



## Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Westport, a Sustainable CT bronze certified applicant.

Westport was certified on October 03, 2018 with 345 points. Listed below is information regarding Westport's Sustainable CT efforts and materials associated with the applicant's certified actions.

### Contact Information

The designated Sustainable CT contact for Westport is:

<b>Name:</b>	SARA HARRIS
<b>Title/Position:</b>	OPERATIONS DIRECTOR / SELECTMAN'S OFFICE
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<b>Phone:</b>	2033411194

## Actions Implemented

Each approved action and supporting documentation for which Westport was approved for in 2018 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

### 1. Thriving Local Economies

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#### 1.3 Inventory and Promote Local Retail Options

20 Points

**Program Summary:** No description was provided.

PDF: [WESTPORT WESTON CHAMBER OF COMMERCE PARTNER LETTER SIGNED 1.6.2.PDF](#)

PDF: [1.3.1 MAP OF FIVE SECTORS.PDF](#)

WORD: [1.3.1 PARTNERSHIP ON DEVELOPING RETAIL MAP.DOCX](#)

WORD: [1.3.2 PROMOTING BUY LOCAL CAMPAIGN.DOCX](#)

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#### 1.4 Provide Resources and Supports to Local Businesses

25 Points

**Program Summary:** Disaster toolkit dissemination contact: Nathaniel Gibbons Fire Marshal - Town of Westport 203-341-5020 - 203-341-5009 fax Business to Business Registry Contact: Matthew Mandell 203-227-9234 matthew@westportwestonchamber.com 1.4.4: Please See document titled "Westport Weston Chamber of Commerce Partner Letter Signed 1.6.2" in action 1.6 to meet 1.4.4

PDF: [B2B REGISTRY AND PROOF OF DISSEMINATION 1.4.1.PDF](#)

PDF: [DISASTER TOOLKIT OUTREACH 1.4.2.PDF](#)

PDF: [THE NEXT HURRICANE ARE YOU PREPARED 1.4.2.PDF](#)

WORD: [UPDATED PROOF OF DISASTER TOOLKIT DISSEMINATION 1.4.2.DOCX](#)

PDF: [1.4.4 WESTPORT WESTON CHAMBER OF COMMERCE PARTNER LETTER .PDF](#)

WORD: [1.4.5 INVITE BUSINESSES TO PARTICIPATE.DOCX](#)

WORD: [1.4.3 HOST BUSINESS ROUNDTABLE.DOCX](#)

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#### 1.6 Participate in and Promote the C-PACE Program

15 Points

**Program Summary:**

WORD: [1.6.2 C-PACE WORKSHOP ATTENDEE LIST JUNE 20 2018 .DOCX](#)

WORD: [1.6.2 PROMOTION OF C-PACE WORKSHOP .DOCX](#)

PDF: [1.6 C-PACE INFORMATION ON WESTPORT WEBSITE.PDF](#)

PDF: [WESTPORT WESTON CHAMBER OF COMMERCE PARTNER LETTER SIGNED 1.6.2.PDF](#)

PDF: [1.6.1 WESTPORT C-PACE RESOLUTION .PDF](#)

EXCEL: [1.6.3 WESTPORT C-PACE PROJECT.XLSX](#)

WORD: [1.6.2 C-PACE GREEN BANK LETTER.DOCX](#)

PDF: [1.6.2 C-PACE WORKSHOP FLYER.PDF](#)

PDF: [1.6.2 C-PACE PRESENTATION - WESTPORT GREEN TASK FORCE AND FAIRFIELD ENERGY TF AND OCED - 6-20-18.PDF](#)

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### 2. Well-Stewarded Land and Natural Resources

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#### 2.1 Provide Watershed Education

10 Points

**Program Summary:** Harbor Watch is a non-profit research and education program serving Fairfield County, Connecticut. Harbor Watch works to improve water quality and ecosystem health in CT, and incorporates students and citizen scientists in this work. Harbor Watch projects include river monitoring for sewage pollution, harbor monitoring for water quality and ecosystem health indicators, and basic research to improve our understanding of watershed science. In 2018, Harbor Watch staff and citizen science volunteers will monitor 19 rivers in 17 towns for bacteria as well as dozens more sites in harbor and pollution track-down projects.

