to actively market the brownfields area known as Mariner's Way both online and through direct marketing of current information to potential developers.

2.3 Inventory and Promote Local Products and Services

15 Points

Approved Information: 2.3.1a Develop and distribute an inventory of local business options, inventory only (5 points) 2.3.2 Develop, implement and maintain an ongoing 'buy local' campaign (10 points)

Supporting Documentation:

PDF: [2.3.1.A CHAMBER BUSINESS INVENTORY GUIDE](#)

PDF: [2.3.1.A LOCAL BUSINESS INVENTORY](#)

PDF: [2.3.1.B SPECIAL BUSINESS DESIGNATIONS](#)

PDF: [2.3.1.B RAC FARM INVENTORY](#)

PDF: [2.3.1.B CHAMBER BUSINESS GUIDE SCREENSHOTS](#)

PDF: [2.3.2 BUY LOCAL WORKSHEET](#)

PDF: [2.3.2 \\$AYBUCKS PROMO](#)

PDF: [2.3.2 TOWN FUNDS FOR \\$AYBUCKS](#)

EXCEL: [2.3.1 MAIN ST BUSINESS INVENTORY](#)

PDF: [2.3.1A. EDC_20230413](#)

PDF: [2.3.1 EDC_20230511](#)

WORD: [2.3.1 BUSINESS INVENTORY WRITE-UP](#)

Documentation Details: 2.3.1 Main St Business Inventory write-up. An overview with background on the inventory. 2.3.1 Edc minutes. Meeting minutes from the 5/11/23 & 4/13/23 meetings referenced in the write-up. 2.3.1.a The Chamber Business Inventory Guide includes a link to the entire guidebook which is available online and in print. 2.3.1.a The Local Business Inventory is a compilation of pages that shows a sample of the local business inventory on page 3 and a sample of the restaurant inventory on page 2. 2.3.1.b Special Business Designations contains links to the special restaurant and farm inventories. 2.3.1.b RAC Farm inventory is a screenshot of the "Know Your Farmers" web page showing the farm inventory. 2.3.1.b The Chamber Business Guide Screenshots shows the guide posted on the Town website and the Chamber of Commerce website. 2.3.1b Main St Inventory has built on the previous inventory distinctions and expanded the categories to include women owned, minority owned, veteran owned, and if the business is in a historic building. 2.3.2 The \$aybucks promo includes several screenshots from the Chamber website, emails and social media, and articles from the Chamber guide and the local newspaper, all from 2021-2022. 2.3.2 BOS meeting minutes document the Town's significant financial support for \$aybucks program to support local businesses.

Partners: 2.3.1 (Special designation farm business inventory) The Town of Old Saybrook is a member of the Lower CT River Valley Council of Governments (RiverCOG), of which the RiverCOG Regional Agriculture Council is a part. The RAC developed the Knowyourfarmers.org website to help regional farmers advertise their products and services. 2.3.1 (Local business inventory and special designation restaurant business inventory) The Town of Old Saybrook supports the Old Saybrook Chamber of Commerce in many ways. The Town leases a building on Main St. to the Chamber at a reduced rate and covers all of the maintenance and upkeep for the building and property. Space at other Town facilities is made available at no cost for Chamber meetings and events. The Town sponsors and promotes the Chamber's events and efforts, and works closely with the Chamber to attract and welcome new businesses to Town. 2.3.2 (Buy Local Campaign) The Town again partnered with the Chamber of Commerce to implement this action (see above).

2.4 Provide Resources and Supports to Local Businesses

15 Points

Approved Information: 2.4.1 Host one or more business roundtables (5 points) 2.4.2 Create a local business support entity (5 points) 2.4.3: Invite businesses to participate in at least three events to build community recognition (5 points)

Supporting Documentation:

WORD: [2.4.1 BUSINESS ROUNDTABLE WORKSHEET_2023](#)

WORD: [2.4.2 BUSINESS SUPPORT ENTITY_EDC & COC_2023](#)

WORD: [2.4.3 BUSINESS RECOGNITION EVENTS_WRITEUP_2023](#)

WORD: [2.4.1 BUSINESS ROUNDTABLE PROMO_2023](#)

PDF: [2.4.3 BUSINESS RECOGNITION EVENTS DOCUMENTATION_2023](#)

Documentation Details: 2.4.1_ Worksheet and documentation of events on Chamber of Commerce website. 2.4.2_ Writeup of Economic Development Department and the Chamber of Commerce 2.4.3_ Writeup of events and documentation of a Zip06 article

Partners: 2.4.1, 2.4.2 and 2.4.3: For Chamber of Commerce sponsored events: The Town partners with the Old Saybrook Chamber of Commerce. The Old Saybrook Chamber of Commerce's mission is to support local businesses and civic and not-for-profit organizations in order to advance the economic vitality and quality of life in the Old Saybrook area. Support services include regular workshops and discussions to help businesses succeed and grow, events to attract consumers to the area, extensive marketing efforts and more. The Town is a member and supporter of the Chamber of Commerce and supports the Chamber in several ways. The Chamber is located on town-owned property at a prime Main Street location which is leased to the Chamber at a reduced rate, including maintenance and upkeep. Space is available for the Chamber's use at other town facilities at no charge. The town's Economic Development office and Economic Development Commission work closely with the Chamber to sponsor, promote and partner on events and efforts to support local businesses, and to attract new businesses to the town.

Additional Information: None

3. Well-Stewarded Land and Natural Resources

3.1 Provide Watershed Education

15 Points

Approved Information: 3.1.1a - Sponsor or host a watershed education program (5 points); 3.1.1b -Implement and maintain a signage program that highlights key watershed issues (5 points); 3.1.1c. Promote and encourage residents and business owners to take a watershed health pledge. (5 points)

Supporting Documentation:

PDF: [3.1.1C. WATERSHED HEALTH PLEDGE 2023](#)

PDF: [3.1.1B RAIN GARDEN SIGNS MAIN ST & INGHAM HILL](#)

PDF: [3.1.1.A.WATERSHEDEDUCATION SCREENSHOT 2023](#)

PDF: [3.1.1C WATERSHED HEALTH PLEDGE DISTRIBUTION 2023](#)

PDF: [3.1.1 WATERSHED EDUCATION OVERVIEW 2023](#)

PDF: [3.1.1.A. WATERSHED EDUCATION STORMSEWERS 2023](#)

PDF: [3.1.1.A.WATERSHEDEDUCATION STORMWATERFRIENDLYLAWNCARE 2023](#)

PDF: [3.1.1.A.WATERSHEDEDUCATION RISTORMWATERSOLUTIONS 2023](#)

Documentation Details: 3.1.1_Overview of educational materials available on the website and in town hall.
3.1.1a_examples of materials 3.1.1b_signage for rain gardens 3.1.1c_Watershed health pledge

Partners: 3.1.1. (Watershed Education) None.

