



## Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Woodbridge, a Sustainable CT bronze certified applicant.

Woodbridge was certified on October 03, 2018 with 280 points. Listed below is information regarding Woodbridge's Sustainable CT efforts and materials associated with the applicant's certified actions.

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### Contact Information

The designated Sustainable CT contact for Woodbridge is:

<b>Name:</b>	ALISON VALSAMIS
<b>Title/Position:</b>	EXECUTIVE ASSISTANT / OFFICE OF THE FIRST SELECTMAN
<b>Phone:</b>	203-389-3401

## Actions Implemented

Each approved action and supporting documentation for which Woodbridge was approved for in 2018 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Woodbridge, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact [info@sustainablect.org](mailto:info@sustainablect.org) with specific questions.

### 1. Inclusive and Equitable Community Impacts

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#### 1.1 Optimize for Equity – REQUIRED for All Certification Levels

10 Points

**Supporting Documentation:**

PDF: [EQUITY TOOLKIT FOR HOUSING NEEDS ASSESSMENT \(ACTION 8.1\)](#)

**Additional Information:** See additional details, including public information dissemination, under action 8.1

### 2. Thriving Local Economies

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#### 2.3 Inventory and Promote Local Products and Services

10 Points

**Supporting Documentation:**

PDF: [1.3 WOODBRIDGE RESTAURANT AND CATERING BUSINESS INVENTORY AND MAP](#)

**Additional Information:** Here is a link to Woodbridge's entire Business Directory on our website: <http://www.woodbridgect.org/BusinessDirectoryii.aspx> For our sector-specific inventory, we chose restaurants. The attached PDF contains an inventory and a map with all Restaurants and Catering Businesses operating in Woodbridge as of June 30, 2018 listed.

### 3. Well-Stewarded Land and Natural Resources

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#### 3.2 Create a Watershed Management Plan

30 Points

##### Supporting Documentation:

PDF: [WEST\\_RIVER\\_WATERSHED\\_MANAGEMENT\\_PLAN.PDF](#)

PDF: [2.2 WESTRIVER\\_NATURAL\\_RESOURCES\\_INVENTORY.PDF](#)

**Additional Information:** The Town of Woodbridge would like to receive credit for its participation in the West River Watershed Management Plan -- please see attached PDF document. Received credit for 20 points in May for 2.2.2 and 2.2.3 (see Reviewer note below from May), now seeking additional credit for 2.2.1 see appendix A pdf attached above.

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#### 3.4 Develop an Open Space Plan

25 Points

##### Supporting Documentation:

PDF: [2.4.1 OPEN SPACE INVENTORY PARTNERSHIP LETTER](#)

EXCEL: [2.4.1 WOODBRIDGE OPEN SPACE INVENTORY SPREADSHEET](#)

PDF: [2.4.1 APPENDIX OF TOWN-OWNED PROPERTY FROM WOODBRIDGE POCD 2016](#)

PDF: [2.4.1 AND 2.4.2 OPEN SPACE CHAPTER 6 FROM WOODBRIDGE PLAN OF CONSERVATION AND DEVELOPMENT 2016](#)

PDF: [2.4.2 AND 2.4.3 WOODBRIDGE OPEN SPACE PRESERVATION PLAN 2017](#)

EXCEL: [2.4.2 WOODBRIDGE CONSERVATION COMMISSION PROPERTY RATING FRAMEWORK SPREADSHEET](#)

