



# Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Vernon, a Sustainable CT silver certified applicant.

Vernon was certified on October 28, 2019 with 800 points. Listed below is information regarding Vernon's Sustainable CT efforts and materials associated with the applicant's certified actions.

## Contact Information

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## Actions Implemented

Each approved action and supporting documentation for which Vernon was approved for in 2019 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Vernon, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact [info@sustainablect.org](mailto:info@sustainablect.org) with specific questions.

### 1. Thriving Local Economies

## 1.1 Support Redevelopment of Brownfield Sites

70 Points

**Approved Information:** 1.1: Overview of all actions related to Town of Vernon Brownfields 1.1.1: Town of Vernon Brownfield Inventory (15 points), updated 3/27/2019 1.1.2: Town of Vernon Map of Brownfield Sites (5 points), updated 1/10/2019 1.1.3: Town of Vernon Priority Brownfield Sites (10 points), updated 1/10/2019 1.1.4: Town of Vernon Grant Proposal - Daniel's Mill (10 points), updated 3/29/2019. The grant was submitted to DECD on 10/31/2018. Attached is email verification of receipt of submission, and a copy of the grant application. The Town was not awarded funding for this project. 1.1.5: Town of Vernon Narrative and LEP Remediation Report(10 points), updated 4/29/2019 1.1.6: Town of Vernon Brownfield sites Reuse Options (5 points) updated 4/2/2019 1.1.8: Town of Vernon Remediation of Brownfield Site - Talcott Brothers Mill (15 points)

### Supporting Documentation:

PDF: [1.1.2 - TOWN OF VERNON - MAP OF BROWNFIELD SITES](#)

PDF: [1.1.3 - TOWN OF VERNON - PRIORITY SITES AND COMMUNITY PLANNING MEETINGS](#)

PDF: [1.1.6 - TOWN OF VERNON PUBLIC ENGAGEMENT IN IDENTIFYING PRIORITY BROWNFIELD SITES](#)

PDF: [1.1.1 - TOWN OF VERNON BROWNFIELD INVENTORY](#)

PDF: [1.1.5 - TOWN OF VERNON NARRATIVE AND LEP REMEDIATION REPORT - AMERBELLE MILL](#)

PDF: [1.1.4 - TOWN OF VERNON - EMAIL VERIFICATION OF GRANT APPLICATION SUBMISSION](#)

PDF: [1.1.4 - TOWN OF VERNON BROWNFIELD GRANT SUBMISSION TO DECD](#)

PDF: [1.1.8 - TOWN OF VERNON REMEDIATION OF BROWNFIELD SITE - TALCOTT BROTHERS MILL](#)

PDF: [1.1 - OVERVIEW - SUPPORT OF REDEVELOPMENT OF BROWNFIELD SITES](#)

**Documentation Details:** All documents are simplified marked appropriately and contain highlighted key words or phrases to direct reviewers attention to specific requirements.

**Partners:** PARTNERS: CT State Department of Housing, CT State Department of Economic Development, CT Office of Brownfield Redevelopment, CT Department of Energy and Environmental Protection, CHFA, Capitol Region Council of Governments and the Town of Vernon Economic Development Commission.

## 1.3 Inventory and Promote Local Retail Options

10 Points

**Approved Information:** 1.3.2- Implement and maintain a buy local campaign (10 points) completed Nov 2018

### Supporting Documentation:

WORD: [SEC. 1.3.2 OVERVIEW.DOCX](#)

PDF: [SEC. 1.3.2 PARTNERSHIP AGREEMENT TOV AND RDA.PDF](#)

PDF: [SEC. 1.3.2 TOWN OF VERNON ECONOMIC DEVELOPMENT COMMISSION AGENDA 1-9-19.PDF](#)

WORD: [WORKSHEET 1.3.DOCX](#)

**Documentation Details:** see overview for description

**Partners:** The Town of Vernon Partnered with the Rockville Downtown Association to complete this task.

**Additional Information:** The Rockville Downtown Association along with the Town of Vernon participate in and support American Express's Shop Small/ shop Local Campaign, and the extended Small Business Saturday and Shop Small for the Holidays. The target audiences are the residents of Vernon and Tolland County as a whole. The outreach consists of in person visits to local retailers, distributing marketing material, social media outreach, and promoting the efforts on various websites. The Vernon Economic Development Commission is exploring ways to expand the program in the upcoming year. Worksheet was upload 6/11/19 per comment request.