Additional Information: 3.1.1a. The Town has for years been providing watershed health education resource materials on its website- <https://www.oldsaybrookct.gov/land-use-department/pages/stormwater-management> -and in print at Town Hall, and continues add new materials. Since our last certification, the Town posted "Storm Sewers", a citizen's guide to non-point source pollution; "Is Your Yard A Sponge?", a guide to reducing runoff; "Is Your Lawn Care Stormwater-Friendly?", a guide to greener lawn care; and RI Dept. of Environmental Management's "Around the Yard" guide to storm water solutions; 3.1.1b. The Conservation Commission and Land Use Department worked together to create rain garden education signs which were installed at town properties featuring these LID projects. 3.1.1c. The Old Saybrook Conservation Commission created, publicized and distributed a watershed health pledge at Town Hall, on the town website at https://www.oldsaybrookct.gov/sites/g/files/vyhlif3626/f/uploads/watershed_health_pledge_0.jpg , on social media and in its newsletter. It will continue to be posted and distributed at CC events,

3.3 Engage in Watershed Protection and Restoration

15 Points

Approved Information: 3.3.1: Complete a watershed protection and restoration priority project (15 points).

Supporting Documentation:

WORD: [3.3.1_PNR SEPTIC SYSTEM_WRITEUP_2023](#)

PDF: [3.3.1_PNR SEPTIC SYSTEM ARTICLE_2023](#)

PDF: [3.3.1_PNR SEPTIC SYSTEM INSTALL PHOTOS_2023](#)

PDF: [3.3.2_GATEWAY REGULATIONS FINAL_2023](#)

WORD: [3.3.2_GATEWAY REGULATIONS CHANGE_DRAFT WITH CHANGES MARKED_2023](#)

PDF: [3.3.2_ZC APPROVAL OF AMENDED GATEWAY REGULATIONS_2023](#)

Documentation Details: 3.3.1_Outline of the action can be found in "3.3.1_PNR Septic System_Writeup_2023" 3.3.1_Documentation of the project can be found in "3.3.1_PNR Septic System Article_2023", "3.3.1_PNR Septic System Install Photos_2023". 3.3.2_Documentation of Changes to gateway regulations are in "3.3.2_Gateway Regulations change_Draft with changes marked_2023", the highlighted sections pertain to the riparian regulations. The final draft is in "3.3.2_Gateway Regulations Final_2023", the pertinent section is on Pg 1 & 2. The Zoning Commissions approval of the regulations are in "3.3.2_ZC approval of amended Gateway Regulations_2023", the public hearing and voting are highlighted.

Partners: 3.3.1 The Town of Old Saybrook DPW and Water Pollution Control Authority collaborated with Geomatrix, LLC, a company that engineers advanced water filtration and re use technologies to protect the environment, to install an experimental GST septic system. David Potts, founder of Geomatrix, worked closely with the town on the projects. 3.3.2 The town partnered with the Gateway Commission, a regional commission to protect the CT River coastline.

3.4 Develop an Open Space Plan

60 Points

Approved Information: 3.4.1: Complete an open space inventory (10 points) 3.4.2: Prioritize resources for protection (5 points) 3.4.3: Develop an open space plan (10 points) 3.4.4a: Legally protect municipally owned open space (10 points) 3.4.4b: Increase preserved open space in your community (10 points) 3.4.4c: Improve open space parcels (5 points) 3.4.4d: Establish an open space acquisition fund (10 points)

Supporting Documentation:

PDF: [3.4.4C_GREAT CEDARS STEWARDSHIP_2023](#)

PDF: [3.4.4B_OPEN SPACE FUND_AS OF 20230623](#)

PDF: [3.4.4C_CC MINUTES_2023](#)

EXCEL: [3.4.1 OPEN SPACE INVENTORY_2023](#)

WORD: [3.4.4A_INCREASE OPEN SPACE_WRITE-UP](#)

PDF: [3.4.4A_ARTICLE ON OPEN SPACE ACQUISITION](#)

PDF: [3.4.4C_PARKINGLOTARTICLE_2023](#)

PDF: [3.4.4A_GATEWAY_MINUTES012623](#)

WORD: [3.4.3_WORKSHEET 2](#)

PDF: [3.4.4C_PMC MINUTES_2023](#)

PDF: [3.4.4A_GATEWAY_MINUTES82522](#)

PDF: [3.4.3_NATURAL RESOURCES_OLD SAYBROOK 2023-2033 POCD](#)

WORD: [3.4.4C_IMPROVEOPENSAPCEPARCELS_2023](#)

WORD: [3.4.2_WORKSHEET 1](#)

PDF: [3.4.3_NATURAL RESOURCES_OLD SAYBROOK 2023-2033 POCD](#)

Documentation Details: 3.4.1 The Town has maintained an open space inventory for decades. The Inventory was completely updated to fit into the Sustainable CT template. All parcels were verified, additional data fields were input, mistakes corrected, and missing parcels and easements added. 3.4.2 The attached worksheet details the town's priorities for natural resource protection. 3.4.3 worksheet 2 details the town's priorities for open space preservation. Natural Resources Section PoCD. 3.4.4a Legal designation of each open space parcel is on the 3.4.1 open space inventory. 3.4.4b Increase open space write-up. An overview of the acquisition and documentation. 3.4.4c The Town improved The Preserve by expanding the parking lot to accommodate an increasing number of visitors. The Conservation Commission updated the stewardship MOU for the Great Cedars Conservation Area and continues to maintain trails and more. 3.4.4d Documentation of the open space fund.

Partners: 3.4.1 (Open space inventory): None 3.4.2 (Prioritize resources for protection): None 3.4.3 (Develop an open space plan): None 3.4.4 (Protect open space): None 3.4.4b (Increase Preserved Open Space): Old Saybrook Land Trust, RiverCog, and CT River Gateway Commission

3.5 Create a Natural Resource and Wildlife Inventory

20 Points

Approved Information: 3.5.1: Develop a natural resource and wildlife (NRW) inventory (10 points) 3.5.2: Integrate your NRW into municipal planning documents (10 points)

Supporting Documentation:

PDF: [3.5.1_NRI_INVENTORY_TOWNWIDE_2023](#)

PDF: [3.5.1_NRW_INVENTORY_GREATCEDARSWEST_MAPS_2010](#)

PDF: [3.5.1_NRW_INVENTORY_GREATCEDARSWEST_REPORT_2010](#)

PDF: [3.5.2_NRW_GREATCEDARSWEST_TRAILMAPS_2011.PDF](#)

PDF: [3.5.2_NRI_MAP_ON_WEBSITE_2023](#)

IMAGE: [3.5.2_NRI_WEBSITE_2023](#)

Documentation Details: 3.5.1_NRI Inventory_NRI Map,NRW map of Cedars west, plan for Great Cedars West (reviewed by Town Planner, no changes need, still relevant), Cedars West Map. 3.5.2_Integration of NRW Maps, All NRW maps are on the town website, this includes trail maps of great cedars west and The Preserve.

Partners: No partners were used in this action.

Additional Information: 3.5.1 Map of natural resources maintained up-to-date as needed. 3.5.1 Maps for Great Cedars display soil type and topography of these locations. 3.5.1 Reports for the Great Cedars East and West Conservation Areas depict the present plant and animal life, and other resources in the area. 3.5.2 Inventories for the Great Cedars Conservation Areas influenced the proposal for a trail system and its expansion. 3.5.2 Trail maps keep park patrons on track to keep the well-being of the natural environment in check.