**Additional Information:** We are seeking points in three sub-categories of this action: 2.4.1 in partnership with SCRCOG, we have completed our contribution to a regional inventory of Open Space. The spreadsheet and partnership letter is attached. A series of maps of Woodbridge Open Space from our Plan of Conservation and Development appears on pages 92, 93 and 100 of that document, and a table listing open space acreage by classification appears on page 91 (see attached PDF of POCD Chapter 6). Finally, a listing of Town-owned property appears as an appendix of the POCD (see pages 159-161, attached PDF of POCD Appendix). 2.4.2 the Woodbridge Conservation Commission has developed its own rating scale framework for open space preservation planning purposes (see attached spreadsheet file - sheets one and two describe the rating and criteria, sheet three is a sample property rating, and sheet four contains notes describing the rating process for this sample parcel). In addition, the Commission's Open Space Plan contains a list of resources of interest to protect (see Page 6, Goal 7 of the Open Space PDF, attached). Finally, the POCD contains a section titled "Framework for Open Space Acquisitions and Classification" (see POCD page 99) and a map of priority parcels (see POCD page 100). 2.4.3 the Woodbridge Conservation Commission updated the Woodbridge Open Space Preservation Plan (see attached PDF, also posted on the Town Website), approving it unanimously on April 20, 2017. It was then presented to the Board of Selectmen for acceptance on 9/13/2017 (see Town website for Minutes of the Board of Selectmen acceptance, page 10 of 10 available here: [http://www.woodbridget.org/AgendaCenter/ViewFile/Minutes/\\_09132017-1049](http://www.woodbridget.org/AgendaCenter/ViewFile/Minutes/_09132017-1049))

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#### 3.8 Implement Low Impact Development

20 Points

##### Supporting Documentation:

PDF: [2.8.4 INCLUDE LID TECHNIQUES IN PLAN OF CONSERVATION AND DEVELOPMENT -- SEE "CHAPTER 8" OF 2016 PLAN](#)

PDF: [WOODBRIDGE LID BROCHURE](#)

PDF: [LOW IMPACT DEVELOPMENT IN WOODBRIDGE](#)

PDF: [2.8 IMPLEMENTATION PROJECT AT BEECHER ROAD SCHOOL - BIOSWALE](#)

[2.8 IMPLEMENTATION PROJECT AT BEECHER ROAD SCHOOL - LONGTERM PLAN FOR SCHOOL GROUNDS MAINTENANCE](#)

**Additional Information:** 2.8.4 Include LID techniques in Plan of Conservation and Development, pg 120 of full plan document (see page 4 of attached "POCD Chapter 8" PDF) 2016 Woodbridge Plan of Conservation and Development - full document is available on the Town website at: <http://www.woodbridget.org/DocumentCenter/View/214/Town-Plan-of-Conservation-and-Development-PDF?bidId=>

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### 4. Vibrant and Creative Cultural Ecosystems

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#### 4.1 Inventory Tourism and Cultural Assets

5 Points

##### Supporting Documentation:

PDF: [UPDATED WOODBRIDGE PROFILE AT VISITCT WEBSITE](#)

**Additional Information:** Here is the link to our updated profile page at CTvisit.com -- we added seasonal images to highlight attractions in our Town as well as linking to our Social Media and updating contact information: <http://www.ctvisit.com/listings/town-woodbridge>

## 5. Dynamic and Resilient Planning

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### 5.3 Develop Agriculture-Friendly Practices

20 Points

#### Supporting Documentation:

PDF: [FARMERS FORUM](#)

PDF: [FARMERS FORUM PROMOTIONAL MATERIALS](#)

PDF: [FARMERS FORUM PHOTOGRAPHS](#)

PDF: [5.3.2 - WOODBRIDGE MUNICIPAL PARCELS AVAILABLE FOR LEASE TO FARMERS](#)

PDF: [4.3.9 WOODBRIDGE COMMUNITY GARDENS](#)

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### 5.4 Assess Climate Vulnerability

20 Points

#### Supporting Documentation:

IMAGE: [PHOTO FROM CRB WORKSHOP, JULY 17, 2018](#)

PDF: [LOCAL NEWSPAPER COVERAGE OF COMMUNITY RESILIENCE BUILDING WORKSHOP IN WOODBRIDGE](#)

PDF: [WOODBRIDGE CRB SUMMARY OF FINDINGS MASTER 2018 FINAL.PDF](#)

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### 5.5 Inventory and Assess Historic Resources