## 1.4 Provide Resources and Supports to Local Businesses

20 Points

**Approved Information:** The Town of Vernon has submitted supporting documentation for all 20 points applicable to this section. We have attached an overview with a description of each action, that includes links to websites and a photo. 1.4.1 Host Business Roundtables (5 points); 1.4.2 Support Local Business Groups (5 points); 1.4.3 Invite Businesses to Events (5 points); 1.4.4 Create & Disseminate Resiliency Toolkit (5 points)

### Supporting Documentation:

WORD: [SEC 1.4. OVERVIEW.DOCX](#)

PDF: [SEC. 1.4.1 RDA 2018 ROUNDTABLE SCHEDULE.PDF](#)

PDF: [SEC. 1.4.1 RDA EXECUTIVE ROUNDTABLE 2019 SCHEDULE.PDF](#)

IMAGE: [SEC. 1.4.1 ROUNDTABLE PHOTO..JPG](#)

EXCEL: [SEC. 1.4.2 TOWN OF VERNON ACCOUNT INFO SHOWING DISTRIBUTIONS TO RDA.XLSX](#)

PDF: [SEC. 1.4.3 2018 ANNUAL MEETING PROGRAM AND AWARDS.PDF](#)

PDF: [SEC. 1.4.3 FLYER FOR BUSINESS AFTER HOURS AT LOOM CITY LOFTS.PDF](#)

PDF: [SEC. 1.4.3 FLYER FOR BUSINESS OVER BREAKFAST EVENT 3-21-19.PDF](#)

PDF: [SEC. 1.4.3 FLYER FOR BUSINESS OVER BREAKFAST EVENT.PDF](#)

PDF: [SEC. 1.4.3 FLYER FOR BUSINESS TO BUSINESS SHOWCASE ON 3-19-19.PDF](#)

PDF: [SEC. 1.4.3 PARTNERSHIP AGREEMENT WITH TCCC.PDF](#)

PDF: [SEC. 1.4.4 DISASTER PREPAREDNESS GUIDE.PDF](#)

PDF: [SEC. 1.4.4 EMAIL LIST- TOOLKIT DISTRIBUTED TO LOCAL BUSINESSES.PDF](#)

PDF: [SEC. 1.4.2 PARTNERSHIP AGREEMENT TOV AND RDA.PDF](#)

**Documentation Details:** See overview

**Partners:** The Town has partnered with both our Main Street program partner the Rockville Downtown Association (RDA) and the Tolland County Chamber of Commerce (TCCC) to complete these tasks.

**Additional Information:** The Town of Vernon has submitted supporting documentation for all 25 points applicable to this section. We have attached an overview with a description of each action, that includes links to websites and a photo. The Town has partnered with both our Main Street program partner the Rockville Downtown Association (RDA) and the Tolland County Chamber of Commerce (TCCC) to complete these tasks. This action item has been re-uploaded to fit the correct action item numbers along with a new overview. 6/6/19

## 1.6 Participate in and Promote the C-PACE Program

15 Points

**Approved Information:** 1.6 Participate in and Promote the C-PACE Program (15 total points) updated 4/30/19: 1.6.1 Resolution and agreement with C-PACE (5 points) created Nov. 2018 1.6.2 C-PACE event (5 points) created 4/28/19 1.6.3 Buildings approved for C-PACE financing (5 points) created 11/5/18

### Supporting Documentation:

WORD: [SEC. 1.6 OVERVIEW.DOCX](#)

PDF: [SEC. 1.6.1 C-PACE CERTIFIED RESOLUTION.PDF](#)

PDF: [SEC. 1.6.1 C-PACE AGREEMENT WITH TOWN OF VERNON.PDF](#)

PDF: [SEC. 1.6.1 C-PACE PRESS RELEASE FROM 7-22-13.PDF](#)

PDF: [SEC. 1.6.2 C-PACE EVENT FLYER.PDF](#)

PDF: [SEC 1.6.2 AGENDA FOR C-PACE EVENT.PDF](#)

PDF: [SEC 1.6.2 SIGN IN SHEET FOR C-PACE EVENT.PDF](#)

PDF: [SEC. 1.6.3 LIST OF C-PACE APPROVED PROJECTS IN VERNON AS OF 11-5-18.PDF](#)

EXCEL: [SEC 1.6.3 C-PACE PROJECTS, APPROVED AND CLOSED - VERNON CT.XLSX](#)

**Documentation Details:** See description in overview.

**Partners:** The town of Vernon has partnered with C-PACE which is a program to facilitate loan financing for clean energy improvements to commercial properties by utilizing a state or local assessment mechanism to provide security for repayment of the loans.

