



# Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Portland, a Sustainable CT bronze certified applicant.

Portland was certified on October 28, 2019 with 330 points. Listed below is information regarding Portland's Sustainable CT efforts and materials associated with the applicant's certified actions.

## Contact Information

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## Actions Implemented

Each approved action and supporting documentation for which Portland was approved for in 2019 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Portland, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact [info@sustainablect.org](mailto:info@sustainablect.org) with specific questions.

### 1. Thriving Local Economies

## 1.1 Support Redevelopment of Brownfield Sites

35 Points

**Approved Information:** 1.1.1 Brownfield Inventory (5 points) updated 6/13/19 1.1.2 Map of the Brownfield Sites (5 points) updated 6/18/19 1.1.5 Phase III Environmental Report (20 points) completed March 2017, and with letter from Tighe&Bond on 4/5/17 1.1.6 Public Engagement Selectmen Meetings (5 points) updated 6/29/19

### Supporting Documentation:

EXCEL: [1.1.1 BROWNFIELD INVENTORY PORTLAND](#)

PDF: [1.1.6 USAGE FEEDBACK FORM PORTLAND](#)

PDF: [1.1.6 PUBLIC ENGAGEMENT SELECTMAN MEETINGS PORTLAND](#)

PDF: [1.1.5 PHASE III ESA REPORT PORTLAND](#)

PDF: [1.1.1, 1.1.2, 1.1.5, 1.1.6 OVERVIEW PORTLAND](#)

**Documentation Details:** See "1.1.1, 1.1.2, 1.1.5, 1.1.6\_Overview\_Portland" first. Many submission required documents are enclosed and more information on where to find additional supporting documents is in the PDF.

**Partners:** After an RFQ process, the firm Tighe and Bond Associates of Middletown was hired to assist the Town in its analysis of the Brownstone Avenue Brownfield Properties. Tighe and Bond did the analysis and wrote the Phase I, II and III Environmental Site Assessments (ESA) on these 3 privately owned parcels. We have permission to list these parcels. I (Susan Bransfield, MPA, First Selectwoman) and Mary Dickerson, Town Development Planner work directly with Amy Vaillancourt, LEP from Tighe and Bond on this brownfield project. I also wrote the Inventory as attached. The Map and the Phase III ESA Report were written by Tighe and Bond.

**Additional Information:** The Phase I ESA Report was issued September 2013. The Phase II and Phase III for the properties (222, 230 and 248 Brownstone Avenue) were issued July 2016 and April 2017, respectively. The Town is working to purchase the properties in order to clean up the properties and support site redevelopment, The Town was awarded a \$750,000 grant from Department of Economic & Community Development (DECD) for the cleanup in June 2016, provided the Town purchases the property. We anticipate purchase this summer 2019, with clean up to follow as soon as possible thereafter.

## 1.4 Provide Resources and Supports to Local Businesses

5 Points

**Approved Information:** 1.4.3 Public Events to Promote Business Recognition (5 points), updated 7/9/19

### Supporting Documentation:

WORD: [1.4.1 PARTNERING WITH AREA AGENCIES](#)

WORD: [1.4.3 PUBLIC EVENTS TO PROMOTE BUSINESS RECOGNITION](#)

**Partners:** Middlesex County Chamber of Commerce - The Town of Portland is very active in the Middlesex County Chamber of Commerce. Mary Dickerson, Portland Economic Development Planner is a Board Member of the Middlesex County Chamber of Commerce (MCCC). She attends and participates in all meetings. In addition, she is the Chairwoman of the East Hampton-Portland Division of the MCCC, which Susan Bransfield, the first selectwoman, attends every month as well.