WORD: [2.1.1 PROVIDE WATERSHED EDUCATION .DOCX](#)

PDF: [2.1 EARTHPLACE PARTNERSHIP LETTER.PDF](#)

WORD: [2.1.2 PROVIDE WATERSHED EDUCATION CITIZEN SCIENCE .DOCX](#)

## 2.2 Create a Watershed Management Plan

20 Points

**Program Summary:** <http://www.westportct.gov/modules/showdocument.aspx?documentid=5644>

PDF: [WATERSHED PROTECTION GOALS AND ACTIONS 2.2.2 AND 2.2.3.PDF.PDF](#)

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## 2.7 Provide Education on Water Conservation

5 Points

**Program Summary:** No description was provided.

WORD: [2.7.2 PROVIDE EDUCATION ON WATER CONSERVATION OUTREACH STRATEGY.DOCX](#)

PDF: [PROOF OF DISSEMINATION OF OUTREACH 2.7.2.PDF](#)

WORD: [2.7.1 WATER CONSERVATION WORKSHOPS 2018.DOCX](#)

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## 2.8 Implement Low Impact Development

20 Points

**Program Summary:** All Conservation Permittees receive this document on Low Impact Development (listed in "Low Impact Development Education in Westport" document) <http://www.westportct.gov/modules/showdocument.aspx?documentid=9005> This presentation, on Low Impact Stormwater Retention, is available on the Town website: <http://www.westportct.gov/modules/showdocument.aspx?documentid=6411> (also listed in LID Education in Westport document) Section 7.2 of the 2017 POCD addresses water quality protection: <http://www.westportct.gov/modules/showdocument.aspx?documentid=11624> Town Approval: <http://www.westportct.gov/index.aspx?page=1072> Downtown Master Plan addresses LID: [https://downtownwestportct.files.wordpress.com/2015/07/dwmp\\_06042015\\_web.pdf](https://downtownwestportct.files.wordpress.com/2015/07/dwmp_06042015_web.pdf)

WORD: [2.8 IMPLEMENT LOW IMPACT DEVELOPMENT- PLANNING, REGULATION, POLICY.DOCX](#)

PDF: [2.8 EDUCATION ON WEBSITE \(2\)- LOW IMPACT DEVELOPMENT CONSERVATION BROCHURE.PDF](#)

PDF: [2.8 EDUCATION ON WEBSITE \(2\)- WESTPORT STORMWATER LECTURE.PDF](#)

PDF: [2.8 EDUCATION ON WEBSITE- KEEP YOUR LAWN ON THE NATURAL SIDE.PDF](#)

PDF: [2.8 EDUCATION ON WEBSITE \(2\) CLEAN UP PET WASTE.PDF](#)

PDF: [2.8 EDUCATION ON WEBSITE \(2\) STORMWATER MANAGEMENT.PDF](#)

PDF: [2.8 PLANNING, REGULATION, POLICY DOWNTOWN MASTER PLAN.PDF](#)

PDF: [2.8 PLANNING, REGULATION, POLICY-POCD LOW IMPACT DEVELOPMENT, PP 54-57.PDF](#)

PDF: [2.8 EDUCATION ON WEBSITE \(2\) PRACTICE RESPONSIBLE AUTO CARE.PDF](#)

PDF: [2.8 IMPLEMENT LOW IMPACT DEVELOPMENT EVENT.PDF](#)

PDF: [2.8 EDUCATION ON WEBSITE \(2\) LINKS TO BROCHURES.PDF](#)

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## 2.9 Manage Woodlands and Forests

10 Points

**Program Summary:** No description was provided.

PDF: [2.9.1 WESTPORT TREE BOARD MEMBERS 2018.PDF](#)

PDF: [2.9.1 WESTPORT TREE BOARD MEETING JULY 25 2018.PDF](#)

PDF: [2.9.2 WESTPORT TREE CANOPY ANALYSIS.PDF](#)

PDF: [2.9.2 WESTPORT WEBSITE ANNOUNCEMENT OF TREE CANOPY ANALYSIS.PDF](#)

### 3. Vibrant and Creative Cultural Ecosystems

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#### 3.1 Map Tourism and Cultural Assets

5 Points

**Program Summary:** <https://www.dropbox.com/s/ar82urm7nwc0gf0/submission%203.1b%20visitors%20guide.pdf?dl=0> Hyperlink to the updated CTVisit profile for Westport: <http://www.ctvisit.com/search/site/westport> New Westport Weston Chamber of Commerce members are added to the Visitor's Guide, and establishments that have closed/left the WWCC are removed. All addresses, emails and phone number are updated as needed. Each year the Visitor's Guide is printed, and it is updated once annually.