**Additional Information:** The Town of Vernon has participated in the C-Pace program since 2013. To date four properties have taken advantage of the program as indicated on the attached "List of C-Pace Approved projects". The C-Pace link currently resides on the Town's website under the Economic Development department's page. A list of all projects, started, and closed has been added to the list (Sec 1.6.3 C-PACE Projects, Approved and Closed - Vernon CT.xlsx). 6/6/19

## 2. Well-Stewarded Land and Natural Resources

## 2.1 Provide Watershed Education

20 Points

**Approved Information:** Section 2..1: Provide Watershed Education (15 points) 4/16/19 - 2.1.1 Citizen and Business Owner Education (5 points) 4/13/19 - 2.1.1 Implement and maintain a signage program that highlights key watershed issues (5 points) 4/24/19 - 2.1.1 Promote and encourage citizens and business owners to take a watershed health pledge (5 points) 4/25/19  
2.1.2- Citizen Science (5 points) 4/24/19

### Supporting Documentation:

[TANKPRESENTATION.PPT](#)

PDF: [WATERSHEDPLANEXECSUMM.PDF](#)

[SEC 2.1.2 SCOUTING PROJECT PHOTOS.PUB](#)

WORD: [SEC 2.1.2 RBV PHOTOS.DOCX](#)

PDF: [RIVERSMART PLEDGE.PDF](#)

PDF: [VERNON & PUBLIC WORKS LETTER.PDF](#)

WORD: [OVERVIEW 2.1.DOCX](#)

**Documentation Details:** Please see overview for details.

**Partners:** N/A

**Additional Information:** The RiverSmart Pledge was uploaded for this action item. 6/13/19

## 2.2 Create a Watershed Management Plan

30 Points

**Approved Information:** 2.2 Create a Watershed Management Plan (30 points) 2.2.1 Inventory (10 points) created 2009 2.2.2 Regulation Review and Alignment with Watershed Protection Goals (10 points) created 2009 2.2.3 Action Plan (10 points) Created Feb. 2009

### Supporting Documentation:

PDF: [SEC. 2.2.1 TANKERHOOSEN WATERSHEDPLAN.PDF](#)

PDF: [SEC. 2.2.1 WORKSHOPITANKERHOOSEN WATERSHED 4-20-11.PDF](#)

WORD: [CONSERVATION COMMISSION MINUTES - APRIL 15 2019 DRAFT MINUTES.DOCX](#)

PDF: [APPENDIX A.PDF](#)

PDF: [APPENDIX B.PDF](#)

PDF: [APPENDIX C.PDF](#)

PDF: [APPENDIX D & E.PDF](#)

WORD: [OVERVIEW 2.2.DOCX](#)

PDF: [CONSERVATION COMMISSION MINUTES - DRAFT 8-19-19.PDF](#)

PDF: [SEC 2.2.2 LID PROJECT - TASKS MILESTONES DELIVERABLES.PDF](#)

PDF: [SEC 2.2.2 VERNON PROPOSED LID ZONING REGS.PDF](#)

PDF: [SEC 2.2.2 PZC REVISED AGENDA 3-7-2013 MINUTES.PDF](#)

PDF: [SEC 2.2.2 APPLICATION 2013-02 AMENDMENT \(ZONE\).PDF](#)

PDF: [SEC 2.2.2 APPLICATION 2013-03 AMENDMENT \(SUBDIVISION\).PDF](#)

EXCEL: [SEC 2.2.2 LID STERRING COMMITTEE.XLS](#)

**Documentation Details:** Please see overview for description.

**Partners:** The town partnered with Fuss & O'Neill to create a watershed management plan for the Tankerhoosen River.

**Additional Information:** Please see overview for 2.2.2 for the updated section on regulation and the attached documents. 10/1/19