5 Points

#### Supporting Documentation:

PDF: [WOODBRIDGE HISTORIC RESOURCES](#)

PDF: [THOMAS DARLING HOUSE 1907 LITCHFIELD - 6 YEAR RESTORATION PLAN](#)

PDF: [WOODBRIDGE 2015 STEAP GRANT APPLICATION FOR FIREHOUSE 4 NEWTON ROAD](#)

PDF: [THOMAS DARLING HOUSE 1907 LITCHFIELD - GRANT DOCUMENTS/RESTORATION PLAN DETAILS](#)

**Additional Information:** The presentation to a joint meeting of the Woodbridge Board of Selectmen and Board of Finance of the budget request for the Thomas Darling House maintenance plan is available on YouTube at the following link: <https://youtu.be/hbxOIUSLzpM?t=20m>

## 6. Clean and Diverse Transportation Systems and Choices

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### 6.1 Implement Complete Streets

5 Points

#### Supporting Documentation:

PDF: [5.1.1 WOODBRIDGE COMPLETE STREETS TEAM IS ESTABLISHED](#)

PDF: [5.1.1 WOODBRIDGE COMPLETE STREETS - 2016 ROAD SAFETY AUDIT \(FOR COMPLETE STREETS TEAM REVIEW\)](#)

PDF: [5.1.1 WOODBRIDGE COMPLETE STREETS - DISSEMINATION OF ANNOUNCEMENT AND MEETING INVITATION](#)

PDF: [5.1.1 WOODBRIDGE COMPLETE STREETS - MEETING AGENDA](#)

PDF: [5.1.1 WOODBRIDGE COMPLETE STREETS - MEETING SIGN-IN SHEET](#)

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### 6.4 Support Zero Emission Vehicle Deployment

5 Points

#### Supporting Documentation:

PDF: [CT EV CHARGING STATION LIST](#)

IMAGE: [5.4 EV CHARGING STATION AT PUBLIC WORKS/TOWN HALL](#)

IMAGE: [5.4 EV CHARGING STATION AT TOWN LIBRARY](#)

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## 7. Renewable and Efficient Energy Infrastructure and Operations

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### 7.9 Participate in and Promote the C-PACE Program

10 Points

#### Supporting Documentation:

PDF: [7.9.1- PARTICIPATE IN C-PACE](#)

EXCEL: [1.6.3 C-PACE PROJECTS\\_WOODBRIDGE](#)

PDF: [PRESS RELEASE TO PUBLICIZE C-PACE PROGRAM](#)

PDF: [C-PACE ON TOWN WEBSITE](#)

PDF: [C-PACE AUTHORIZATION VOTE](#)

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### 7.1 Benchmark and Track Energy Use

5 Points

#### Supporting Documentation:

WORD: [ACTION\\_6.1\\_AND\\_6.2\\_WORKSHEET\\_WOODBRIDGE](#)

EXCEL: [BENCHMARK REPORT](#)

EXCEL: [6.1 PORTFOLIO MANAGER REPORT - UPDATED WITH BEECHER SOLAR DATA 8-24-2018](#)

**Additional Information:** Additional detail on solar array at the Town Library, and solar lease data (selling energy back into the grid) at Beecher Road School is being added to the Portfolio Manager tool to resolve errors in our report. This information is also available as PDF documents if necessary for our application -- please do not hesitate to contact us if there are any questions. Thank you! For worksheet detail, please note: A Public Works/Town Hall combined meter was in place at the time of our 2011 benchmark, but a subsequent major renovation/new building for Public Works was completed in 2014 and the meters were then separated. Therefore there is no data past 2014 for the meter that is generating an error message in the Portfolio Manager "Error report for Z\_Closed\_CTLCG\_Woodbridge\_TownHall-PublicWorksCombined"

### 7.3 Achieve High Energy Performance for Individual Buildings

10 Points

#### Supporting Documentation:

PDF: [AMITY HIGH SCHOOL ENERGY STAR SCORECARD REPORT](#)

