



# Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Coventry, a Sustainable CT silver certified applicant.

Coventry was certified on October 28, 2019 with 480 points. Listed below is information regarding Coventry's Sustainable CT efforts and materials associated with the applicant's certified actions.

## Contact Information

**The designated Sustainable CT contact for Coventry is:**

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## Actions Implemented

Each approved action and supporting documentation for which Coventry was approved for in 2019 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Coventry, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact [info@sustainablect.org](mailto:info@sustainablect.org) with specific questions.

### 1. Thriving Local Economies

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#### 1.1 Support Redevelopment of Brownfield Sites

10 Points

**Approved Information:** 1.1.1: Brownfield Inventory (5 points), updated 8/26/2019 1.1.2 Brownfield Map (5 points), updated 8/26/2019

**Supporting Documentation:**

PDF: [SECTION 1.1 #2 BROWNFIELD SITES MAP - COVENTRY.PDF](#)

EXCEL: [1.1 BROWNFIELD INVENTORY COVENTRY.XLSX](#)

**Documentation Details:** The Brownfield sites inventory can be found on 1.1\_Brownfield\_Inventory\_Coventry.xlsx The map of each brownfield site can be found on Section 1.1 #2 Brownfield Sites Map-Coventry.pdf

**Partners:** None

### 1.3 Inventory and Promote Local Retail Options

10 Points

**Approved Information:** 1.3.1a, Inventories, 10 points (5 points per sector), Current as of 2019

#### Supporting Documentation:

WORD: [1-3 LINK TO OUR WEB PAGE ON "COME VISIT" HTTPS://WWW.COVENTRYCT.ORG/INDEX.ASPX?NID=35](https://www.coventryct.org/index.aspx?nid=35)

PDF: [TOURISM BROCHURE](#)

WORD: [LINK TO SEARCHABLE BUSINESS DIRECTROY](#)

**Additional Information:** We have attached our tourism brochure which is on line and printed for distribution at event such as our weekly farmers market to draw people to other local businesses. We also have enclosed a link to our searchable business directory on the towns web site. Finally we have included a link to our tourism section on the web page to entice people to come to town.

### 1.4 Provide Resources and Supports to Local Businesses

10 Points

**Approved Information:** 1.4.2: Create or support Small Business Development Centers, Main Street Programs (5 Points), updated 4/24/19 1.4.3: Invite businesses to participate in at least three events to build community recognition (5 points), updated 4/24/2019

#### Supporting Documentation:

PDF: [TOWN HOSTED BUSINESS SUPPORT FORUM FLYERS AND SIGN IN LISTS](#)

PDF: [1.4.2. CREATE AND SUPPORT BUSINESS DEVELOPMENT CENTERS AND MAIN STREET PROGRAMS](#)

PDF: [1.4.3.INVITE BUSINESSES TO PARTICIPATE IN EVENTS TO BUILD COMMUNITY REGNITION](#)

**Documentation Details:** 1.4.2: Attached is a copy of the letter from the Connecticut Main Street Center acknowledging the Town's acceptance. Also, attached is a memorandum that describes the activities that the Town has been involved with to support the Partners. A copy of an informational brochure for the Partners, that was prepared by the Town, is also attached. 1.4.3: Attached are copies of the following materials, which provide details on each of the events indicated on the first page of the attached document labeled 1.4.3. Christmas in the Village event brochure. Winter Stroll in Historic Coventry Village event flyer. Winter Stroll in Historic Coventry Village event brochure. Article on Winter Stroll event that appeared in The Chronicle. Daffodil Daze and Springtime Magic event brochure.

**Partners:** The Town of Coventry has been accepted by the Connecticut Main Street Center in order to support the efforts of the Town and a newly created entity, the Coventry Village Partners. The Partners are a collective of businesses in Coventry Village, community groups, and other Village stakeholders that are dedicated to support Coventry Village as a viable destination.

## 1.6 Participate in and Promote the C-PACE Program

5 Points

**Approved Information:** 1.6.1 Opt In to C-PACE (5 points)

### Supporting Documentation:

PDF: [CPACE SIGNED AGREEMENT](#)

PDF: [C-PACE SIGNED MARKETING AGREEMENT.PDF](#)

WORD: [CPACE LINK ON OUR TOWN WEB SITE](#)

PDF: [GOING GREEN EVENT AT FARMERS MARKET INCLUDING CPACE 7/23/18](#)

PDF: [CPACE RESOLUTION](#)

PDF: [ENERGY FAIR EBLAST](#)

PDF: [1-6 CPACE AGREEMENT LETTER FROM CEFIA](#)

**Additional Information:** We had one approved c-pace project for Coventry Self Storage on Boston Turnpike for solar. They chose an alternative approach and installed solar via a different means We had a successful and well attend C-pace presentation with about 50 persons attending including several non profits. Cpace was a featured program at energy fair at July 29t/2018 Farmers market Enclosed are minutes of the council meeting authorizing the Town to join CPACE and Cefia letter confirming signature of agreemement

## 2. Well-Stewarded Land and Natural Resources

### 2.1 Provide Watershed Education

10 Points

**Approved Information:** 2.1.1. Citizen & Business Owner Watershed Education (5 points), updated 4/25/2019 2.1.2 Citizen Science (5 points), updated 4/26/2019

### Supporting Documentation:

PDF: [2.1.1. CITIZEN & BUSINESS OWNER WATERSHED EDUCATION](#)

PDF: [2.1.2 CITIZEN SCIENCE](#)