## 2.4 Develop an Open Space Plan

30 Points

**Approved Information:** 2.4.1: Open Space Inventory (10 Points). Updated 4-5-19 with GIS shape file data 2.4.2: Prioritize resourceful for protection (5 Points) Updated 3-4-19 2.4.3: Prioritize acquisitions (10 points) Updated 3-4-19 as part of the Open Space task force plan, and the 2012 POCD 2.4.4: Protect Open Space (5 points) Updated 3-4-19

### Supporting Documentation:

[TOWN\\_OPENSACEINVENTORY.GDB.ZIP](#)

EXCEL: [SEC. 2.4.1 VERNON TOWN\\_OPENSACEINVENTORY - ACL INPUT \(2\).XLSX](#)

PDF: [SEC. 2.4.2 PRIORITIZED RESOURCES FOR PROTECTION OPEN SPACE PROGRAM 3-4-19.PDF](#)

PDF: [SEC. 2.4.3 OPEN SPACE PLAN UPDATED 3-4-19.DOCX.PDF](#)

PDF: [SEC. 2.4.3 OPEN SPACE TASK FORCE MINUTE 12-17-18.PDF](#)

PDF: [SEC. 2.4.4 OPEN SPACE PROTECTION PLAN ADDENDUM B REV 4-4-19 REDACTED.PDF](#)

PDF: [SEC. 2.4.3 VERNON'S 2012 POCD OPEN SPACE.PDF](#)

WORD: [SEC. 2.4 OVERVIEW.DOCX](#)

**Documentation Details:** A detailed summary is included in the attached Sec. 2.4 Overview

**Partners:** N/A

**Additional Information:** N/A

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## 2.5 Create a Natural Resource and Wildlife Inventory

15 Points

**Approved Information:** 2.5.1 Create NRW Inventory, (10 points), updated 7/15/19 2.5.2 Implement NRW in processes, (5 points), updated 7/15/19

### Supporting Documentation:

WORD: [SEC. 2.5 OVERVIEW.DOCX](#)

PDF: [SEC. 2.5.1 NATURAL RESOURCES MAP AND INVENTORY.PDF](#)

PDF: [SEC. 2.5.1 SIGNIFICANT NATURAL AND CULTURAL RESOURCES INVENTORY.PDF](#)

**Additional Information:** The Town of Vernon is seeking credit for both sections 2.5.1 and 2.5.2. The attached Overview and supporting information are attached.

## 2.6 Manage for Drought and Municipal Water Use

10 Points

**Approved Information:** 2.6 Manage for Drought and Municipal Water Use (10 points) completed 5/2/19 2.6.1 Formal Policy with WaterSense (5 points) completed April 2019 2.6.2 Drought Communication Plan (5 points) completed April 2019

### Supporting Documentation:

PDF: [SEC 2.6.1 VERNON SUSTAINABLE PURCHASING POLICY- DRAFT.PDF](#)

PDF: [SEC. 2.6.2 DROUGHT COMMUNICATIONS PLAN.PDF](#)

WORD: [SEC. 2.6.1 OVERVIEW.DOCX](#)

**Documentation Details:** See overview for descriptions.

**Partners:** The town of Vernon has established a formal policy with Water Sense to purchase water-saving/conservation products.

**Additional Information:** The town has added the Drought Plan and state link on water status to the town's website. See overview for where to find it. 6/6/19

## 2.8 Implement Low Impact Development

45 Points

**Approved Information:** Section 2.8: Education Projects 4/25/19 - 2.8.1 Low Impact Development education (5 points) completed 4/25/19 - 2.8.2 Educational Event on LID & storm water issues completed (5 points) 4/25/19 -2.8.3 develop and distribute education materials (5 points) completed 4/25/19 2.8 Planning, Regulation and Policy Projects completed 4/25/19 2.8.1 Storm water management in POCD (5 points) completed 2012 when POCD was established 2.8.2 LID in the Zoning Regulations (5 points) completed 2012 when POCD was established 2.8 Implementation Projects completed 4/25/19 2.8.1 LID Demonstration project (5 points) completed April 2019 2.8.2 Long-term maintenance plan for LID (5 points) completed 2013 2.8.3 Active LID Implementation Plan completed April 2019 (10 points)

### Supporting Documentation:

WORD: [SEC. 2.8 OVERVIEW.DOCX](#)