3.8 Implement Low Impact Development

15 Points

Approved Information: 3.8.2b: Encourage and promote LID practices in your municipal ordinances and/or regulations (15 points)

Supporting Documentation:

WORD: [3.8.2B_WORKSHEET](#)

PDF: [3.8.1.A.LID PUBLIC EDUCATION_2023](#)

PDF: [3.8.2B_REGS FOR PUBLIC IMPROVEMENT](#)

PDF: [3.8.2B_LIDREGS_SECTION51.6.5A4](#)

PDF: [3.8.2B_LIDREGS_NEIGHBORHOODPATTERN_REGSEC68.1.1](#)

PDF: [3.8.2B_SECTION_51_SITE_PLANS_1](#)

PDF: [3.8.2B_SECTION_62_ACCESS_CIRCULATION PARKING AND LOADING_2](#)

PDF: [3.8.2B_SECTION_68_NEIGHBORHOOD_PATTERN_BUILDING DESIGN_2](#)

Documentation Details: 3.8.1a. An updated screen shot of the webpage shows the stormwater management plans for the past three years, along with the updated educational materials provided. 3.8.2b. The zoning regulations included in Section 68 Neighborhood Pattern & Building Design are highlighted on pages 1-10. Low impact development regulations are found in Site Plans Section 51.6.5A4. 3.8.2b. Worksheet with documentation of Regs for Public Improvement and Zoning Regulations.

Partners: None

Additional Information: 3.8.1a. The Town provides and regularly updates LID education for homeowners, developers and contractors on its website, and participates in using the National LID Atlas as its LID info to private property owners. New educational materials posted include "Low Impact Development Ideas" a guide to environmentally-friendly development alternatives; a link to a CT NEMO's rain garden web page; CT DEEP's Resident's Guide to Rain Barrels; and "Is Your Yard a Sponge?" resident's guide to reducing runoff. Some of these materials are also on display and available in hard copy at Town Hall. 3.8.2b. The Town's Zoning Regulations encourage the implementation of LID solutions.

3.9 Manage Woodlands and Urban Forests

25 Points

Approved Information: 3.9.1: Establish a Forestry Advisory Committee (5 points) 3.9.2a: Evaluate tree cover in your municipality (10 points) 3.9.2d: Complete a Forest Management Plan (10 points)

Supporting Documentation:

PDF: [3.9.1_CONSERVATION MANAGMENT COMMITTEE ROSTER_2023](#)

WORD: [3.9.2A_WORKSHEET](#)

WORD: [3.9.3_BEST PRACTICES WRITE-UP](#)

PDF: [3.9.1_CONSERVATION MANAGMENT COMMITTEE MINUTES_20230322_2023](#)

PDF: [3.9.3_PRESERVE AD HOC_20200227](#)

PDF: [3.9.2D & 3.9.3_2022 THE PRESERVE FOREST MANAGEMENT PLAN](#)

PDF: [3.9.2C_TREE INVENTORY_PRESERVE FOREST MANAGEMENT](#)

Documentation Details: 3.9.1 Documents include the current Conservation Managment Committee roster and minutes from the March 22, 2023. 3.9.2d Forest Management Plan 2022-2032 attached. 3.9.3 Outline of Best practices implemented from the 2022-2032 Forest Management Plan, First Chapter. Corresponding documentation.

Partners: 3.9.2d_ The town worked with The Trust for Public Land, Ferrucci & Walicki, LLC, GEI Consultants, Connecticut DEEP, and The Nature Conservancy to complete the Forest Management Plan of The Preserve 2022-2032.

Additional Information: 3.9.1 The Town has participated in a long-running partnership with the Land Trust to manage the forest area within Gt. Cedars Conservation Area (1999), and its membership is now involved with an expanded committee that includes residents of adjacent towns to manage the forest within a supplemental annexation of The Preserve (2015). 3.9.3 The Forest management plan made recommendations for action items over the next ten years. The town is documenting two of these actions from the "General Property Recommendations" found on pages 95-96 of the plan.

3.10 Facilitate Invasive Species Education and Management

10 Points

Approved Information: 3.10.2 Municipal Removal of Invasive Species, (5 points) 3.10.3a and b Invasive Species Resources and Education (5 points)

Supporting Documentation:

WORD: [3.10.2A_PRESERVE INVASIVES MGMT ARTICLE 1_2023](#)

IMAGE: [3.10.3A_INVASIVE SPECIES RESOURCES_WEBSITE](#)

WORD: [3.10.2A_ERADICATION OF INVASIVES AT THE PRESERVE](#)

PDF: [3.10.2A_PRESERVE INVASIVES MGMT ARTICLE 2_2023](#)

WORD: [3.10.3_INVASIVES EDUCATION EVENT_2023](#)

Documentation Details: 3.10.2a_Invasive Maintenance at The Preserve_Eradication of invasives outlines the work, preserve invasives mgmt articles 1 & 2 document the work. 3.10.3a_Invasive Species Resources_website_Screenshot of resources available on the town website. 3.10.3b_Invasives Education Event details.

Partners: 3.10.2a_Conservation Commission & Local volunteers 3.10.3_Conservation Commission

Additional Information: 3.10.2a The Preserve Stewardship Grant Fund provided funding to protect, secure, and improve The Preserve from 2016 to present. 3.10.3a Informational guides to identifying and controlling invasive species, available on the Conservation Commission's website.

3.11 Implement Green Grounds and Maintenance Program

10 Points

Approved Information: 3.11.2.c Runoff BMP Pervious Pavement Policy Regs Code 2010 (5 points) 3.11.2.d Land Use BMP Native Planting Policy (5 points)

Supporting Documentation:

PDF: [3.11.2.C_RUNOFFBMP_PVIOUSPAVEMENTPOLICYREGSCODE_2010](#)

PDF: [3.11.2D_SECTION_63_LANDSCAPING_SCREENING_AND_BUFFERING_2023](#)

PDF: [3.11.2D_SECTION_58_GATEWAY_CONSERVATION_ZONE](#)

Documentation Details: 3.11.2c_Run Off BMP_This includes the Board of Selectmen policy, Section 62: Access, Circulation, Parking & Loading of the Zoning Regulations, and chapter 183 of the Regulations for Public Improvement. 3.11.2d_Section 63 and Section 58 are highlighted to show the pertinent information about the town's native planting policy

Partners: No partners were used in this action.

Additional Information: No additional information.

3.12 Enhance Pollinator Pathways

20 Points

Approved Information: 3.12.1: Provide education to residents and local businesses to improve pollinator habitat (5 points) 3.12.2: Create native pollinator gardens, upgrade existing gardens to be pollinator friendly (15 points) .

Supporting Documentation:

PDF: [3.12.1 POLLINATOR EDUCATION_2023](#)

PDF: [3.12.2 CREATE POLLINATOR HABITAT_2023](#)

Documentation Details: 3.12.1_Pollinator Education. Overview of the education and outreach of education. 3.12.2_Pollinator Habitat. Overview of the creation of the pollinator pathway.

Partners: 3.12.1 (pollinator education) None. 3.12.2 (create pollinator habitat) None.