**Documentation Details:** Please see the attached documents for sections 2.1.1 and 2.1.2.

**Partners:** None

## 2.2 Create a Watershed Management Plan

30 Points

**Approved Information:** 2.2.1 and 2.2.2 Coventry Lake Management Plan (20 points) 2.2.3 Coventry Lake 2018 Monitoring Program Final - prepared February 2019 Lake Management Contract - June 2018-December 2018 Coventry Lake Advisory Committee Meetings (June 2018-June 2019) 10 points

### Supporting Documentation:

PDF: [2.2.1 COVENTRY LAKE MANAGEMENT PLAN](#)

PDF: [2.2.3 COVENTRY LAKE 2018 MANAGEMENT PROGRAM FINAL REPORT](#)

PDF: [2.2.3 LAKE MANAGEMENT CONTRACT 2018](#)

PDF: [2.2.3 COVENTRY LAKE ADVISORY COMMITTEE MINUTES](#)

**Documentation Details:** We have included the Coventry Lake Management Plan, which contains both an inventory and listing of goals relating to Lake Management (page 29). (10 points) In addition, starting on page 18 outlines how various town regulations have been modified/created with consideration of the promotion of watershed protection and management. (10 points) The community as a whole have identified that treating Coventry Lake for an infestation of invasive species (hydrilla) is one of the main goals at this time. The Town annually receives reporting from Solitude Lake Management about the status/health of the lake (document attached). In addition, the Town has been in contract with Solitude to perform annual treatments in attempts to save the lake (also attached). Other Lake goals/concerns are also addressed at meetings held by the Coventry Lake Advisory Committee. Minutes of the past year have been attached as evidence of continuous review of the lake management plan. (10 points).

## 2.3 Engage in Watershed Protection and Restoration

30 Points

### Supporting Documentation:

PDF: [COVENTRY LAKE MONITORING REPORTS - INVASIVE SPECIES REPORT, YEARLY LAKE HEALTH REPORT - SAMPLE REPORT](#)

PDF: [COPY OF COVENTRY LAKE STORMWATER MANAGEMENT REGS - ADDRESSED LOT COVERAGE ISSUES FOR LAKE DISTRICT DEVELOPMENT PROJECTS](#)

PDF: [SECTION 2.3 - ENGAGE IN WATERSHED PROTECTION AND RESTORATION.PDF](#)

## 2.4 Develop an Open Space Plan

20 Points

**Approved Information:** 2.4.1: Open Space Inventory (10 points), updated 8/26/2019 2.4.2: Resource Protection (5 points), updated 8/26/2019 2.4.4 Open Space Purchases (5 points) activity through 8/29/19

### Supporting Documentation:

[2.4.1 COVENTRY OPEN SPACE INVENTORY GEODATABASE](#)

EXCEL: [2.4.1 COVENTRY OPEN SPACE INVENTORY SPREADSHEET](#)

PDF: [2.4.3 COVENTRY OPEN SPACE PLAN](#)

EXCEL: [COVENTRY OPEN SPACE PURCHASES](#)

PDF: [2.4.2 COVENTRY RESOURCE PROTECTION PLAN](#)

**Documentation Details:** Action 2.4.1 can be found under 2.4.1 COVENTRY Open Space Inventory Spreadsheet and 2.4.1 COVENTRY Open Space Inventory Geodatabase Action 2.4.2 can be found under 2.4.2 COVENTRY Resource Protection Plan Action 2.4.3 can be found under 2.4.3 COVENTRY Open Space Plan Action 2.4.4 can be found under 2.4.4 Coventry Open Space Purchases. This shows the transaction detail of the Town's open space fund, which has active purchases of land, including 4 properties purchased since July 2013 through June 30, 2019.

**Partners:** None

**Additional Information:** The Town does not have a standalone document at this time - it is in process but not yet ready for submission. As such, Coventry will accept the 20 points awarded.

## 2.5 Create a Natural Resource and Wildlife Inventory

15 Points

**Approved Information:** 2.5.1. Create a Natural Resource and Wildlife Inventory (10 points), updated 4/25/2019; 2.5.2 Integrate NRW Inventory into Municipal Planning Documents (5 points)

### Supporting Documentation:

PDF: [2.5 #1 & #2 CREATE A NATURAL RESOURCE AND WILDLIFE INVENTORY](#)

**Documentation Details:** Preservation Focus Areas Map (Including areas with cultural value, functional value, and natural resource value) can be found on page 2/3. Existing Open Space Map can be found on page 3/3. 2.5.2: The Existing Open Space map is also included as part of the revised Plan and serves to provide specific detail on all of the permanently protected open space properties in the Town of Coventry. Since these maps are incorporated into the Town's Plan, they are actively used by Coventry Land Use agencies to evaluate development and preservation proposals.