PDF: [SEC. 2.8.1 NEMO LID EDUCATION PAMPHLET.PDF](#)

PDF: [SEC 2.8.1 2019 HEALTHFEST FLYER.PDF](#)

PDF: [SEC 2.8.2 EDUCATION VERNON SUSTAINABLE CT EVENT - FLYER 2.PDF](#)

PDF: [SEC. 2.8.2 EDUCATION PDW COMMUNITY DAY 2018 FLYER.PDF](#)

WORD: [SEC 2.8.3 EXAMPLE PICTURES.DOCX](#)

PDF: [SEC. 2.8.1 LAKE STREET PROJECT DESIGN PLANS.PDF](#)

PDF: [SEC. 2.8.1 IMPLEMENTATION LID CONCEPT AT LAKE STREET SCHOOL- FUSS & O'NEILL STUDY 2009.PDF](#)

PDF: [SEC. 2.8.2 LOW IMPACT DEVELOPMENT MAINTENANCE PLAN POLICY.DOCX.PDF](#)

**Documentation Details:** Description is in overview.

**Partners:** N/A

**Additional Information:** N/A

## 2.10 Facilitate Invasive Species Education and Management

20 Points

**Approved Information:** The Town of Vernon is seeking 20 points in this section. The break down is as follows: Municipal Management of Invasive Species Sec. 2.10.1, 2.10.2, 2.10.3 (10 points) Municipal Removal of Invasive Species Sec. 2.10.1 (5 points) Residential Education Sec. 2.10.1, 2.10.2 (5 Points)

### Supporting Documentation:

PDF: [SEC. 2.10.2 AND SEC. 2.10.3 INVASIVE SPECIES AND NATIVE PLANT TRAINING FOR MUNICIPAL EMPLOYEES.PDF](#)

PDF: [SEC. 2.10.1 MUNICIPAL REMOVAL OF AQUATIC INVASIVE.PDF](#)

PDF: [SEC. 2.10.2 INVASIVE HANDOUT 1.PDF](#)

PDF: [SEC. 2.10.2 INVASIVE PHRAGMITES HANDOUT 1.PDF](#)

PDF: [SEC. 2.10.2 RESIDENTIAL EDUCATION EVENT BROCHURES.PDF](#)

PDF: [SEC. 2.10.2 RESIDENTIAL EDUCATION HEALTHFEST GREEN GROUP LIST.PDF](#)

PDF: [SEC. 2.10.2 RESIDENTIAL INVASIVE PRESENTATION 2.PDF](#)

PDF: [SEC. 2.10.2 RESIDENTIAL INVASIVE PRESENTATION.PDF](#)

WORD: [SEC. 2.10 OVERVIEW AND LINKS.DOCX](#)

**Documentation Details:** An overview summarizing the the towns submittals is attached.

**Partners:** Various Town departments and commissions have worked on this action

**Additional Information:** Please note for Municipal Removal action required below- the uploaded document is correct. Please scroll down to see invoices. The beginning section states the protocol. The handouts requested below for residential education have been posted on the town's website and it is updated in the overview section 2.10.1 residential education. 6/11/19

## 2.11 Implement Green Grounds and Maintenance Program

25 Points

**Approved Information:** 2.11 Implement Green Grounds and Maintenance Program 25 points completed 4/29/19 2.11.1 Completed Inventory & IPM Plan (10 points) completed 1/18/19 2.11.1 Irrigation BMP (5 points) completed 1/31/19 2.11.3 Runoff BMP- pervious pavement (5 points) completed from POCD 2012 2.11.4 Native Planting and Pruning Policy (5 points) completed 1/24/19

### Supporting Documentation:

EXCEL: [SEC. 2.11.1 COPY OF SUSTAINABLE CT INVENTORY SURVEY 1-18.XLSX](#)

PDF: [SEC. 2.11.1 INTEGRATED PEST MANAGEMENT PLAN TOV.PDF](#)

PDF: [SEC. 2.11.2 RESPONSIBLE IRRIGATION POLICY AND ASSESSMENT.PDF](#)

PDF: [SEC. 2.11.3 REDUCE STORMWATER RUNOFF 2012 POCD.PDF](#)

WORD: [SEC. 2.11 OVERVIEW.DOCX](#)