3.13 Promote Dark Skies

20 Points

Approved Information: 3.13.1 Conduct Outreach and Education on Light Pollution and Dark Skies (5 points) 3.13.3: Require dark sky compliance in zoning regulations (15 points)

Supporting Documentation:

PDF: [3.13.1 LIGHT POLLUTION WEB SITE POST_2023](#)

PDF: [3.13.1 DARK SKIES PAMPHLET_2023](#)

WORD: [3.13 DARK SKIES_2023](#)

WORD: [3.13_GATEWAY_DARKSKYREGS_2023](#)

PDF: [CTEXAMINER_DARKSKIESART_2023](#)

PDF: [3.13.3 ZONING REGS LIGHTING_2023](#)

PDF: [3.13.1 DARK SKIES EVENTS ARTICLE_2023](#)

Documentation Details: 3.13.3 The Town's zoning regulations Sections 61, 62, 63 and 68 address outdoor lighting to ensure that light pollution is avoided or minimized. Relevant standards are highlighted in the attached document "3.13.3_Zoning regs_lighting_2023". 3.13.3 The Town adopted more stringent lighting standards for the Gateway Conservation Zone which can be found on pg. 8 Section 58.9 on the attached "3.13_Gateway_DarkSkyRegs_2023" document.

Partners: 3.13.1 (Light Pollution Education) None. 3.13.3 (Dark Sky Regulations) None.

4. Vibrant and Creative Cultural Ecosystems

4.1 Inventory Tourism and Cultural Assets

5 Points

Approved Information: 4.1.2 Update Your Profile on CTVisit (5 points)

Supporting Documentation:

PDF: [4.1.2 CT VISIT PROFILE UPDATE_2023](#)

Partners: 4.1.2 (Update CT Visit Profile) None.

Additional Information: 4.1.2 The Town of Old Saybrook's CTVisit profile was updated on 9/13/2021.

4.2 Support Arts and Creative Culture

30 Points

Approved Information: 4.2.1 Poet Laureate (10 points), 4.2.2 Municipal Marketing Links (5 points), 4.2.3 Dedicated Municipal Funding for the Arts (10 points), 4.2.10 Support Arts & Culture at Library (5 points), 4.2.12 Initiative Supporting Arts & Culture.

Supporting Documentation:

PDF: [4.2.12 STUDENT MURAL NEWS ARTICLE 2023](#)

PDF: [4.2.2 MUNICIPAL MARKETING ARTS & CULTURE 2023](#)

PDF: [4.2.3 DEDICATED ARTS & CULTURE FUNDING 2023](#)

PDF: [4.2.10 SUPPORT ARTS & CULTURE AT LIBRARY 2023](#)

PDF: [4.2.1 POET LAUREATE DOCS 2023](#)

PDF: [4.2.1 POET LAUREATE 2023](#)

PDF: [4.2.12 STUDENT MURAL 2023](#)

Partners: 4.2.1 (Poet Laureate) None. 4.2.2 (Arts & Culture marketing) Chamber of Commerce. The Town is a member and supporter of the Chamber of Commerce and supports the Chamber in several ways. The Chamber is located on town-owned property at a prime Main Street location which is leased to the Chamber at a reduced rate, including maintenance and upkeep. Space is available for the Chamber's use at other town facilities at no charge. The town's Economic Development office and Economic Development Commission work closely with the Chamber to sponsor, promote and partner on events and efforts to support local businesses, and to attract new businesses to the town. 4.2.3 (Dedicated arts & culture funding) None. 4.2.10 (Support arts & culture at library) None. 4.2.12 (Initiative supporting arts & creative culture) None.

Additional Information: 4.2.1 The Economic Development Director updates Old Saybrook's profile on the CT Visit website. 4.2.2 Old Saybrook actively promotes arts and cultural events on the Town's website, department websites, and links to department and Chamber of Commerce social media. The Town also permits the use of its electronic announcement signs for events sponsored by non-profit organizations free of charge. 4.2.3 Every year, Old Saybrook sets at least \$60,000 out of its town budget to fund The Kate, our local cultural arts center. An additional \$1+ million goes to Acton Library, much of which goes toward arts and culture events. 4.2.10 Old Saybrook works closely with Acton Public Library on many events. The library has a direct link to both its events calendar and its home page on the town website. The Town also promotes library events on the municipal electronic signs. 4.2.12 This mural project was initiated by a student and staff of Old Saybrook High School, involved the entire OSPS community, and was supported by the town.

5. Dynamic and Resilient Planning

5.1 Integrate Sustainability into Plan of Conservation and Development

40 Points

Approved Information: 5.1.1b Integrate sustainability concepts into POCD (40 points)

Supporting Documentation:

WORD: [5.1.1C_WRITEUP.DOCX](#)

PDF: [5.1.1C. POCD SURVEY](#)

PDF: [5.1.1C. POCD INFO FLYER](#)

PDF: [5.1.1C BOS MINUTES 5/9/23 SEEKING INPUT](#)

WORD: [5.1.1C_PCDRAFTREFERRALLETTER_STATE_REGIONAL](#)

WORD: [5.1.1C_PCDRAFTREFERRALLETTER_TOWN BOARDS](#)

PDF: [5.1.1 OLD SAYBROOK 2023-2033 POCD](#)

WORD: [5.1.1B_WORKSHEET 2](#)

WORD: [5.1.1A_WORKSHEET](#)

PDF: [5.1.1A. NATURAL HAZARD MITIGATION PLAN 2019 UPDATE](#)

PDF: [5.1.1A COASTAL RESILIENCE & ADAPTATION STUDY_COASTAL FLOOD RISK_GOAL #1](#)

PDF: [5.1.1A COASTAL RESILIENCE & ADAPTATION STUDY_ATTACHMENT 5_GOAL #4](#)

Documentation Details: Specific pages on the uploaded documents (PoCD plus addendum plans and reports) for each of the goals and concepts are referenced in Worksheets 1: 5.1.1a Worksheet 1 lists the corresponding pages of the PoCD and Natural Hazard Mitigation Plan for each goal. 5.1.1b Worksheet 2 lists the pages where documentation can be found in the uploaded PoCD Sections for Economic Development, Residential Development, Transportation and Infrastructure, and Natural Resources. 5.1.1c. Writeup and Documentation for outreach_ "Score Cards" for Implementation can be found in each of the PoCD Sections

Partners: 5.1.1a (Hazard Mitigation in PoCD) None. 5.1.1b (Sustainability Concepts in PoCD) None.

Additional Information:

5.3 Develop Agriculture-Friendly Practices

20 Points

Approved Information: 5.3.1 Ag-Friendly Practices in Zoning Regulations (20 points.)

Supporting Documentation:

PDF: [5.3.1_AGFRIENDLYPRACTICES_ZONINGREGULATIONS](#)

PDF: [5.3.1_AG PRACTICES_SECTION 27 CONSERVATION DISTRICT](#)

PDF: [5.3.5_OPEN SPACE ACQU FUND_FY 22/23](#)

Documentation Details: 5.3.1_Ag Friendly Practices_Zoning Regulations_Pertinent sections are highlighted. 5.3.5_Open Space Fund_Fund balances as of FY 22/23

Partners: The Town of Old Saybrook is a participating member of both sponsoring agencies: RiverCOG and RiverRAC.