## 2.8 Implement Low Impact Development

15 Points

**Approved Information:** 2.8.1.1 Implement Low Impact Development - Education Projects - Implement Low Impact Development on Town Website (5 points), updated 4/25/2019 2.8.2.1 Implement Low Impact Development - Planning, Regulation and Policy Projects - Implement Low Impact Development in POCD (5 points), updated 4/25/2019 2.8.2.2 Implement Low Impact Development - Planning, Regulation and Policy Projects - Implement Low Impact Development in Regulations (5 points), updated 4/25/2019

### Supporting Documentation:

PDF: [2.8.1.1 EDUCATION PROJECTS - IMPLEMENT LOW IMPACT DEVELOPMENT](#)

PDF: [2.8.2.1 PLANNING, REGULATION AND POLICY PROJECTS - IMPLEMENT LOW IMPACT DEVELOPMENT IN POCD](#)

PDF: [2.8.2.2 PLANNING, REGULATION AND POLICY PROJECTS - IMPLEMENT LOW IMPACT DEVELOPMENT IN REGULATIONS](#)

**Documentation Details:** Please see details on the first page of each attached PDF.

**Partners:** None

## 2.10 Facilitate Invasive Species Education and Management

10 Points

**Approved Information:** Documents approved for 10 Points

### Supporting Documentation:

PDF: [2.10.2 FACILITATE INVASIVE SPECIES EDUCATION AND MANAGEMENT ON TOWN WEBSITE](#)

PDF: [2.10 REMOVAL OF INVASIVE SPECIES - COVENTRY LAKE FINAL REPORT 2018](#)

PDF: [2.10 REMOVAL OF INVASIVE SPECIES - SOLITUDE SCOPE OF WORK 2018](#)

PDF: [2.10 RESIDENTIAL EDUCATION #1 - FACILITATE INVASIVE SPECIES EDUCATION AND MANAGEMENT ON TOWN WEBSITE](#)

**Documentation Details:** Municipal Removal of Invasive Species: The Town has identified a serious issue with invasive species in Coventry Lake - specifically, Hydrilla. The Town has hired Solitude Management to monitor and treat the Lake on an annual basis. Attached for evidence of removal of species we have submitted the most recent Lake Report as well as the services that the Town has engaged Solitude to perform for 2018. Residential Education: 2.10 Residential Education #1 - Facilitate Invasive Species Education and Management on Town Website: Please see the attached web pages and associated links. 2.10.2 - Facilitate Invasive Species Education and Management Public Forum: Please see the attached document for evidence of the forum and online video.

**Partners:** CT Deep has assisted with the education and treatment of the Invasive Species, Hydrilla, in Coventry Lake.

**Additional Information:** On September 18, 2018 the Town hosted a forum on Hydrilla treatment on coventry lake with officials for CTR DEEP , Solitude ( a treatment firm) and our Coventry Lake advisory and Monitoring committee. It had about 60 attendees and was broadcast live on community access, streamed on you tube and is available online at <https://coventryct.viebit.com/player.php?hash=mATFzi97DZmU>

## 3. Vibrant and Creative Cultural Ecosystems



### 3.1 Map Tourism and Cultural Assets

5 Points

**Approved Information:** 3.1.2 CT Visit Update - 7/11/2018 - 5 points

#### Supporting Documentation:

PDF: [CT VISIT UPDATE](#)

**Additional Information:** We have been working with Jean Hebert of the CT Visit site to update the Town of Coventry pages. We have provide 6 additional pictures for the scrolling headline section, fixed several typographical errors, and added new material including links to our Town Manager;s Facebook page. The link to our page is <http://www.ctvisit.com/listings/town-coventry>. Our profile page has been updated and we have created a new log-in for parks & recreation submissions.

### 3.2 Support Arts and Creative Culture

25 Points

**Approved Information:** 10 points 3.2.2 3.2.3 3.2.5 3.2.6 (5 points) 3.2.10 (5 points) 3.2.11 (5 points)

#### Supporting Documentation:

PDF: [3.2 YEAR OF LIBRARY EVENTS.PDF](#)

PDF: [3.2 LIBRARY PROGRAM PROMOTION.PDF](#)

WORD: [3.2.11 COVENTRY ARTS GUILD STRATEGIC PLAN](#)

WORD: [3.2.2 RECREATION DEPARTMENT MARKETING OVERVIEW](#)

IMAGE: [3.2.11 COVENTRY ARTS GUILD - ARTS ON MAIN PROMOTIONAL PIECE](#)

IMAGE: [3.2.11 DAVID HAYES EXHIBITION](#)

PDF: [3.2.11 COVENTRY ARTS GUILD STRATEGIC PLAN SUMMARY WITH MISSION AND GOALS](#)

WORD: [3.2.5 ESTABLISHMENT OF ARTS & CULTURE DEPT. - RESUME OF DIRECTOR](#)

WORD: [3.2.5 PARKS & RECREATION DEPT. ORGANIZATIONAL CHART](#)

PDF: [3.2.3 ARTS BUDGET ALLOCATION](#)

WORD: [3.2.6 ESTABLISHMENT OF ARTS & CULTURE LIAISON - MINUTES OF RECREATION COMMISSION MEETING 2.3.16](#)

WORD: [3.2.2 RECREATION DEPARTMENT ART ACTIVITIES](#)

WORD: [3.2.5 ARTS RELATED MISSION, GOALS](#)

PDF: [3.2.11 ARTS GUILD MEMBERSHIP LIST](#)

PDF: [3.2.3 ART BUDGET SUPPORT - COUNCIL MINUTES](#)

WORD: [3.2.5 APPOINTMENT OF LIAISON - ARTS & CULTURE - RECREATION COMMISSION AGENDA MAY 2019](#)

**Documentation Details:** 4/30/19 upload - Arts & Culture Liaison - agenda to upcoming Recreation Commission meeting which has the formal appointment of an Arts & Culture Liaison