WORD: [HYPERLINK TO THE UPDATED CTVISIT PROFILE FOR WESTPORT.DOCX](#)

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#### 3.2 Support Arts and Creative Culture

25 Points

**Program Summary:** The Westport Arts Advisory Committee reports directly to the First Selectman. WAAC Co-chairs and everyone otherwise involved is volunteer, including Town Curator and WestPAC subcommittee. The Westport Arts Advisory Committee budget is \$15,000, from the Town of Westport. In the past year, we have funded the maintenance of WestPAC (Westport Public Art Collections); the presentation of TEA (Thinkers, Educators, Artists) Talk in October, the set-up costs for Otocast and a minimal amount for WAAC signage. 3.2.11 "HOW TO SUCCEED IN BUSINESS AS AN ARTIST" On March 12, The Westport Library produced the program "How to Succeed in Business as an Artist". It was a collaborative effort between Miggs Burroughs and The Westport Library staff. The first stage involved Miggs and Ellen Janpol, business librarian, brainstorming ideas and questions. Then Chris Timmons, Mary Brown and Ellen refined the questions and ideas and suggested other possibilities to Miggs. The panel, whose members were suggested by Miggs, included local artists and business people, Jahmane West, Sooo-Z Mastropietro, Wendy Nysten, Dick Frank, and Alan Neigher. Each offered unique perspectives and insights into the evolving business model for artists. Some of the topics covered included what constitutes "success" for an artist; the role of mentors and families in the artists lives; how to protect intellectual property; what it means to be a "people photographer"; and why people buy art. Mary Brown of the Library's reference staff, researched and wrote a libguide on "The Business of Art: How to Succeed as a Professional Artist" which is on The Westport Library's website (<http://westportlibrary.libguides.com/professionalartist>) to augment the presentation. 3.2.7: The Selectman's Office has streamlined and made the process of obtaining a permit for events easier for the applicant. This has primarily been done by the migration from a paper-based and in-person process to one that utilizes email. Applicants no longer need to come to Town Hall for their permit. Instead they can answer questions via email and staff can provide approval via email with a PDF signature. Proof of this process would be in an email chain between the town and the applicant.

WORD: [3.2.6 SUPPORT ARTS AND CREATIVE CULTURE MIGGS BURROUGHS ARTIST-IN-RESIDENCE.DOCX](#)

PDF: [UNDERSERVED ARTISTS 3.2.11.PDF](#)

PDF: [STREAMLINE PERMITS 3.2.7.PDF](#)

PDF: [SUPPORT ARTISTS EVENTS AND ACTIVITIES 3.2.11.PDF](#)

PDF: [3.2.2 MARKETING MATERIALS.PDF](#)

PDF: [3.2.5 WESTPORT ARTS ADVISORY COMMITTEE.PDF](#)

PDF: [3.2.11 WESPORTS ARTS CENTER PARTNERSHIO LETTER .PDF](#)

PDF: [3.2.10 SUPPORT ARTS AND CULTURAL ACTIVITIES OFFERED AT THE LOCAL LIBRARY.PDF](#)

PDF: [3.2.3 FUNDING LEVITT PAVILION .PDF](#)

## 4. Dynamic and Resilient Planning

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### 4.1 Integrate Sustainability into Plan of Conservation and Development and Zoning

20 Points

**Program Summary:** <http://www.westportct.gov/index.aspx?page=1072> <http://www.westportct.gov/modules/showdocument.aspx?documentid=11717>

WORD: [4.1.1 INTEGRATE SUSTAINABILITY CONCEPTS AND HAZARD MITIGATION.DOCX](#)

PDF: [4.1.1 MTG AGENDA DISCUSSING POCD.PDF](#)

PDF: [4.1.4 IMPLEMENTATION GUIDANCE DOCUMENT.PDF](#)

WORD: [4.1.1 POCD RESOLUTION OF APPROVAL.DOC](#)

PDF: [4.1.1 - POCD INTRODUCTION SECTION.PDF](#)

PDF: [4.1.1 - POCD CONCLUSION SECTION.PDF](#)

PDF: [4.1.1 - POCD DEVELOPMENT STRATEGIES SECTION.PDF](#)

PDF: [4.1.1.POCD CONSERVATION SECTION.PDF](#)

PDF: [4.1.1 - POCD INFRASTRUCTURE STRATEGIES SECTION.PDF](#)

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### 4.4 Assess Climate Vulnerability

5 Points

**Program Summary:** No description was provided.

WORD: [4.4.1 ASSESSING CLIMATE VULNERABILITY.DOCX](#)