Additional Information: 5.3.1 The Zoning Commission delegates its authority to the Planning Commission to act on any application for open space subdivision of land as a special exception. 5.3.1 The Town created a Conservation District that reflects uses solely allowed in certain areas and that are regulated in tandem with other uses throughout town. The Town exempts from permitting: sign for farm. Generally, the Town permits as-of-right: farm; farmers market (retail use); fish market primarily handling local catches; home /business occupation (garden, farm, fruit, produce and preserves); keeping of livestock/poultry; and roadside stand. The Town permits as special exception: agricultural nursery or greenhouse; private-community garden; dock, wharf, slip basin or similar landing facility for vessels or base operation engaged in processing or sale by commercial fishery or shellfishery; commercial tree cutting (forestry); commercial kennel or stable; livery, boarding stable or riding academy; and nature preserve or wildlife sanctuary. 5.3.5 The Town maintains a land acquisition fund and, as required by law, a separate fund account for fees-in-lieu of open space set-asides by the Planning Commission. There has not been a purchase on open space in the last couple of years, but the fund has been accruing interest.

5.4 Assess Climate Vulnerability

25 Points

Approved Information: 5.4.1 Perform a Climate Vulnerability Assessment (25 points)

Supporting Documentation:

WORD: [5.4.1B WORKSHEET 2](#)

PDF: [5.4.1 NATURAL HAZARD MITIGATION PLAN 2019](#)

WORD: [5.4.1A WORKSHEET 1](#)

Documentation Details: 5.4.1a_Natural Hazard Mitigation Plan_Adopted 10/2/2019, Effective through 10/1/2024, (Reviewed by the Town Planner on 6/22/23, no need to update), worksheet 1. 5.4.1b_Natural Hazard Mitigation Plan_Adopted 10/2/2019, Effective through 10/1/2024, worksheet 2 5.4.1c_Natural Hazard Mitigation Plan_Adopted 10/2/2019, Special Consideration for Vulnerable Communities

Partners: The Town supported assessment of a priority climate vulnerability with a Study of "Long Term Recovery and Land Use Resiliency through Community Flood Resilience". The Town is a member and appoints a representative to the Lower Connecticut River Valley Council of Governments, the Town subscribes for these services as a member of the regional Council of Government, the Town hosted and participated in a handful of workshops the region conducted throughout the process of the study, and the Town actively used the partner-created study in its update of the Natural Hazards Mitigation Plan.

Additional Information: The Town expanded its assessment of natural hazards to consider how climate change might add to or exacerbate the natural hazards to which the Town would typically work to reduce or avoid long-term vulnerability--drought, extreme heat, increased precipitation and flooding due to sea level rise were included in the update to the Natural Hazard Mitigation Plan. To prioritize vulnerabilities listed in the NHMP, the Town charged an ad hoc committee to identify how the secondary impacts of climate change, generally, and sea level rise, specifically, might affect Old Saybrook's environment (coastal geologic processes, coastal plan and animal communities), community (culture, public health, recreation) and economy (private residences, public infrastructure, commerce and industry). The Town gave special consideration to economic risk and vulnerable populations in: the Town Center (low and moderate income residents); the Chalker Beach community (an example of an area geographically vulnerable to the impact of extreme weather events); and owners of historic homes in need for technical and financial assistance by older, retired, single/widowed and moderate-income property owners about how to make resiliency upgrades with building materials that respect the integrity of the historic structures).

5.5 Inventory and Assess Historic Resources

50 Points

Approved Information: 5.5.1 Identify multiple priority historic assets within your community (15 points); 5.5.2 Assess viability and long-term health of historic assets (30 points) 5.5.4 Achieve "Certified Local Government" status (5 points)

Supporting Documentation:

PDF: [5.5.4_HDC_MEETING AGENDA_20230223_CLG PRESENTATION](#)

PDF: [5.5.4_CLG PRESENTATION_2023](#)

WORD: [5.5.2_HISTORIC ASSET ASSESSMENT WORKSHEET](#)

PDF: [5.5.4_HISTORICRESOURCES_CLGCERTIFICATION_20131216_OLDSAYBROOK](#)

EXCEL: [5.5.1_HISTORIC REGISTER INVENTORY_2023](#)

Documentation Details: 5.5.1_Historic Resources Inventory updated in 2023 with both State and National Registries. For 2023 the addition of flood zone and whether the structure is contributing or non-contributing to the districts. 5.5.2_Historic Asset Assessment_3 Assessments 5.5.4_CLG Certification_Certification letter, 20131216, HDC Agenda of CLG presentation, CLG presentation

Partners: The Town partnered with the Old Saybrook Historic District Commission, the CT-SHPO and the property owners.

Additional Information: 5.5.1 The Town supplements the SHPO's database of historic resources listed on the State and National Registers with in-house entries for each local historic resource inventoried since the 1930s; the Town makes these inventories available via the website of the local Historic District Commission (a NPS-CLG). 5.5.4 The National Park Service recognized Old Saybrook's Historic District Commission as having attained the status of a Certified Local Government in 2013.

5.8 Promote Cool Roofs

5 Points

Approved Information: 5.8.1: Promote Cool Roofs (5 points)

Supporting Documentation:

PDF: [5.8.1 COOL ROOFS WEB SCREENSHOT](#)

PDF: [5.8.1 COOL ROOFS INFO](#)

PDF: [5.8.1 COOL ROOFS DISPLAY](#)

Documentation Details: The attached screenshot shows cool roofs information provided to the public on the Old Saybrook Building Department's town web page. The information provided is from the US Dept of Energy. This 5-pg. info doc is also available to the public and on display at the Building Department and Land Use Office counters.

Partners: 5.8.1 (Promote Cool Roofs): None

6. Clean and Diverse Transportation Systems and Choices

6.1 Implement Complete Streets

20 Points

Approved Information: 6.1.2: Complete Streets Training (5 points), 6.1.6: Complete Streets Project Completion (15 points).

Supporting Documentation:

WORD: [6.1.3 WORKSHEET](#)

PDF: [6.1.3 SIDEWALK PLAN](#)

PDF: [6.1.6 SIDEWALK GRANT](#)

PDF: [6.1.6 CCGP 2020 GRANT SIDEWALK PLAN MAP](#)

WORD: [6.1.6 WORKSHEET](#)

PDF: [6.1.2 COMPLETE STREETS TRAINING 2023](#)

Documentation Details: 6.1.2_Training Documentation 6.1.3_Sidewalk Plan_Worksheet and corresponding highlighted Sidewalk Plan_Pgs. 17-22. 6.1.6_Complete Streets Project_Worksheet and corresponding documentation

Partners: 6.1.2 (Complete Streets Training): None

Additional Information: 6.1.2 Assistant Town Planner L. Wacker logged 1 hour of training on 8/2/22 watching the recorded webinar "Designing Road Diets as a Tool for Walkability and Community Revitalization" by Dan Burden, orig. presented by the MD DOT on 7/14/22.

6.2 Promote Effective Parking Management

20 Points

Approved Information: 6.2.2b: Regulatory Parking Management Strategies (20 points).

Supporting Documentation:

PDF: [6.2.2B_PARKINGMGMT_REGULATORY_C1_JOINTUSEPARKING](#)

PDF: [6.2.2B_PARKINGMGMT_REGULATORY_C2_RESERVEPARKING](#)

PDF: [6.2.2B_PARKINGMGMT_REGULATORY_C3_SHAREDPAKING](#)

PDF: [6.2.2B_PARKINGMGMT_REGULATORY_D1_ALTERNATEMUNIPARKING](#)

PDF: [6.2.2B_PARKINGMGMT_REGULATORY_D2_SPECIALEVENTPARKING](#)

PDF: [6.2.2B_PARKINGMGMT_REGULATORY_D3_TOWNCENTERPARKING](#)

Documentation Details: 6.2.2b_Parking Mgmt_Regulatory_All documents represent parking regulations found in the Zoning Regulations effective 7/1/2023

Partners: No partners for this action.