**Additional Information:** Narrative: Coventry possesses a strong tradition in the arts. For over twenty years, the Coventry Arts Commission, a volunteer municipal entity, spearheaded the

clear majority of arts related events in the town. The Commission was very successful in fostering greater involvement with the arts within the community. Many popular activities and events were held during their tenure, including the Lake Wangumbaug Folk Festival and a monthly Coffee House music series. 3.3.2 Include arts and culture in all publicly available municipal marketing materials: (uploaded 2 documents: Rec Dept Marketing Overview, Rec Dept Arts Activities) 3.2.3 Description of amount of funding allocated and what was funded: (uploaded Budget Allocation Document) Dedicated funding to the arts includes: The Children performance series Budget: \$3000 Lions Club (originated program but stopped over 10 years ago) Coventry Parks & Recreation Day Camp provides the funding now. Special Events including a Scarecrow Contest, Holiday Tree Lighting Ceremony included Caroling & Band Performance, Bus trips to many Art venues, several classes and workshops and more. Annual Budget varies annually, this past fiscal year amount was \$4,700. Summer Sunset Sounds concert series funded by United Bank Foundation Budget ranged from \$2000 to \$5000 per year Arts "Arts Catalyze Placemaking" Grant Program: In 2016, The State of Connecticut Office of the awarded the town \$10,000 to hire a consultant to facilitate the process for a cultural arts strategic plan. Town Staff has noted many new arts related businesses have opened in either standard 'brick and mortar' locations or as a home occupation during that time. This can be demonstrated with the culmination of the efforts of the town to provide a venue for local artists such as the Arts on Main event on August 26, 2018. Budget for event: \$ 8,000 from Town Council, \$5,000 from sponsors - Minutes outlining Council approval attached. The Coventry Regional Farmer's Market serves as a successful showcase and supportive entity for the artisans in the region. Typically, thousands of visitors frequent the market each Sunday to enjoy live local musicians and view the artisan vendors that display at the Market which offers a steady stream of customer support. Budget for arts: \$ 6,500 3.2.5 Establish Arts & Culture Department: (uploaded Resume of Director, Organizational Chart, Mission & Goals) In 2006, the Arts Commission was disbanded due to dwindling number of volunteers. The Parks and Recreation Commission took over their individual tasks and responsibilities. This was incorporated into the Recreation Commission by-laws: Sec. 70-31. - Establishment. There is hereby established a Parks and Recreation Commission ("Commission") for the purposes of developing policies for town parks and recreational programs and facilities, overseeing the development and operation of town recreational programs, and developing town recreational facilities. The Commission shall also act as an Arts Commission, that oversees cultural and enrichment activities. (Ord. No. 122, § 1, 1-6-75; Ord. No. 122a, § 1, 1-17-83; Ord. No. 216, 3-3-03; Ord. No. 226, § 2, 7-17-06) The Arts & Culture Strategic Plan provides a cohesive strategy of visions, goals, recommendations and tasks that can be executed to better advance the arts, leverage the existing resources available, develop new and strengthen existing partnerships. Ultimately, the plan will serve as the template for the reconstituted Arts Commission, the entity that would assist in spearheading the efforts. We have become a member of the Americans of the Arts and have regularly participated in the local arts surveys. We have purchased the operation manual for local arts agencies which we have shared with the Coventry Arts Guild to support their efforts. The Director of Parks and Recreation is the staff person responsible for oversight and operations of Municipal Arts & Culture. Recreation Director Wendy Rubin and her Recreation Supervisor Caterina Merriam are the staff identified. Both have extensive experience in facilitating and providing recreation and cultural arts programs to the community. 3.2.6 Establish & appoint an Arts and Culture Liaison (uploaded minutes of Rec Commission meeting) Although not formally named and appointed, Arts Guild President - Justin Trzaskos, has served as the primary point of contact. In the future, the Recreation Commission will formalize the partnership by appointing a formal process to select liaison and duration of appointment. Currently, this individual is required to report regularly back to the Commission. Through the liaison, the Coventry Arts Guild provides the Recreation Commission copies of all correspondence including minutes of their meetings. Staff are included in planning of events and help with the marketing & promotion of events. Recreation Dept works closely with liaison to obtain meeting space and venues for events. 3.2.10 Support arts and cultural activities offered at the local library (uploaded Year of Library Events and Library Program Promotion Documents) Promoting and or partnering - The town advertises and promotes all activities of the Booth & Dimock library via social media and links

on our web pages. The Booth & Dimock Library spends approximately \$5000 annual for arts programming. 3.2.10 Library and Parks & Rec events are promoted in the Town's monthly e-blast, "Coventry Community Update," which is sent to a subscriber list of individuals who have opted in to receive information about town issues and coming events. A recent issue can be viewed at the following link: <https://www.coventryct.org/ArchiveCenter/ViewFile/Item/349>. For an archive of past issues, see this link: <https://www.coventryct.org/Archive.aspx?AMID=96&Type=&ADID=>. The subscriber count is currently 1907 individuals. 3.2.11 Support Artists C. workshops and discussion opportunities for artists, art administrators and arts presenters/curators (uploaded Arts Guild Strategic Plan, Plan Summary, Arts on Main, Hispanic culture/art & David Hayes Exhibition posters) A State Peer Advisor, Barbara Ally, was invited to mentor and facilitate strategic planning. Barbara has been in Arts Administration for over twenty years and has vast experience working with arts and community organizations. A total of four public meetings were held to gain insight from the community on how to better support the cultural arts. These forums served as the impetus for the formation of the Coventry Arts Guild. The work done in the four public meeting sessions under Barbara's guidance created the foundation for this plan. The purpose of this plan is to identify strategies and create mechanisms to ensure the ongoing presence and involvement of the arts resources. Since the grant was received, the town's Economic Development Commission, Recreation Commission, Town Council and over 75 Coventry residents have been involved in the inception of what is now known as the Coventry Arts Guild. During the open meetings, under the guidance of the State Peer Advisor, the Arts Community took stock of their strengths, weakness, opportunities and threats to develop a Strategic Action Plan for the newly developed Coventry Arts Guild. D. artist networks and peer sharing opportunities: Since 2006, there has been an upswing in the number of active arts related businesses, artists and showcases for the arts in the community. The Coventry Arts Guild was created as an outcome of the Strategic Planning Process. They have since become a 501(c)3 organization that works cooperatively with the Town Parks & Recreation Department, Library and Schools. (uploaded Arts Guild Membership list) Note: The Town of Coventry potentially has the capacity to complete additional work in the activity areas outlined in section 3.2, Activities 1, 4, 8, 9 in the future.