PDF: [SEC. 2.11.4 NATIVE PLANTING POLICY AND RECORD OF TRAINING.PDF](#)

WORD: [SEC 2.11.3 STORMWATER MANAGEMENT PLAN.DOCX](#)

WORD: [STORMWATER UPDATE.DOCX](#)

**Documentation Details:** See overview for descriptions.

**Partners:** N/A

**Additional Information:** 2.11.2- a section has been added to this action item in the overview to respond to the comment below. 6/11/19 2.11.3 A description of how we support the disconnection of impervious areas and rooftops from the storm water system has been uploaded titled 'Stormwater Update' along with the 'Stormwater management Plan' that goes along with this document. 6/24/19

## 3. Vibrant and Creative Cultural Ecosystems

### 3.1 Map Tourism and Cultural Assets

5 Points

**Approved Information:** 3.1.2 Update Your Profile on CTVisit (5 points) 3.1.2 Update and maintain your municipal profile on the CTVisit website. (created 3.1.2 Maintain the content, images, and functioning links periodically. (updated 6/13/19)

**Supporting Documentation:**

WORD: [SEC. 3.1.1 OVERVIEW.DOCX](#)

**Documentation Details:** See overview for description.

**Partners:** N/A

**Additional Information:** The Town of Vernon maintains and periodically updates a municipal profile on CTVisit.com and are seeking credit for sec. 3.1.2 The town has updated photos on CTVisit. 6/11/19 Just to clarify- we are seeking points for 3.1.1 and 3.1.2 under the titled 'Update Your Profile on CTVisit' (second section) not 'Create a Tourism and Cultural Asset Map.'

## 3.2 Support Arts and Creative Culture

25 Points

**Approved Information:** 3.2 Support Arts and Creative Culture 25 points completed 4/25/19 3.2.1 Establish a Poet Laureate. created April 2019 3.2.2 Mark arts and culture in publicly available municipal marketing (5 points) completed 4/25/19 3.2.3 Dedicated funding to the arts (5 points) completed 4/25/19 3.2.5 Create a Cultural Office or Arts and Culture Department/Council (5 points) completed 4/25/19 3.2.9 Establish an annual recognition program for local artists (5 points) completed 4/25/19 3.2.10 Support arts and cultural activities offered at the local library(ies) (5 points) completed 4/25/19

### Supporting Documentation:

PDF: [SEC 3.2.1 A RESOLUTION ESTABLISHING THE HONORARY POSITION OF POET LAUREATE.PDF](#)

IMAGE: [BUDGET.JPG](#)

PDF: [SEC. 3.2.3 ARTS COMMISSION COSTS FYE 2018.PDF](#)

PDF: [SEC. 3.2.5 VERNON ARTS COMM RESOLUTION 9-21-76 9-21-82.PDF](#)

PDF: [SEC 3.2.9 VERNON ARTS COMMISSION RECOGNITION PROGRAM.PDF](#)

WORD: [SEC 3.2.9 SCHOLARSHIPVACRUBRIC.DOC](#)

WORD: [OVERVIEW SECTION 3.2.DOCX](#)

PDF: [SEC 3.2.3 BUDGET 1.PDF](#)

PDF: [SEC 3.2.3 BUDGET 2.PDF](#)

PDF: [SEC 3.2.3 BUDGET 3.PDF](#)

**Documentation Details:** Description is in the overview.

**Partners:** N/A

**Additional Information:** 3.2.3- an updated budget has been uploaded. there are 3 documents 'Budget 1, Budget 2 and Budget 3.' 6/11/19 3.2.9. has been updated in the overview with the comments below. 6/11/19

### 3.4 Provide an Arts and Culture Program for Youth

15 Points

**Approved Information:** 3.4 Provide an Arts and Culture Program for Youth (15 points) updated 5/1/19 3.4.1 Inventory (updated 4/29/19) 3.4.2 Stakeholder Meeting and Recommendations (created 4/2/19) 3.4.3 Create educational program (created 4/24/19) 3.4.4 Budget (updated 1/07/19) 3.4.5 Documentation of steps (will be updated in June 2019) 3.5.6 Professional Development (5 points) (will be updated in August 2019)

#### Supporting Documentation:

PDF: [SEC 3.4.1 VERNON- INVENTORY OF YOUTH VISUAL ARTS PROGRAMS.PDF](#)