Additional Information: 6.2.2bi Town Zoning Regulations permits both 'Joint Use of Parking Lot' and 'Shared Parking', allowing multiple properties to use the same lot. Examples of this include shared space by: Carquest and Liberty Bank; and The BFF LLC., the municipality, and The Kate. 6.2.2bii. For any development with a gross floor area greater than 3,000 square feet, the Town permits a "reservation" of landscaped area sufficient to construct a future increase in demand for parking on-site.

6.4 Support Zero Emission Vehicle Deployment

20 Points

Approved Information: 6.4.1: ZEV promotional event (5 points) 6.4.4: ZEV Assessment (10 points) 6.4.5: ZEV charging station municipal (5 points)

Supporting Documentation:

WORD: [6.4.4_EV_ASSESSMENT_2023](#)

WORD: [6.4.1_ZEV_PROMOTIONAL_EVENT_2023](#)

WORD: [6.4.5_EV_CHARGING_STATION_INSTALLATION_2023](#)

Documentation Details: 6.4.1_Promotional Event_Outline of the event and promotions 6.4.4_Assessment of local ZEV charging infrastructure. 6.4.5_Outline of charging station installation

Partners: 6.4.1: Promotional Event was sponsored by Robert Langdon and Saybrook Point Inn.

Additional Information: 6.4.1 The Town hosted a promotional event which showcased electric vehicles and educated the general public as to their benefits during National Drive Electric Week in October 2022.

6.5 Promote Public Transit and Other Mobility Strategies

5 Points

Approved Information: 6.5.1 Educate residents about transportation options (5 points)

Supporting Documentation:

PDF: [6.5.1_RIVER VALLEY TRANSIT ANNOUNCEMENT_2023](#)

PDF: [6.5.5_RIVERCOG_TRANSPORTATION PLAN](#)

PDF: [6.5.1_BOARD OF FINANCE_MINUTES_2023](#)

PDF: [6.5.1_BOARD OF SELECTMAN_MINUTES_2023](#)

WORD: [6.5.5_WORKSHEET](#)

WORD: [6.5.1_RIVER VALLEY TRANSIT BROCHURE_2023](#)

WORD: [6.5.4_WORKSHEET](#)

PDF: [6.5.4_SIDEWALK PLAN](#)

Documentation Details: 6.5.1_Educate about Transportation Options_RVT announcement of new River Valley Transit (RVT), Brochure on display in town hall, Board of Finance Minutes announce merger of 9 Towns and RTV, pg.2., Board of Selectman minutes announce merger, pg. 1. 6.5.4_Sidewalk Plan. Includes Planning and policies for bike/pedestrian. 6.5.5_RiverCog Metropolitan Transportation Plan 2023_RiverCog Plan is referenced in the Old Saybrook PoCD Transportation and Infrastructure Section. Worksheet references the RiverCog Plan.

Partners: The Town is a member of the Estuary Transit District and partners in all programs. 6.5.5: RiverCog

Additional Information: 6.5.1_Old Saybrook has partnered with other regional communities to establish the 9 Towns Transit. This transportation system was recently merged with Middletown Area Transit (MAT) to form River Valley Transit. The town has promoted this expansion of the transit system on the town website along with posting flyers. These flyers have been posted in the town hall, estuary center, train station, along with other businesses around town. 6.5.5_The LCRV transit study has been used to update the transit routes after the merger to optimize the routes and allow for a better commuting experience.

7. Renewable and Efficient Energy Infrastructure and Operations

7.1 Benchmark and Track Energy Use

5 Points

Approved Information: 7.1.1 Track Energy Use in Municipal and Board of Education Buildings (5 points)

Supporting Documentation:

EXCEL: [7.1.1 ENERGYSTAR PORTFOLIO MANAGER DATA REQUEST REPORT 2023](#)

Partners: 7.1.1 (Benchmark Energy) Amy Thompson and Andre Jin from UConn assisted with the ENERGYSTAR portfolio setup.

Additional Information: 7.1.1 All municipal buildings in Old Saybrook are included in the ENERGYSTAR Portfolio Manager. Building specs were updated in 2023. Energy usage data is automatically input. Oil usage is manually input and was last updated 6/2023.

8. Inclusive Engagement, Communication and Education

8.1 Hold a Sustainability Event

15 Points

Approved Information: 8.1.1 Support and hold a sustainability event (15 points)

Supporting Documentation:

PDF: [8.1.1 SUSTAINABILITY EVENT PROMO 2023](#)

EXCEL: [8.1.1 SUSTAINABILITY EVENT TEMPLATE 2023](#)

Documentation Details: 8.1.1 Sustainability Event Template describes more than 15 events supported by the town. 8.1.1 Sustainability Event Promo documents each of the events.

Partners: 8.1.1 (Sustainability Events) Old Saybrook partnered with other organizations on several sustainability events, including The Rockfall Foundation, RiverCOG, OS Garden Club, CT River Coastal Conservation District, and the OS Area Chamber of Commerce as described in the attached Sustainability Event Template.

Additional Information: 8.1.1 Old Saybrook participates in many events that bring the community together and promote sustainable practices. Some events like the "green" Chili Fest and coastal cleanups are annual, and others like the Community CPR Training and Celebrate Saybrook Street Party are new. The Town continues to find ways to engage the community in activities that encourage a healthy, fun, sustainable lifestyle.

8.3 Train Municipal Representatives

20 Points

Approved Information: 8.3.1a Send land-use commissions to training (10 points) 8.3.2a Send IWW commission to training (10 points)

Supporting Documentation:

PDF: [8.3.2A MUNICIPAL TRAINING INFO_2023](#)

WORD: [8.3.2A MUNICIPAL REP TRAINING LOG_2023](#)

Documentation Details: 8.3.1a Municipal Training Info details the training sessions that were logged by the Zoning Board of Appeals and Inland Wetlands and Watercourses Commission members in 2023.

Partners: 8.3 (Municipal Rep Training): None.

Additional Information: 8.3 All ZBA and IWWC members completed training in 2023.

8.4 Support Community Match Fund (CMF) Project and Civic Engagement

5 Points

Approved Information: 8.4.1 Support a Community Match Fund Project (5 points)

Supporting Documentation:

PDF: [8.4.1 CMF GHOST SIGN PHOTOS_2023](#)

PDF: [8.4.1 CMF GHOST SIGN STORY_2023](#)

EXCEL: [8.4.1 CMF HISTORIC GHOST SIGN_TEMPLATE_2023](#)

Partners: 8.4.1 (CMF Ghost Sign) None. The Old Saybrook Historic District Commission was the lead agency on this project.