## 4. Dynamic and Resilient Planning

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### 4.3 Develop Agriculture-Friendly Practices

25 Points

**Approved Information:** 4.3.1 Adopt land use policies and regulations that allow and support active agricultural uses. (5 points), updated 4/25/2019. 4.3.5 Establish an open space and/or farmland acquisition fund (10 points), updated 4/25/2019. 4.3.6 Community Garden (10 points)- updated 8/16/19

#### Supporting Documentation:

WORD: [4.3 AGRICULTURE FRIENDLY COMMUNITY GARDEN - PHOTOGRAPHS](#)

PDF: [4.3 COMMUNITY GARDEN AERIAL PLOT SITING](#)

PDF: [4.3 COMMUNITY GARDENS SUMMIT - FIRST MEETING TO DETERMINE FEASIBILITY & LEVEL OF COMMUNITY INTEREST](#)

PDF: [4.3 NATIONAL WILDLIFE FOUNDATION RECOGNITION OF WILDLIFE HABITAT CERTIFICATION](#)

PDF: [4.3 COMMUNITY GARDEN GUIDELINES FOR GARDENERS](#)

PDF: [4.3.1 DEVELOP AGRICULTURE-FRIENDLY PRACTICES: ADOPT LAND USE POLICIES AND REGULATIONS THAT ALLOW AND SUPPORT ACTIVE AGRICULTURAL USES](#)

PDF: [4.3.5. DEVELOP AGRICULTURE-FRIENDLY PRACTICES: ESTABLISH AN OPEN SPACE AND/OR FARMLAND ACQUISITION FUND](#)

PDF: [4.3.6 2019 PROMOTIONAL POSTER FOR COMMUNITY GARDEN](#)

IMAGE: [4.3.7 PHOTO OF GARDEN PRODUCE](#)

PDF: [4.3.8 GRANT APPLICATION FOR GREENHOUSE](#)

**Documentation Details:** 4.3.1 - Adopt land use policies and regulations that allow and support active agricultural uses. Please see the attached 'Right to Farm' Ordinance (Labeled Sec. 78-73) adopted in 2013 by the Town of Coventry Town Council. This is shown on pages 2 through 4 in the pdf, (and labeled CD78:8 through CD78:8.2 on the scanned copies). Pages 5 through 7 in the attached PDF (or labeled 97-99 on the scanned copies), shows Section 6.06 Commercial Agriculture (C/A) Zone in the Coventry Zoning Regulations. The C/A Zone is entirely dedicated to the support of agricultural related primary and accessory uses. Page 8 on the PDF (labeled page 93 on the scanned copy of the Zoning Regulations) shows Section 6.03.01.a.3 General Residential Zone (GR-40/GR-80) which is the predominant residential zoning classification in town. Agriculture is permitted 'by right' and many other agricultural allowances are permitted as well. Page 9 on the attached PDF (shown as page 25 on the scanned copy of the Zoning Regulations) shows Section 4.06.05 Agricultural Accessory Uses. This creates a provision to allow the keeping of livestock on a property of less than 80,000 (which is the minimum requirement typically) by way of a special permit by the Planning and Zoning Commission, which creates additional flexibility for residents to own livestock on smaller lots. Please refer to the attached copies in the document labeled "4.3.1 Develop Agriculture-Friendly Practices: Adopt land use policies and regulations that allow and support active agricultural uses" 4.3.5 - Establish an open space and/or farmland acquisition fund. Please see the attached document labeled "4.3.5. Develop Agriculture-Friendly Practices: Establish an open space and/or farmland acquisition fund". 4.3.6 2019 Promotional Poster - Community Garden - updated 8/16/19 4.3.7 Photo of garden Produce - uploaded 8/16/19 4.3.8 Grant Application for a Greenhouse for the Community Garden - uploaded 8/16/19

**Partners:** The Community Garden was initially established by a partnership with the Coventry Agricultural Committee, a non profit organization in town dedicated to promoting agriculture. It is located on land the town leases from the CT DEEP, and the garden was developed with their support. We have also partnered with the Girl Scouts, who operate a plot at the garden free of charge. The Master Gardener that volunteers to oversee the project is our liaison to the University of Connecticut Extension Service program that has provided us with many resources to share with our participants. We also partnered with the Captain Nathan Hale Middle School Future Problem Solvers to establish bee hives to improve the bee population. Surplus food has been shared with our town Human Services Department Food Bank and the School Food Services department.