PDF: [SEC 3.4.1 VERNON YOUTH MUSICAL PERFORMING ARTS PROGRAMS.PDF](#)

PDF: [SEC. 3.4.1 PROVIDE ARTS AND CULTURE PROGRAMS FOR THE YOUTH.PDF](#)

PDF: [SEC 3.4.2 STAKEHOLDER MTG SIGN IN 4-2-19.PDF](#)

IMAGE: [SEC 3.4.4 BUDGET.JPG](#)

PDF: [BOE BUDGET.PDF](#)

WORD: [OVERVIEW 3.4.DOCX](#)

PDF: [BOE BUDGET 2.PDF](#)

PDF: [BOE BUDGET 3.PDF](#)

**Documentation Details:** See description in the overview.

**Partners:** N/A

**Additional Information:** 8/7- Professional Development day has been added to the overview in section 3.4.6. 3 BOE budget outlines for the art commission are now attached as well.

## 4. Dynamic and Resilient Planning



## 4.1 Integrate Sustainability into Plan of Conservation and Development and Zoning

55 Points

**Approved Information:** 4.1.2 Inclusion of Sustainable concepts into the POCD (30 points for concepts 1, 2, 3, 5, 9), updated in 2012 Sec. 4.1.4 Inclusion of Sustainable concepts into Zoning regulations (25 points for concepts 2, 3, 5, 9), updated in 2018

### Supporting Documentation:

WORD: [SECTION 4.1 OVERVIEW.DOCX](#)

WORD: [SEC. 4.1.2 WORKSHEET B- TOWN OF VERNON.DOCX](#)

PDF: [SEC. 4.1.2 VERNON 2012 POCD LOW RESOLUTION.PDF](#)

PDF: [SEC. 4.1.3 VERNON IMPLEMENTATION - VERNON IMPLEMENTATION.PDF](#)

WORD: [SEC. 4.1.1 WORKSHEET C- TOWN OF VERNON.DOCX](#)

PDF: [SEC. 4.1.1 TOWN OF VERNON ZONING REGULATIONS 1-1-2018.PDF](#)

**Documentation Details:** The page numbers can be found on both Worksheet B and C for the actions we are seeking credit for.

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## 4.3 Develop Agriculture-Friendly Practices

20 Points

**Approved Information:** 4.3.5 Establish an open space and/or farmland acquisition fund. (10 points) (established 2001- updated regularly) 4.3.6 Develop and promote community garden spaces for residents on municipal land. (10 points) updated 6/19/19

### Supporting Documentation:

WORD: [SEC. 4.3 OVERVIEW.DOCX](#)

**Documentation Details:** Please see overview for description.

**Partners:** The town of Vernon works with the Vernon Parks & Rec who hosts the garden.

**Additional Information:** N/A

## 4.5 Inventory and Assess Historic Resources

45 Points

**Approved Information:** Section 4.5.1: Priority Historic Assets (5 points) 4/16/19 - 4.5.1 Vernon Inventory of Historic Resources-Viewsheds 3/19 - 4.5.1 Scenic Vistas Inventory 1/17/19 - 4.5.1 Historic Resource Plan Map and Properties - 4.5 Town of Vernon Zoning Regulations 1/1/18 - 4.5 Vernon HD Design Guidelines 8/10 - 4.5 POCD Historic Resources 2012 Section 4.5.2 Viability of Assests (30 points) 4/16/19 - 4.5.2 Condition Report\_LucinaChapel-Silva Engineering 6/19/14 - 4.5.2 Talcolville Certified Local Historic District 4/2/19 Section 4.5.3 Education and Outreach (5 points) 3/14/19 -4.5.3 SustainabilityStudy\_ExecutiveSummary 3/13/19 Section 4.5.4 Achieve Recognition (5 points) 4/16/19 - 4.5 Overview- Achieved in 1993

### Supporting Documentation:

WORD: [SEC 4.5.1 VERNON INVENTORY OF HISTORIC RESOURCES-VIEWSHEDS.DOCX](#)

PDF: [SEC. 4.5.1 SENIC VISTAS INVENTORY.PDF](#)

WORD: [SEC 4.5.1 HISTORIC RESOURCE PLAN MAP AND PROPERTIES.DOCX](#)