8.6 Collaborate with Other Municipalities on Sustainability Actions – REQUIRED for Gold Certification

15 Points

Approved Information: 8.6.1: Collaboration with other municipalities. (15 Points)

Supporting Documentation:

PDF: [8.6_2022 THE PRESERVE FOREST MANAGEMENT PLAN](#)

PDF: [8.6_THE PRESERVE AD HOC COMMITTEE ROSTER](#)

PDF: [8.6_BOS_9/13/19](#)

PDF: [8.6_CMC_6/14/19](#)

WORD: [8.6_WORKSHEET](#)

PDF: [8.6_WESTBROOK CC_11/21/17](#)

Documentation Details: 8.6_Worksheet 8.6_The Preserve Committee_Roster of Members 8.6_2022 Management Plan_This is an extracted version of the plan (which is too large to upload). Included is the summary and history of the Preserve, along with the section demonstrating the work plan. 8.6_Meeting Minutes of Board of Selectmen 9/13/19, Conservation Management Committee 6/14/19, Westbrook Conservation Commission 11/21/17.

Partners: 8.6_Westbrook, CT, State of CT

Additional Information: 8.6_The town of Old Saybrook along with Westbrook and CT DEEP purchased the nearly 1000 acres in 2015. Since then an AD HOC Committee and a Forest Management Plan has been conducted with the help of all three entities.

8.7 Engage with Youth on Community Sustainability

10 Points

Approved Information: 8.7.1 Engage with Youth on Community Sustainability (10 points)

Supporting Documentation:

PDF: [8.7.1_FREEDOM MURAL ARTICLE_2023](#)

PDF: [8.7.1_WORKSHEET_2023](#)

Documentation Details: 8.7.1_Worksheet outlines the projects that were youth led. The Freedom mural article documents the participation by the youth on this project. The Pollinator garden research took place over the winter of 2020 to the Spring of 2021.

Partners: Both projects worked with the school system to involve all the schools and grades.

Additional Information: No additional information.

9. Strategic Materials Management

9.3 Recycle Additional Materials

20 Points

Approved Information: 9.3.1 Recycling additional materials (20 points)

Supporting Documentation:

PDF: [RECYCLECT FOUNDATION GRANTS_2023](#)

PDF: [EVENTS RECYCLING NEWS_2023](#)

IMAGE: [FOOD SCRAPS RECYCLING BINS_2023](#)

PDF: [WRTF MINUTES_12_05_2022](#)

WORD: [9.3.1_RECYCLE ADDITIONAL MATERIALS_WRITE-UP](#)

Documentation Details: 9.3.1_Additional Materials write up outlines the materials that are accepted by the town of Old Saybrook. The other submissions document the outreach and promotion of the recycling program.

Partners: 9.3.1_RiverCog have promoted the additional materials that the town accepts.

Additional Information: There is no additional information.

9.4 Compost Organic Waste

35 Points

Approved Information: 9.4.1 Implement ongoing food waste prevention campaign (5 points) 9.4.2 Implement food waste diversion program (30 points)

Supporting Documentation:

WORD: [9.4_FOOD WASTE_WRITE-UP](#)

PDF: [9.4.1_SHORELINE TIMES ARTICLE_02/17/21](#)

PDF: [9.4.1_FOOD WASTE_PRESS RELEASE](#)

PDF: [9.4.1_WASTE & RECYCLING TASK FORCE MINUTES_06_26_2023](#)

PDF: [9.4.2_MEAL PRE-ORDERING](#)

PDF: [9.4.2_200317_BOE_MINUTES](#)

PDF: [9.4.2_210309_BOE_MINUTES](#)

Documentation Details: 9.4_Write-up_Overview of the Action with a breakdown of 9.4.1 & 9.4.2. 9.4.1 & 9.4.2_Shoreline Times Article_Documentation of Food Waste recovery program and promotion of food recycling 9.4.1_Press Release_Documentation of outreach 9.4.1_Task Force Minutes_6/26/23 Minutes referenced in overview 9.4.2_Meal Pre-ordering_Referenced in overview 9.4.2_BOE Minutes_Board of education minutes of 3/17/20 & 3/9/21 documenting the pre-order program.

Partners: 9.4.2_Board of Education

10. Optimal Health and Wellness Opportunities

10.3 Improve Air Quality in Public Spaces

25 Points

Approved Information: 10.3.2 Implement or maintain a smoking and tobacco use reduction campaign (10 points); 10.3.3 Adopt one or more policies designed to reduce tobacco use in your municipality (15 points)

Supporting Documentation:

[10.3.2.NOVAPINGCAMPAIGN_OSHS_ASSEMBLY](#)

PDF: [10.3.2_NOVAPINGCAMPAIGN_NEWS_2020](#)

WORD: [10.3.3_TOBACCO CANNIBIS FREE POLICY NEW APRIL 2023](#)

PDF: [10.3.2_NOVAPINGCAMPAIGN_NEWSARTICLE](#)

WORD: [10.3.3_TOBACCO CANNIBIS FREE POLICY NEW APRIL 2023](#)

WORD: [10.3.2_IMPROVE AIR QUALITY IN PUBLIC SPACES_WRITE-UP](#)

PDF: [10.3.3_OSPR_MINUTES_05-10-2023](#)

Documentation Details: 10.3.2_Writeup and documentation of campaign 10.3.3_Tabacco and Cannabis free policy was adopted in May 2023 to reflect the new Cannabis regulations. 10.3.3_OSPR Meeting Minutes_Documentation of approval of Policy

Partners: None

Additional Information: 10.3.2 A "No Vaping" campaign took place during the 2019-2020 school year, spearheaded by several Old Saybrook High School students through their E3 group (Encourage, Empower, Engage) in partnership with Youth and Family Services (YFS) and the Old Saybrook Police Department (OSPD). The purpose of the campaign was to educate students and the public about vaping, and to override the widespread misunderstanding and misinformation that exists. It was anticipated that people would be less likely to vape if they were aware of the many negative consequences. Presentations were conducted in schools and for the general public. This campaign continues to this day with the E3 group who participated in the CADCA Conference in Washington, DC. Several events were held to provide education and discourage vaping: - Vaping education presented to 7th-12th grade students in health classes, Dec. 2019 and Jan. 2020 The E3 group has been working over the past few years on an anti-vaping efforts. One community awareness effort involved creating table-tents with facts about the hazards of vaping for restaurants to display. The E3 student group is continuing to discourage vaping and other substance use through a Social Hosting Campaign which encourages parents to publicly commit to providing a substance-free environment for their kids and friends by purchasing and displaying a blue garden flag in front of their home. Youth and Family has also participated in an environmental mapping and sign posting campaign which is outlined in the 10.3 write-up.

10.5 Support Equitable Food Access and Local Farmers

15 Points

Approved Information: 10.5.1: Host a Farmers' Market (15 points)

Supporting Documentation:

WORD: [10.5.1_FARMERS' MARKET DOCUMENTATION](#)

Documentation Details: 10.5.1_Documentation includes Facebook page screenshot with 2023 schedule, flyer posted at Town Hall,

Partners: 10.5.1: The Farmers' Market, town of Old Saybrook, and local businessman William Childress work together.

Additional Information: None.