**Additional Information:** The supporting documents are updated annually after we meet in the winter to plan for the upcoming season. This includes the promotional materials we use to advertise the garden, the contracts & rules for the garden, registration forms. The photographs submitted were taken over a period of 4 garden seasons, with the latest pictures taken on August 16, 2019. Our initial planning meeting was on March 6, 2014 and the garden has been operating for the past 4 years. We received designation as a National Wildlife Foundation on April 18, 2017.

#### 4.4 Assess Climate Vulnerability

20 Points

**Approved Information:** 4.4.1 (10 points), 4.4.2 (5 points), and 4.4.3 (5 points). We are requesting points for the August 20, 2019 Community resilience building workshop which will be incorporated into our plan of conservation and development this year as part of our update.

**Supporting Documentation:**

PDF: [4.4 COMMUNITY RESILIENCE BUILDING WORKSHOP.PDF](#)

PDF: [COVENTRY COMMUNITY RESILIENCE BUILDING SUMMARY FO FINDINGS - FINAL DRAFT - SEPTEMBER 2019.PDF](#)

**Documentation Details:** Information regarding the Resiliency Workshop held in Coventry for Town Staff can be found under: 4.4 Community Resilience Building Workshop.pdf

**Partners:** Nature conservancy ran the workshop for our town staff and agencies

**Additional Information:** Report should be submitted by mid september

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#### 4.6 Streamline Solar Permitting for Small Solar Installations

10 Points

**Supporting Documentation:**

PDF: [4.6 SOLSMART GOLD AWARD](#)

PDF: [COVENTRY CT\\_R1 FINAL CREDIT SUMMARY\\_11-14-17.PDF](#)

PDF: [COVENTRY CT\\_R1 FINAL PREREQ SUMMARY\\_11-14-17.PDF](#)

**Documentation Details:** The Town has achieved Solsmart gold level and as such requests 10 points.

**Additional Information:** Here is a link to SOLSMARTS web page. Besides being award a Gold Standard we recieved two special recognition awards for inspection and market development <https://www.solsmart.org/communities/coventry-ct/>

## 5. Clean and Diverse Transportation Systems and Choices

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### 5.1 Implement Complete Streets

50 Points

**Approved Information:** 5.1.2: Complete Streets Training (5 points), 2018 5.1.6: Complete Streets implementation (45 points, 15 points for each of 3 projects), 2016-2017

**Supporting Documentation:**

PDF: [SECTION 5 COMPLETE STREETS ITEM 1](#)

PDF: [SECTION 5 COMPLETE STREETS ITEM 2](#)

PDF: [SECTION 5 COMPLETE STREETS ITEM 5](#)

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### 5.4 Support Zero Emission Vehicle Deployment

5 Points

**Approved Information:** 5.2.4 Charging Station (5 points)

**Supporting Documentation:**

PDF: [CHARGING STATION GRANT](#)

PDF: [FORD C-MAX ENERGI GRANT AND PROOF.PDF](#)

**Documentation Details:** The attachments show the towns Ford Energi and town Hall charging station and a diesel emission grant in process. The Board of Ed also has a charging station at Coventry High school on Ripley Hill Road and a Nissan Leaf. Out of the four, these two cars are two of the four passenger vehicles (staff cars) owned and operated by the Town of Coventry and Coventry Board of Education. All other vehicles are Public safety or Public Works. (5.4.2 and 5.4.4). The total fleet of non-emergency vehicles is 4 vehicles.

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## 6. Efficient Physical Infrastructure and Operations

## 6.1 Benchmark and Track Energy Use

10 Points

**Approved Information:** 6.1.1. Inclusion of Energy Star performance tracker for both municipal buildings (5 points) and waste water facility (5 points), total of 10 points.

### Supporting Documentation:

PDF: [ACTIONS 6.1 AND 6.2 WORKSHEET](#)

EXCEL: [DATA REQUEST\\_SUSTAINABLE CT 2019 SUBMISSION FOR ACTIONS 6.1, 6.2, 6.3 FINAL.XLSX](#)

**Documentation Details:** Revised submission for Energy Star data request. We revised the baseline for better comparability of the buildings based on reviewers comments last year. This request includes municipal buildings and waste water treatment plant.

**Additional Information:** We have included and submitted our Energy Star Portfolio Profile for all Town, BOE and WPCA buildings, in addition to the worksheet provided by Sustainable CT.

## 6.4 Increase Use of Renewable Energy in Municipal Buildings

30 Points

**Approved Information:** See attached solar calculators for each of Coventry's solar arrays. Total 35.79 points

### Supporting Documentation:

EXCEL: [SOLAR.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_ANNEX.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_CGS.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_CNHMS.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_CHS.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_DPW.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_GHR.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_NCFD.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_POLICE.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_TOWN\\_HALL.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_WAREHOUSE.XLSX](#)

EXCEL: [TOWN\\_RENEWABLE\\_ENERGY\\_CALCULATOR\\_CVFA.XLSX](#)

**Documentation Details:** See attached solar calculators for each of Coventry's solar arrays. Total 35.79 points

**Additional Information:** The Town and Board of Education have 11 solar facilities in place and they generated 456,090.15 kWh during FY 18. They total 629 kWh ratings Locations. Town: Town hall, town hall annex, Coventry fire, North Coventry fire, Police, Public works School: CHS, Middle, Grammar, Robertson, Academy