PDF: [WOODBRIIDGE TOWN HALL 2016 ENERGY STAR SCORECARD-REPORT](#)

**Additional Information:** 1) Amity High School has earned an Energy Star Score of 94 for the year ending June 30, 2018. The scorecard PDF is uploaded above and Amity High School's Energy Star website Building Profile is listed here: [https://www.energystar.gov/index.cfm?fuseaction=labeled\\_buildings.showMiniProfile&zip=06525&profiles=0&STARTNUM=1&VIEW=&OWNER\\_ID=&STR=&year=&FILTER\\_B\\_ID=&s\\_code=CT&PAGE=1&building\\_type\\_id=1&search\\_spp\\_id=47&year=2016&search\\_prop\\_manager\\_id=&city=V](https://www.energystar.gov/index.cfm?fuseaction=labeled_buildings.showMiniProfile&zip=06525&profiles=0&STARTNUM=1&VIEW=&OWNER_ID=&STR=&year=&FILTER_B_ID=&s_code=CT&PAGE=1&building_type_id=1&search_spp_id=47&year=2016&search_prop_manager_id=&city=V)  
2) Woodbridge Town Hall earned an Energy Star Score of 78 for the year ending January 31, 2016. The scorecard PDF is uploaded above and Woodbridge Town Hall's Energy Star website Building Profile is listed here: [https://www.energystar.gov/index.cfm?fuseaction=labeled\\_buildings.showMiniProfile&zip=06525&profiles=0&s\\_code=CT&STARTNUM=1&building\\_type\\_id=47&search\\_spp\\_id=47&year=2016&search\\_prop\\_manager\\_id=&city=V](https://www.energystar.gov/index.cfm?fuseaction=labeled_buildings.showMiniProfile&zip=06525&profiles=0&s_code=CT&STARTNUM=1&building_type_id=47&search_spp_id=47&year=2016&search_prop_manager_id=&city=V)

### 7.6 Install Efficient Exterior Lighting

5 Points

#### Supporting Documentation:

PDF: [STREETLIGHT REPLACEMENT](#)

### 7.7 Implement a Community Energy Campaign

10 Points

#### Supporting Documentation:

PDF: [6.8 WOODBRIDGE COMMUNITY ENERGY CAMPAIGN](#)

PDF: [6.8 WOODBRIDGE COMMUNITY ENERGY CAMPAIGN - PROMOTION AND MEDIA](#)

## 8. Inclusive Engagement, Communication and Education

### 8.1 Hold a Sustainability Event

10 Points

#### Supporting Documentation:

PDF: [7.1 HOLD A SUSTAINABILITY EVENT](#)

PDF: [7.1 EVENT PROMOTION EFFORTS](#)

**Additional Information:** A new Woodbridge sustainability-themed series created in 2018 was "Menu for the Future" a Lecture and Book Discussion Series. The event series was co-sponsored by Massaro Community Farm, the Woodbridge Ad Hoc Sustainability Committee, and the Woodbridge Town Library, and took place over six sessions from June 6th through August 20, 2018. A partnership letter and detailed description of the events, the sustainability focus, statistics, and potential follow-up activities is attached as a PDF document. The municipal support provided included the venue (Town Library) and promotion on the Town website and email lists (see attached promotion PDF). Additional details are available if needed -- please let us know. Thank you!