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## 1.5 Promote Sustainable Workforce Development

5 Points

**Approved Information:** 1.5.3 Networking opportunities (5 points), updated 7/9/19

### Supporting Documentation:

WORD: [1.5.3 DOCUMENTATION.DOCX](#)

PDF: [1.5.3 CAREER FAIR EXPO ATTENDANCE.PDF](#)

**Partners:** Middlesex Chamber of Commerce- partnership further explained in 1.5.3 documentation

## 1.6 Participate in and Promote the C-PACE Program

10 Points

**Approved Information:** 1.6.1 Opt into C-PACE (5 points), updated 6/9/16 1.6.3 Buildings Approved for C-PACE (5 points), completed 12/1/16

### Supporting Documentation:

PDF: [1.6.1 C-PACE AGREEMENT PORTLAND](#)

EXCEL: [1.6.3 C-PACE PROJECTS PORTLAND](#)

PDF: [1.6.1 RESOLUTION OPTING IN PORTLAND](#)

PDF: [1.6.1 & 1.6.3 OVERVIEW PORTLAND](#)

**Documentation Details:** See "1.6.1 & 1.6.3\_Overview\_Portland" for supporting documentation details.

**Partners:** Connecticut Green Bank - legal agreement signed with C-PACE Green Bank agreement with local business - TD Bank Oakwood Soccer Park

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## 2. Well-Stewarded Land and Natural Resources

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### 2.4 Develop an Open Space Plan

5 Points

**Approved Information:** 2.4.2 Prioritized For Protection See Attached "POCD Implementation Element" (PDF pg 8 & 11)

### Supporting Documentation:

PDF: [3. DEVELOP AN OPEN SPACE PRESERVATION PLAN](#)

PDF: [OPEN SPACE MAP](#)

EXCEL: [OPEN SPACE INVENTORY](#)

**Documentation Details:** Plan of Conservation and Development Implementation Element: o Page 4, C.3.2 & 3 o Page 7, F.3.6 Develop an open space preservation plan: Subdivision Regulations: o Page 1, e o Page 14, G o Page 15-18 (all) o Page 19, #8 o Page 20: Conservation Subdivisions #2 & 3e o Page 38, #3

**Partners:** None

### 3. Vibrant and Creative Cultural Ecosystems

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#### 3.1 Map Tourism and Cultural Assets

15 Points

**Approved Information:** 3.1.1 Create a Tourism and Cultural Asset Map (10 points), updated 7/30/19  
3.1.2 Update Your Profile on CTVisit (5 points), updated 8/01/19

**Supporting Documentation:**

EXCEL: [3.1.1.2\\_ASSET\\_LIST\\_PORTLAND](#)

PDF: [3.1.1.4\\_MAINTENANCE\\_PLAN\\_PORTLAND](#)

PDF: [3.1.1 & 3.1.2\\_OVERVIEW\\_PORTLAND](#)

**Documentation Details:** See "3.1.1 & 3.1.2\_Overview\_Portland" first for details on supporting documentation.

**Partners:** CTVisit hosts the Town of Portland's visitor page

### 4. Dynamic and Resilient Planning

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#### 4.1 Integrate Sustainability into Plan of Conservation and Development and Zoning

35 Points

**Approved Information:** 4.1.2 Integrate Sustainability Concepts into POCD (35 points for concepts 1, 2, 3, 5, 9, 10), 2016

**Supporting Documentation:**

PDF: [POCD\\_IMPLEMENTATION\\_ELEMENT](#)

WORD: [4.1.2\\_DOCUMENTATION.DOCX](#)

PDF: [POCD\\_STRATEGIC\\_ELEMENT](#)

**Documentation Details:** Pages to look at for POCD Strategic Element all listed in 4.1.2 Documentation.

**Partners:** None

### 4.3 Develop Agriculture-Friendly Practices

20 Points

**Approved Information:** 4.3.1 - Adopt land use policies and regulations that allow and support active agricultural uses (5 points), updated 8/29/19 4.3.2 - Provide outreach on CT Farmlink (5 points), visited site on 7/10/19 4.3.6 - Develop community garden spaces (10 points), updated 7/17/19