## 6.5 Develop a Municipal Energy Plan

10 Points

**Approved Information:** 6.5\_MunicipalEnergyPlan (10 pts); Created 2018

### Supporting Documentation:

PDF: [COVENTRY ENERGY CONSERVATION AND RESOURCES POLICY](#)

WORD: [ADOPTED MAP PLAN WITH ACCOMPLISHMENTS AND CGAOL](#)

PDF: [6-5 \(NEW FOR 2019. KWH REDUCTION GOALS](#)

**Documentation Details:** 6-5 new is in response to our review to establish goals for kWh reductions. We are adopting the eversource savings estimates as our goals. We have been approved and work is underway at the listed buildings for the Town and Board of Education. We are submitting our two additional schools which we believe will fall still keep us below the Eversource cap per customer. This is an exciting reduction of energy use without additional expense. They will be paid off in about 4.7 years and we accrue savings after that. But in the meantime we have new lighting and motors and save electricity.

**Partners:** Eversource

**Additional Information:** Please note the Town of Coventry has meet the Clean Communities goal of a 20% reduction in electrical use ( only 1 of 9 towns who have), The Map has been updated to include specific new goals under a high five plans which targets 5 areas for a five percent change over the next five years. When we complete it we can give each other a High FIVE.

## 6.7 Install Efficient Exterior Lighting

5 Points

**Approved Information:** 6.7.1 Install Efficient Street Lights (5 points), completed 2017

### Supporting Documentation:

EXCEL: [STREET LIGHT CONVERSION SPREADSHEET](#)

WORD: [STREETLIGHT ASSESSMENT](#)

PDF: [STREETLIGHT INVENTORY](#)

WORD: [PROOF OF LED CONVERSION BY EVERSOURCE AND PLAN FOR FLOOD LIGHT AND DECORATIVE LIGHT CONVERSION](#)

**Documentation Details:** The streetlight inventory is from Eversource showing the conversion to LED streetlights for all that are standard COBRA heads. There is a letter From Kevin Witkos our account rep. showing this was completed in 2017. Decorative lamps and Flood lamps are highlighted in yellow in the full inventory list . Those are not yet converted but are now on a list for conversion. The Town has authorized Eversource to convert them as when they are legally allowed to. The conversion spreadsheet shows the cost and energy savings The streetlight assessment show the overall rational.

**Partners:** eversource

**Additional Information:** The Town of Coventry evaluated the conversion of streetlights to LED. It demonstrated a 22% financial savings and a 53% energy savings. We were a pilot community with Eversource and converted all our streetlights several years ago with and estimated 239, 712 KWH savings.

## 7. Strategic and Inclusive Public Services

## 7.4 Encourage Healthy and Sustainable Food Networks

10 Points

**Approved Information:** 7.4.1 Form a local or regional Food Policy Council (10 points), updated 8/26/2019

**Supporting Documentation:**

PDF: [7.4.1 FORM A LOCAL OR REGIONAL FOOD POLICY COUNCIL](#)

**Documentation Details:** Information about our local/regional food policy council can be viewed on the attached document: 7.4.1 Form a local or regional Food Policy Council

**Partners:** None

## 7.7 Recycle Additional Materials and Compost Organics

40 Points

**Approved Information:** Coventry offers the following non-mandatory recycling programs: textiles (10 points), paint (10 points), mattresses (10 points), and electronics (10 points). Coventry annually distributes recycling guidelines to residents with an attachment included in real estate tax mailing. This document is also available on the Town's website to all general public. Included in this submission is a screenshot of the Town's website, as well as the full FY20 guidelines. In addition, the Town publishes separate documentation relating to its textile recycling program. This is also available on the Town's website. This submission includes both the website screenshot and the full textile recycling publication. All information is available at the Town's website - allowing easy access for the public to have full knowledge of the recycling programs offered. The Town implemented a new mattress recycling program in July 2018. Information about this was sent out to residents via newsletter, eblast, and publicized on the Town's website. Screen shot of publication and full document have been included with this submission.

### Supporting Documentation:

PDF: [7-7 COVRRRA TRASH PROGRAM](#)

PDF: [NONMANDATORY RECYCLING IDENTIFIER](#)

IMAGE: [COVRRRA GUIDELINES SCREENSHOT.PNG](#)

PDF: [COVRRRA GUIDELINES FY20.PDF](#)

IMAGE: [TEXTILE RECYCLING PROGRAM SCREENSHOT.PNG](#)

PDF: [TEXTILE RECYCLING PROGRAM.PDF](#)

IMAGE: [MATTRESS RECYCLING SCREENSHOT.PNG](#)

PDF: [MATTRESS RECYCLING PROGRAM.PDF](#)

**Additional Information:** We have updated this information and enclosed a pdf of our web page on trash. 3 times a year we mail a newsletter to every coventry home which includes about two pages on the trash and recycling program. We also annually send a two page information sheet with our annual trash and recycling bill. New within the last month is selling subsidized compost bins. We sold out of 72 bins in one week and have ordered 36 more. These are being subsidized by a DEEP composting grant and our local trash Authority (COVRRRA), to sell at \$20.00 (market value at home depot \$120.00). This is part of a broader compost plan under which our Public Works department constructed compost bins for our Middle school cafeteria which will be used with the start of school. We also have a very active fabric recycling program with bins around town. We are most proud of our oil recycling program which picks up curbside or at our transfer station and we burn for heat in a waste oil furnace at our public works facility. We also provide curbside mattress pick up and belong to a regional household hazardous waste facility.