## 9. Strategic Materials Management

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### 9.3 Recycle Additional Materials

20 Points

#### Supporting Documentation:

PDF: [WOODBIDGE PAINT AND ELECTRONICS RECYCLING](#)

PDF: [PAINT RECYCLING - CONTRACT](#)

PDF: [ELECTRONICS RECYCLING - CONTRACT](#)

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### 9.4 Compost Organic Waste

10 Points

#### Supporting Documentation:

PDF: [7.8 FOOD WASTE REDUCTION PILOT PROGRAM AT BEECHER ROAD SCHOOL - DESCRIPTION, DATA COLLECTED, AND RESULTS/RECOMMENDATIONS](#)

PDF: [7.8 FOOD WASTE REDUCTION PILOT PROGRAM - HANDOUTS, FLIERS AND PROMOTION/DISSEMINATION](#)

PDF: [7.8 FOOD WASTE REDUCTION PILOT PROGRAM - PHOTOS](#)

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## 10. Optimal Health and Wellness Opportunities

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### 10.3 Improve Air Quality in Public Spaces

15 Points

#### Supporting Documentation:

IMAGE: [NO-SMOKING SIGN](#)

IMAGE: [NO-SMOKING SIGN CLOSE UP](#)

PDF: [SMOKE-FREE POLICY -- TOWN OF WOODBRIDGE](#)

**Additional Information:** This is a no-smoking sign posted on the door of the Woodbridge Fitness Center.

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## 11. Healthy, Efficient and Diverse Housing

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### 11.1 Implement an Affordable Housing Plan

15 Points

#### Supporting Documentation:

PDF: [HOUSING DATA PROFILE & ANALYSIS](#)

PDF: [PUBLIC INFORMATION FOR HOUSING DATA PROFILE REPORT TO THE WOODBRIDGE BOARD OF SELECTMEN AUGUST 8, 2018](#)

PDF: [FUTURE LAND USE PLAN FROM 2016 WOODBRIDGE PLAN OF CONSERVATION AND DEVELOPMENT](#)

PDF: [CHAPTER 1 HOUSING AND DEMOGRAPHICS FROM 2016 WOODBRIDGE PLAN OF CONSERVATION AND DEVELOPMENT](#)

PDF: [HOUSING DATA PROFILE ANALYSIS \(WORKSHEET 2\)](#)

PDF: [8.1 DISTRIBUTION TO MUNICIPAL DEPARTMENTS](#)

**Additional Information:** Woodbridge Ad Hoc Sustainability Committee chairman Jon Gorham attended the Sustainable CT Equity/Housing Work Session for Towns on July 11, 2018 where the above attached documents were drafted. We are also submitting Equity Toolkit documents for this action -- please see our documents uploaded to Action 9.1 for those details. (Workshop description: 'Sustainable CT, Partnership for Strong Communities, and Minority Inclusion Project are provided a FREE work session to help Sustainable CT registered towns use the Sustainable CT Equity Toolkit (Action 9.1) to design and implement a Housing Needs Assessment (Action 8.1). All registered towns were encouraged to bring multiple participants.') The data profile and assessment document (attached PDF) was presented to the Board of Selectmen on August 8, 2018 and distributed by email to relevant municipal departments by email (evidence of distribution in attached PDF). ~~~~ Please note: The 2016 Woodbridge Plan of Conservation and Development, which include information about Housing Needs referenced in the attached documents - full POCD document is available on the Town website at: <http://www.woodbridgect.org/DocumentCenter/View/214/Town-Plan-of-Conservation-and-Development-PDF?bidId=>

## 13. Innovative Strategies and Practices

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### 13.1 Implement Your Own Sustainability Action

15 Points

#### Supporting Documentation:

PDF: [MICROGRID PROJECT DESCRIPTION](#)

PDF: [10.1 MICROGRID PROJECT PROMOTION - WEBSITE, SOCIAL MEDIA, AND PHOTOS](#)

PDF: [10.1 MICROGRID PROJECT PROMOTION - NEWS AND PRESS REPORTS](#)

**Additional Information:** In addition to the attached PDF documents featuring promotion, photos, and press reports, the Woodbridge Microgrid Ribbon-Cutting Ceremony, including full remarks by Governor Malloy and DEEP Commissioner Klee, was recorded and can be viewed on YouTube at: <https://www.youtube.com/watch?v=l7ytdv0yMSk&list=PLemSPIQKSzYFF4xMYkLUjLmhfhGHWh6ch>