#### Supporting Documentation:

PDF: [4.3.1\\_ZONING REGULATIONS PORTLAND](#)

PDF: [4.3.1\\_OVERVIEW OF DOCUMENTS PORTLAND](#)

PDF: [4.3.2\\_CTFARMLINK LISTINGS PORTLAND](#)

PDF: [4.3.1\\_SUBDIVISION REGULATIONS PORTLAND](#)

PDF: [4.3.6\\_COMMUNITYGARDENS PORTLAND](#)

**Documentation Details:** 4.3.1: Overview of relevant sections in "4.3.1\_Overview of Documents\_Portland" Portland Subdivision Regulations in "4.3.1\_Subdivision Regulations\_Portland" Portland Zoning Regulations in "4.3.1\_Zoning Regulations\_Portland" 4.3.2: CT Farmlink listing is attached in Action 4.3.2\_CTFarmlink Listings\_Portland 4.3.6: See "4.3.6\_CommunityGardens\_Portland" for the community garden spaces in Bransfield Park as well as the potential site behind Town Hall.

**Partners:** CT Farmlink for Action 4.3.2 hosts the website with the listings

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### 4.4 Assess Climate Vulnerability

20 Points

**Approved Information:** 4.4.1 Climate Vulnerability Assessment - 10 points 4.4.2 Secondary Impacts Assessment - 5 points 4.4.3 Special Considerations/Priorities - 5 points --See Attached "Community Resilience Building Workshop - Summary of Findings"

#### Supporting Documentation:

PDF: [4.4\\_COMMUNITY RESILIENCE BUILDING WORKSHOP - SUMMARY OF FINDINGS](#)

**Documentation Details:** 4.4.1 Climate Vulnerability Assessment (Pg 2 - Overview) (Pg 4 - Top Hazards and Areas of Concern) 4.4.2 Secondary Impacts Assessment (Pg 6 - Current Strength of Assets) 4.4.3 Special Considerations/Priorities (Pg 7 Thru 11 - Recommendations to Improve Resilience) (Pg 16 Thru 20 - Maps)

## 5. Clean and Diverse Transportation Systems and Choices

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### 5.1 Implement Complete Streets

85 Points

**Approved Information:** 5.1.1 Build a Complete Streets Team (5 points), updated 06-26-19 5.1.3 Adopt a Complete Streets policy (20 points), updated 09-24-16 5.1.6 Implement Complete Streets projects (60 points), updated July 2019

#### Supporting Documentation:

PDF: [5.1.1, 5.1.3, 5.1.6 OVERVIEW PORTLAND](#)

PDF: [5.1.1 CSG SELECTMAN MEETING 06-26-19 PORTLAND](#)

WORD: [5.1.1 CSG MINUTES 03-14-19 PORTLAND](#)

PDF: [5.1.1 CSG STAKEHOLDER MEETING 12-19-19 PORTLAND](#)

PDF: [5.1.3 CSG DISTRIBUTION LETTER PORTLAND](#)

PDF: [5.1.3 CSG POLICY 09-24-16 PORTLAND](#)

**Documentation Details:** See "5.1.1, 5.1.3, 5.1.6\_Overview\_Portland" for submission documentation details as well as the 5.1.6 submission For 5.1.1, the stakeholder meetings are attached and see the highlighted and bracketed information in "5.1.1\_CSG Stakeholder Meeting 12-19-19\_Portland" that discuss opportunities and barriers associated with the adoption of a Complete Streets policy.