## 8. Healthy, Efficient and Diverse Housing

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### 8.1 Design and Implement a Housing Needs Assessment

10 Points

**Approved Information:** 8.1.1 Create, expand or maintain your community's housing data profile, (10 points), 2018

**Supporting Documentation:**

PDF: [SECTIONS 8,9 - SUSTAINABLE HOUSING AND EQUITY TOOLKIT-COVENTRY\\_FINAL.PDF](#)

PDF: [SECTIONS 8,9 - HOUSING AND EQUITY PUBLIC MEETING.PDF](#)

PDF: [PSC HOUSING PROFILE COPY, EVIDENCE OF PLANNING AND ZONING COMMISSION REVIEW AND DISCUSSION OF HOUSING TOPICS IN TOWN PLAN.PDF](#)

## 9. Inclusive and Equitable Community Impacts

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### 9.1 Optimize for Equity

30 Points

**Approved Information:** 9.1 Equity Toolkit 1 - Applied to 7.4 Encourage Healthy and Sustainable Food Networks (10 points), updated 8/29/2019 9.1 Equity Toolkit 2 - Applied to 3.2 Support to Arts and Creative Culture (10 points), updated 8/29/2019 9.1 Equity Toolkit 3 - Applied to 10.1 Innovation Action - CLCC (10 points), updated 8/29/2019

#### Supporting Documentation:

PDF: [9.1 EQUITY TOOLKIT 2.- APPLIED TO 3.2 SUPPORT ART AND CREATIVE CULTURE \(ARTS ON MAIN & HISPANIC POPULATION\).PDF](#)

PDF: [9.1 EQUITY TOOLKIT 3.- APPLIED TO 10.1 INNOVATION ACTION - CLCC.PDF](#)

PDF: [9.1 EQUITY TOOLKIT 1.- APPLIED TO 7.4 ENCOURAGE HEALTHY AND SUSTAINABLE FOOD NETWORKS \(COVENTRY FARMERS' MARKET\) 1.PDF](#)

**Documentation Details:** Please see the attached narratives describing how our Sustainability Team applied the Equity Toolkit towards three of our actions. The titles are as follows: 9.1 EQUITY TOOLKIT 1.- APPLIED TO 7.4 ENCOURAGE HEALTHY AND SUSTAINABLE FOOD NETWORKS (COVENTRY FARMERS' MARKET).pdf 9.1 EQUITY TOOLKIT 2.- APPLIED TO 3.2 SUPPORT ART AND CREATIVE CULTURE (ARTS ON MAIN & HISPANIC POPULATION).pdf 9.1 EQUITY TOOLKIT 3.- APPLIED TO 10.1 INNOVATION ACTION - CLCC.pdf

**Partners:** We worked with Creative Living Community of Connecticut (CLCC) to implement our 10.1 Innovation action toolkit, since they connected us with the Disability community. Our Sustainability Team helped guide them through the process in an equitable manner that considered and acted on the feedback from individuals with learning disabilities.

## 10. Innovation Action

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### 10.1 Implement Your Own Sustainability Action

30 Points

**Approved Information:** 10.1. Innovation--(1) 15 points for implementing a portion of a major energy plan, including conversion of major energy systems to improved fuel sources and submitting a micro-grid energy sustainability application to CT DEEP, 2019; and (2) 15 points for working with the Creative Living Community of Connecticut project (supports autistic individuals and their families) to search and analyze real estate, examine and apply zoning codes, engage in architectural and site design preparation, administer of a permit request to enable the proposal in Coventry, and reinvigorate agricultural use on the property described, 2019.

#### Supporting Documentation:

PDF: [10-1 NATURAL GAS EXTENSION INTO TOWN](#)

[MICRO GRID PRESENTATION](#)

PDF: [LEGAL NOTICE FOR MICRO GRID PROPOSALS](#)

PDF: [BOILER FINANCING PLAN](#)

PDF: [MICROGRID MAP](#)

WORD: [LEASE PURCHASE OF BOILERS](#)

PDF: [MICROGRID RFP](#)

WORD: [SECTION 10.1 NATURAL GAS.DOCX](#)

WORD: [10.1 INNOVATION ACTION \(CLCC\)](#)

PDF: [10.1 INNOVATION ACTION \(CLCC\) - DOCUMENTS](#)

PDF: [10-1 NEW MICROGRID 2019 UPDATE POWERPOINT PRESENTATION](#)

PDF: [10-1 NEW ZREC SOLAR FARM FOR VIRTUAL NET METERING](#)

**Documentation Details:** Please see 10.1 Innovation Action (CLCC).pdf for the summary of the CLCC special permit project in Coventry. 10.1 Innovation Action (CLCC) - Documents.pdf shows documentation of the project. Up dates to 10-1 the micro grid are marked as new.

**Partners:** Coventry Board of education, Coventry housing authority and private sector Coventry Microgrid LLC The Town of Coventry Staff and Planning and Zoning Commission worked with CLCC to implement this action. Coventry provided the process, support and guidance.

**Additional Information:** Please see the Section 10.1 natural gas.docx ( the last attachment for a description of the Town's innovative sustainability project which invested into a long term solution of partnering to bring natural gas into town to serve public and private buildings, upgrade heating facilities in town and school building to high efficiency natural gas systems and prepare and the ability to prepare and an approved Micro grid project by CT DEEP. State funds have been set aside for the project and a signed contract between the Town, Board of ed and Housing authority is anticipated in early September. We await approval of the new vitrual net metering solar farm of this unique idea.