PDF: [WESTPORT POCD.PDF](#)

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### 4.5 Inventory and Assess Historic Resources

5 Points

**Program Summary:** No description was provided.

PDF: [5.4C.PDF](#)

## 5. Clean and Diverse Transportation Systems and Choices

### 5.1 Implement Complete Streets

25 Points

**Program Summary:** 5.1.5: The Westport Department of Public Works initiated a TAME traffic management project to improve traffic safety by using components such as line strippings, road materials, cat eyes, directional signs on curves, speed humps, channelizations at intersections, lane lines, center lines and other traffic calming methods. These methods connect active transportation networks across all neighborhoods. The photos are attached. Planning & design documents 5.1.4:  
[https://static1.squarespace.com/static/590159efe4fcb5989e17b683/t/59d2b6a051a5842e81a9a494/1506981554908/2017\\_09\\_19+Westport+Saugatuck+TOD+Master](https://static1.squarespace.com/static/590159efe4fcb5989e17b683/t/59d2b6a051a5842e81a9a494/1506981554908/2017_09_19+Westport+Saugatuck+TOD+Master)  
[https://downtownwestportct.files.wordpress.com/2015/07/dwmp\\_06042015\\_web.pdf](https://downtownwestportct.files.wordpress.com/2015/07/dwmp_06042015_web.pdf)

IMAGE: [SPEEDHUMP09020501POP\\_THUMB 5.1.5.JPG](#)

IMAGE: [CENTER AND TURNING LINES 5.1.5.JPG](#)

PDF: [DOWNTOWN MASTER PLAN 5.5.3 & 5.1.4.PDF](#)

PDF: [SAUGATUCK TOD MASTER PLAN 5.5.3 & 5.1.4.PDF](#)

### 5.4 Support Zero Emission Vehicle Deployment

5 Points

**Program Summary:** No description was provided.

PDF: [EV CHARGERS TOWN HALL 110 MYRTLE AVE WESTPORT USE 2-4 2018.PDF](#)

PDF: [5.4A PHOTOS WITH CAPTIONS.PDF](#)

### 5.5 Promote Public Transit and Other Mobility Strategies

30 Points

**Program Summary:** 5.5.3: Westport is one of the few communities in Connecticut that provides public transportation to Metro-North train stations – thereby enabling many commuters in Westport to take public transportation from their home to their places of employment in destinations such as Stamford and New York City (without the use of a car). Westport Transit bus schedules to and from the Saugatuck and Green Farms train stations are synchronized with the Metro-North train schedules. In order to maintain this seamless connection, the Westport Transit schedules are changed by Norwalk Transit (Westport Transit's subcontractor) whenever Metro-North schedules change. This practice has been in effect since the inception of the public bus to train program in 1974. The Downtown Master Plan and Saugatuck Transit Oriented Development studies looked at the transit and development needs of these neighborhoods and make recommendations for greater coordination of traffic and transit. The downtown steering committee is listed in the master plan document. The mission of the Saugatuck Transit Oriented Development (TOD) Master Plan Steering Committee ("Saugatuck Steering Committee" or "SSC") will be to assist the town in selecting a planning consultant and to provide assistance and guidance to the selected consultants in conducting a planning process which will result in a Master Plan for the Saugatuck area. The Master Plan will seek to promote a future Saugatuck Center which is vital, livable, safer for pedestrians offering diverse entertainment, dining, recreational, residential and business opportunities and at the same time respects Saugatuck's small town character and historical heritage. The plan will also seek to guide future residential development so that additional vehicles are not added to the Saugatuck Centre and that infrastructure is improved to better facilitate traffic flow and parking, and to reduce congestion. SAUGATUCK TRANSIT ORIENTED DESIGN MASTER PLAN COMMITTEE CO-CHAIRS: Mary Young Craig Schiavone MEMBERS: Eileen Berenyi Al DiGuido Marty Fox Ward French Leigh Gage Peter Gold Francis Henkels Robert Iannacone Samuel Levenson Matthew Mandell Michael Mahoney Cathy Walsh Ian Warburg EX-OFFICIO MEMBERS: Sam Arciola Katherine Daniel Rick Giunta Steve Edwards Carol Leahy Alicia Mozian Keisha Fink

PDF: [WESTPORTTRANSIT\\_SX7\\_FINALPOSTCARD 5.5.1.PDF](#)

PDF: [WESTPORTTRANSITBANNERS\\_V8 5.5.1.PDF](#)