**Partners:** Kent and Frost prepared the Complete Streets Priority Area map



## 6. Efficient Physical Infrastructure and Operations

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### 6.7 Install Efficient Exterior Lighting

5 Points

**Approved Information:** 6.7.1 Street light inventory and LED Conversion (5 points)

**Supporting Documentation:**

EXCEL: [6.7.1 STREET LIGHT INVENTORY PORTLAND](#)

PDF: [6.7.1 AGREEMENT FOR THE ADDITIONAL LED LIGHTS PORTLAND](#)

WORD: [6.7.1 INSTALL EFFICIENT STREET LIGHTS UTILITY-OWNED PORTLAND](#)

**Documentation Details:** "6.7.1\_Install Efficient Street Lights\_Utility-Owned\_Portland" is an overview of documentation needed "6.7.1\_Street Light Inventory\_Portland" is a supporting document for documentation of utility-ownership of street lights "6.7.1\_Agreement for the additional LED lights\_Portland" is a supporting document for documentation of utility-ownership of street lights

**Partners:** Eversource Energy

**Additional Information:** The LED's were offered to the Town of Portland by Eversource. We agreed in writing to have Eversource install the LED's. Residents and businesses have reported improved lighting on the streets (several streets; listing of all streets is available). The Town has also seen a 6.42% decrease in the cost of streetlighting - from \$132,500 to \$124,000. Lessons learned - LED streetlights - means reduced energy usage; saving money and improvement in the lighting safety for our streets and sidewalks.

## 7. Strategic and Inclusive Public Services

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### 7.7 Recycle Additional Materials and Compost Organics

40 Points

**Approved Information:** 7.7.1: Recycle additional materials (40 points), all ongoing - Mattress recycling looked up 7/24/19 - Paper shredding invoice updated 6/15/19 - Electronics recycling contract signed 4/28/14 and 5/2/14 - Electronics recycling updated in 2017 DEEP report

**Supporting Documentation:**

PDF: [7.7.1\\_RIVERCOGPAPERSHREDDINGINVOICE\\_PORTLAND](#)

PDF: [7.7.1\\_RECYCLINGFLYERS\\_PORTLAND](#)

PDF: [7.7\\_PAINTCARE CONTRACT PORTLAND](#)

PDF: [7.7.1\\_OVERVIEW\\_PORTLAND](#)

PDF: [7.7\\_DEEP ANNUAL MUNICIPAL RECYCLING REPORT 2017\\_PORTLAND](#)

**Documentation Details:** See "7.7.1\_Overview\_Portland" first for evidence of implementation and what to look for in the supporting documents.

**Partners:** Bye Bye Mattress provides mattress recycling at the Portland Transfer Station, ProShred provides paper shredding at the RiverCOG events, Take2 provides electronics recycling, and Paintcare provides paint recycling.

## 8. Healthy, Efficient and Diverse Housing

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### 8.1 Design and Implement a Housing Needs Assessment

10 Points

**Approved Information:** 8.1.1 Expand Portland's Housing Data Profile (10 points), updated 7/29/19, public meeting 7/24/19

**Supporting Documentation:**

WORD: [8.1.1 WORKSHEET 2 PORTLAND](#)

PDF: [8.1.1 ADDITIONAL HANDOUTS PORTLAND](#)

**Documentation Details:** See "8.1.1\_Worksheet 2\_Portland" for required worksheet 2" See "8.1.1\_Additional Handouts\_Portland" for the Partnership for Strong Communities Housing Data Profile and additional material that was distributed at the public Board of Selectman's meeting on 7/24/19.

**Partners:** The Diversity Group of Portland

## 9. Inclusive and Equitable Community Impacts

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### 9.1 Optimize for Equity

10 Points

**Approved Information:** 9.1 Equity Toolkit for Action 8.1.1 (10 points), updated 8/12/19

**Supporting Documentation:**

PDF: [9.1\\_SUPPORTING DOCUMENTS\\_PORTLAND](#)

WORD: [9.1 EQUITY TOOLKIT FOR ACTION 8.1.1-2.DOCX](#)

**Documentation Details:** See "9.1\_Equity Toolkit for Action 8.1.1\_Portland" for the equity toolkit submission. See "9.1\_Supporting Documents\_Portland" for documents referred to in the toolkit submission.