10.6 Plan and Prepare for Extreme Heat

15 Points

Approved Information: 10.6.1b Conduct a heat assessment (10 points) 10.6.1c Educational materials on extreme heat (5 points)

Supporting Documentation:

PDF: [10.6.1B_HEAT ASSESSMENT_NATURAL HAZARD MITIGATION PLAN_2019](#)

WORD: [10.6.1B_WORKSHEET_1](#)

PDF: [10.6.1B_PAGE 13_NATURAL RESOURCES CHAPTER_POCD](#)

WORD: [10.6.1C_EDUCATIONAL MATERIALS](#)

PDF: [10.6.1D_EXTREME HEAT PLAN_MEMO FROM EMERGENCY MANAGER](#)

WORD: [10.6.2_WORKSHEET_2](#)

IMAGE: [10.6.1B_HEAT VULNERABILITY MAP](#)

Documentation Details: 10.6.1b_Heat assessment_Sections from Natural Hazard Mitigation Plan and Natural Resources Section PoCD that are referenced in worksheet 1. Heat vulnerability map provided. 10.6.1c_Educational Materials_Examples of communications and educational materials. 10.6.1d_The town of Old Saybrook uses the CT EMD-CEO handbook and the State Response Framework (SRF) when planning for an extreme heat event. The Emergency Manager provided a memo laying out that the town uses the following plans as guidance. (EMD-CEO) https://portal.ct.gov/-/media/DEMHS/_docs/Plans-and-Publications/EHSP0020-Local-EMD-CEOHandbook.pdf (SRF) https://portal.ct.gov/-/media/DEMHS/_docs/Plans-and-Publications/EHSP0025-SRFV41pdf.pdf 10.6.2a_Inventory_Completed worksheet 2_Emergency Manager memo references cooling centers.

Partners: None

11. Healthy, Efficient and Diverse Housing

11.1 Implement an Affordable Housing Plan

60 Points

Approved Information: 11.1.1 Create a housing committee (10 points) 11.1.2 Create, expand, maintain housing data profile, hold community conversation (10 points) 11.1.3 Implement strategies in your affordable housing plan (35 points) 11.1.4 Distribute completed affordable housing plan (5 points)

Supporting Documentation:

WORD: [11.1.1_HOUSING COMMITTEE ROSTER](#)

WORD: [11.1.1_HOUSING COMMITTEE WRITEUP](#)

PDF: [11.1.1_BOS MINUTES_7/13/21](#)

WORD: [11.1.1_ZONING COMMISSION MINUTES_6/7/21](#)

WORD: [11.1.2_WORKSHEET 2](#)

PDF: [11.1.2_OLD SAYBROOK HOUSING DATA PROFILE](#)

WORD: [11.1.3_AHP GOALS](#)

WORD: [11.1.4_ZONING COMMISSION MINUTES 6/7/21](#)

PDF: [11.1.3_AHP](#)

Documentation Details: 11.1.1_Housing Committee Roster 11.1.1_Writeup_Overview of the committee's outreach and communication strategy 11.1.1_BOS Minutes_These minutes are from the July 13, 2021 Board of Selectmen meeting where the AHP was adopted 11.1.1_Zoning Commission Minutes_These minutes are from the June 7, 2021 meeting. 11.1.2_Housing data profile from partnership for strong communities and worksheet 2. Data was distributed at the July 13, 2021 meeting of the Board of Selectmen which is listed under 11.1.1. 11.1.3_AHP Goals_Overview of how the goals of the AHP were achieved through policy change and project implementation. 11.1.4_AHP Plan 11.1.4_Zoning Commission Minutes 6/7/21_Distribution of the AHP with the mention that the plan can be found on the website.

Partners: Zoning Commission and Hope Partnership

11.2 Grow Sustainable and Affordable Housing Options

20 Points

Approved Information: 11.2.2: Increase affordable housing (20 points)

Supporting Documentation:

PDF: [11.2.2_AFFORDABLE APPEALS LIST 2017](#)

PDF: [11.2.2_AFFORDABLE APPEALS LIST 2022](#)

WORD: [11.2.2_AFFORDABLE HOUSING INCREASE_2023](#)

WORD: [11.2.3_DEDICATED FUNDING FOR AFFORDABLE HOUSING](#)

Documentation Details: 11.2.2_Affordable Housing Increase_2023_Documentation of .5% increase
11.2.3_Dedicated funding_Documentation of dedicated funds for partner organization

Partners: 11.2.3_Hope Partnership

Additional Information: 11.2.3_ARPA funds were given to Hope Partnership. The town has worked with Hope in the past to provide affordable housing. This contribution of funds will help support projects initiated by Hope in Old Saybrook and other Shoreline towns.

11.3 Implement Policy for Sustainable, Diverse Housing Options

60 Points

Approved Information: 11.3.1: Establish a state-approved incentive housing zone (IHZ) in eligible locations (20 points) 11.3.3: Definition of Family (20 points) 11.3.4: Increase in Density (20 points)

Supporting Documentation:

PDF: [11.3.2_ADU REGULATIONS](#)

PDF: [11.3.2_BOS MINUTES_20210713](#)

IMAGE: [11.3.2_AHP_SURVEY_WEBLINK](#)

PDF: [11.3.2_AHP_ADU_HIGHLIGHTED](#)

PDF: [11.3.2_SECTION_9_DEFINITIONS_FAMILY](#)

PDF: [11.3.3_IHZ_INCREASE IN DENSITY](#)

PDF: [11.3.1_GOV. REPORT_IHZ-2022](#)

PDF: [11.3.1_SECTION_54_INCENTIVE HOUSING_ZONE](#)

Documentation Details: 11.3.1_IHZ_Section 54 of the Land Use Regulations_2022 Governor's Report on IHZ (highlighted) 11.3.2_Educate on ADUs_Copy of the AHP with ADU references is attached and highlighted. Also, the Board of Selectmen minutes with the public hearing and AHP survey is attached and highlighted. 11.3.3_Definition of Family_Highlighted Zoning regulations 11.3.4_Increase in Density_Regulations pertaining to IHZ

Partners: none

12. Effective, Compassionate Homelessness Prevention

12.3 Collect and Share Homelessness Data

10 Points

Approved Information: 12.3.1 In collaboration with your Coordinated Access Network (CAN), have your homelessness municipal liaison or Task Force compile collected information on all individuals and families in your municipality experiencing homelessness (10 points)

Supporting Documentation:

WORD: [12.3.1_HOMELESS DATA COLLECTION_WRITE-UP](#)

IMAGE: [12.3.1_HOMELESS DATA COLLECTION_FLYER.](#)

Documentation Details: 12.3.1_Write-up_Outlines the action. 12.3.1_Flyer_The flyer was distributed at the Shoreline Soup Kitchen, along with flyers stuffed into the weekly drive up provisions, social services also handed out during their Help Days.

Partners: The Land Use Department and the Social Services Department spearheaded the project.

Additional Information: No additional information.

13. Innovative Strategies and Practices

13.1 Implement Your Own Sustainability Action

15 Points

Approved Information: 13.1: Implement your own sustainability action; Social Services Help Days (15 points)

Supporting Documentation:

WORD: [13.1_SSHD_2023 OVERVIEW](#)

Documentation Details: 13.1_SSHD Overview_Overview of Help Days along with documentation

Partners: None.

Additional Information: 13.1a: Since 2012, the Old Saybrook Youth and Family Services/Department of Social Services has been holding monthly Social Services Help Days, a "one-stop shop" for those in need of a wide variety of services such as food, housing assistance, medical assistance and employment training. Having a host of services available in one accessible location allows those in need to get help more quickly and efficiently, in many cases allowing them to get back on their feet sooner.