PDF: [WESTPORTTRANSITEMAILS SC PROMOTE PUBLIC TRANSIT AND OTHER MOBILITY STRATEGIES 5.5.1.PDF](#)

PDF: [WESTPORTTRANSITPOSTERS\\_V8 5.5.1.PDF](#)

PDF: [WESTPORT TRANSIT DISTRICT 2016 SURVEY FINAL 5.5.2.PDF](#)

WORD: [11-03-2016 PRESS RELEASE RE WTD LAUNCHES TOWN-WIDE SURVEY FINAL 5.5.2.DOCX](#)

WORD: [WTD AND NORWALK TD AND METRO NORTH COLLABORATION 5.5.3.DOCX](#)

WORD: [WESTPORT TRANSIT DISTRICT 2016 SURVEY QUESTIONS 5.5.2.DOCX](#)

PDF: [DOWNTOWN MASTER PLAN 5.5.3.PDF](#)

PDF: [SAUGATUCK TOD MASTER PLAN 5.5.3.PDF](#)

## 6. Efficient Physical Infrastructure and Operations

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### 6.1 Benchmark and Track Energy Use

10 Points

**Program Summary:** No description was provided.

PDF: [REPORT WASTE WATER UPDATED 6.2.PDF](#)

EXCEL: [BOE ELECTRIC BENCHMARKING FY 2016 - FY 2018 6.1.1.XLSX](#)

WORD: [TOWN ENERGY BENCHMARKING 6.1.1.UTILITYTRAC.DOCX](#)

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### 6.8 Implement a Community Energy Campaign

10 Points

**Program Summary:** No description was provided.

WORD: [6.8 SUSTAINABLE CT- IMPLEMENT A COMMUNITY EDUCATION CAMPAIGN .DOCX](#)

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## 7. Strategic and Inclusive Public Services

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### 7.1 Hold a Sustainability Event

10 Points

**Program Summary:** <http://www.westportgreenday.com/> Canoe Paddle Sustainability Event was also used for an Equity Action 9.1

PDF: [7.1 EARTHPLACE PARTNER LETTER.PDF](#)

WORD: [7.1.1. GREENDAY SUSTAINABILITY EVENT.DOCX](#)

WORD: [7.1.1 PARTNERSHIP BETWEEN TOWN AND EARTHPLACE FOR GREENDAY.DOCX](#)

WORD: [7.1.1 HOSTED 6 SUSTAINABILITY EVENTS.DOCX](#)

PDF: [7.1.1 CANOE PADDLE - EXAMPLE OF EVENT INCORPORATING SUSTAINABILITY.PDF](#)

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### 7.5 Report Materials Management Data and Reduce Waste

5 Points

**Program Summary:** No description was provided.

PDF: [7.5.1 REPORT MATERIALS MANAGEMENT AND RECYCLING ON WEBSITE.PDF](#)

PDF: [7.5.1 REPORT MUNICIPAL SOLID WASTE AND RECYCLING 2015-2017.PDF](#)

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## 8. Healthy, Efficient and Diverse Housing

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### 8.2 Grow Sustainable and Affordable Housing Options

30 Points

**Program Summary:** No description was provided.

EXCEL: [TOWN THRESHOLD LEVELS FOR AFFORDABLE HOUSING 8.2.1.XLSX](#)

PDF: [LETTER WITH PERCENTAGE INCREASE IN AFFORDABLE HOUSING 8.2.2.PDF](#)

PDF: [AMENDED\\_FINAL\\_APPEALS\\_SUMMARY\\_2017.8.2.PDF](#)

PDF: [APPEALS\\_SUMMARY\\_2012\\_AMENDED.8.2.PDF](#)

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## 9. Inclusive and Equitable Community Impacts

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### 9.1 Optimize for Equity

30 Points

**Program Summary:** No description was provided.

WORD: [9.1 WESTPORT SOLAR SURVEY AUGUST 9 2018 WITH RESULTS.DOCX](#)

WORD: [SUSTAINABLE CT EQUITY ACTION 9.1 CANOE PADDLE 7.1 81618.DOCX](#)

PDF: [REGISTRY EQUITY MEMO 9.1.PDF](#)

PDF: [PADDLE EQUITY MEMO 9.1.PDF](#)

PDF: [SOLAR EQUITY MEMO 9.1.PDF](#)

## 10. Innovation Action

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### 10.1 Implement Your Own Sustainability Action

5 Points

**Program Summary:** This action was also used for an Equity Action 9.1

PDF: [10.1 REGISTRY FOR PEOPLE WITH DISABILITIES.PDF](#)