**Partners:** Partners: Grace & Mercy Church; Trinity Episcopal Church The Town of Portland staff, (Susan Bransfield, First Selectwoman, Mary Pont, the Director of Youth/Senior Services, Janet Nocek, the Portland Library Director, Philip O'Reilly, the Superintendent of Schools, Meg Scata, the Secretary/Vice Chairwoman of the Board of Education) attends the planning meetings of The Diversity Group. The Town also provides the meeting locations. "The Diversity Group" of Portland is composed of many people and groups, including Portland residents, as well as residents of Middletown. The Group includes Caroline and Jeff Murray, Portland Residents, Susan Bransfield, First Selectwoman, Mary Pont, the Director of Youth/Senior Services, Janet Nocek, the Portland Library Director, Philip O'Reilly, the Superintendent of Schools, Meg Scata, the Secretary/Vice Chairwoman of the Board of Education, Pastor Donald Watson from Grace & Mercy Church and Philip Bjornberg, Pastor Trinity Episcopal Church, as well as many residents of Portland and Middletown.

**Additional Information:** The Diversity Group met May 16, 2019 to discuss Racial Identity Development (see attached handouts). They discussed the racial, ethnic, gender, sexual orientation of people in the Town of Portland. After a lengthy discussion, the group decided that it is important to have a broad spectrum of diverse groups, both from Portland and the neighboring Town of Middletown to meet and enjoy cultural, music, food, games and fun together. As its first event, the Group decided to hold a PotLuck Supper on June 19, 2019 in the Portland Riverfront Park, on Brownstone Avenue. A Town Proclamation naming 6/19/19 "Juneteenth" in Portland (see attached Proclamation) was issued; Djembe drummer Henry Strom performed; "Freedom Day" was read by DAmon Gibbs; the Grace and Mercy Choir performed songs. The Group has worked on 3.2 - Support Arts and Creative Culture - Name a Poet Laureate - Caroline Murray -- Support Cultural Activities offered at the Portland Library (Harriet Beecher Stowe Center speaker on Inherent Bias) - Support Artists - CoffeeHouse every 2nd Friday of the Month; June 19th event in the Park;

## 10. Innovation Action

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### 10.1 Implement Your Own Sustainability Action

30 Points

**Approved Information:** Project #1: Air Line Trail Project. Built a 2.3-mile extension of the Air Line Trail from Portland to East Hampton (15 points): 10.1 Description of Air Line Trail Project, updated 7/16/19 (read first) 10.1 Air Line Trail Pictures, updated 7/16/19 10.1 Air Line Trail Phase II Proposal, June 2019 10.1 Press Release for Opening of Air Line Trail, June 2018 10.1 Air Line Trail Committee Meeting Minutes, June 2019 10.1 Portland Quarterly Report, April 2019 (showing funding) Project #2: Community Resilience Building Workshop. Through a Nature Conservancy-facilitated workshop, created a resilience plan, going significantly beyond the climate vulnerability assessment eligible for points under Sustainable CT action 4.4 (15 points) 10.1 CRB Workshop Description (read first), updated 7/17/19 10.1 Community Resilience Building Workshop, updated October 2018

#### Supporting Documentation:

WORD: [10.1 DESCRIPTION OF AIR LINE TRAIL PROJECT](#)

PDF: [10.1 AIR LINE TRAIL PICTURES](#)

PDF: [10.1 AIR LINE TRAIL PHASE II PROPOSAL](#)

PDF: [10.1 PRESS RELEASE FOR OPENING OF AIR LINE TRAIL](#)

PDF: [10.1 AIR LINE TRAIL COMMITTEE MEETING MINUTES](#)

PDF: [10.1 PORTLAND QUARTERLY REPORT APRIL 2019](#)

PDF: [10.1 COMMUNITY RESILIENCE BUILDING WORKSHOP](#)

WORD: [10.1 CRB WORKSHOP DESCRIPTION](#)

**Partners:** The Nature Conservancy