PDF: [SEC 4.5 TOWN OF VERNON ZONING REGULATIONS 1-1-2018.PDF](#)

PDF: [SEC. 4.5.1 VERNON HD DESIGN GUIDELINES 1011 2-1.PDF](#)

PDF: [SEC 4.5 POCD HISTORIC RESOURCES 2012.PDF](#)

PDF: [SEC. 4.5.2 CONDITION REPORT\\_LUCINACHAPEL-SILVA ENGINEERING.PDF](#)

WORD: [SEC 4.5.2 TALCOLVILLE CERTIFIED LOCAL HISTORIC DISTRICT.DOCX](#)

PDF: [SEC. 4.5.3 SUSTAINABILITYSTUDY\\_EXECUTIVESUMMARY.PDF](#)

PDF: [SEC 4.5.2 CAPITOL REGION NATURAL HAZARD MITIGATION PLAN.PDF](#)

WORD: [SEC. 4.5 OVERVIEW.DOCX](#)

**Documentation Details:** Full description is in the Overview for specific pages and documents.

**Partners:** The town of Vernon worked with Silva Engineering to create an analysis report for Lucina Chapel (section 4.5.2)

**Additional Information:** Per comment on Valley Falls view shed- this has been revised, you can see revisions on natural hazards on page 4 of the overview. A section on natural hazards has also been added to the Talcolville Historic District page 3. Also attached is the Capitol Region Natural Hazard Mitigation Plan for these sections stated above. 6/24/19 Please see the updated number of historic buildings in the overview on page 7 in section 4.5.3 10/1/19

## 4.6 Streamline Solar Permitting for Small Solar Installations

15 Points

**Approved Information:** 4.6 Streamline Solar Permitting for Small Solar Installations 4.6.1 Zoning Requirements Memo (10 points for 4.6.1-4.6.5) completed December 2017 4.6.2 A link to your online permitting checklist (updated May 2016) 4.6.3 A link to your residential solar PV permitting process and permit application form required by your municipality (updated Spring 2019) 4.6.4 Training and topics covered (completed February to April 2019) 4.6.5 Train planning staff on best practices in planning and zoning for solar PV (training 1-24-19) 4.6.6 Review of permitting process (5 points) (completed May 25-19)

### Supporting Documentation:

PDF: [SEC 4.6.1. ZONING REQUIREMENTS MEMO.PDF](#)

EXCEL: [SEC 4.6.6 PERMIT SUBMISSIONS AND DATES - UPDATED 5-29-19.XLSX](#)

WORD: [SEC. 4.6.5 TRAINING FOR PLANNING STAFF OVERVIEW.DOCX](#)

WORD: [OVERVIEW 4.6.DOC](#)

**Documentation Details:** Please see description in overview.

**Partners:** N/A

**Additional Information:** Please see overview for update on 4.6.1. The link for 4.6.7 has been fixed and the certificate has been moved to 4.6.5

## 5. Clean and Diverse Transportation Systems and Choices

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### 5.4 Support Zero Emission Vehicle Deployment

5 Points

**Approved Information:** 5.4.4 Host an EV Charging Station for Public on Municipal Property (5 points), 2019

**Supporting Documentation:**

PDF: [SEC 5.4 ELECTRIC CHARGING STATION RECEIPT.PDF](#)

WORD: [SEC. 5.4 OVERVIEW.DOCX](#)

**Documentation Details:** Please see overview for details.

**Partners:** N/A

**Additional Information:** N/A

## 6. Efficient Physical Infrastructure and Operations

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### 6.4 Increase Use of Renewable Energy in Municipal Buildings

30 Points

**Approved Information:** 6.4 Increase Use of Renewable Energy in Municipal Buildings (30 points) completed 5/2/19

**Supporting Documentation:**

WORD: [OVERVIEW 6.4.DOCX](#)

EXCEL: [6.4.1 SUSTAINABLE ENERGY CALCULATOR 2.XLSX](#)

[SEC 6.4.1 TOWN OF VERNON WPC TRANSACTION REPORT.TXT](#)

**Documentation Details:** Please see overview for description.

**Partners:** N/A

**Additional Information:** N/A

## 6.6 Manage Municipal Fleets

10 Points

**Approved Information:** The Town of Vernon is seeking 10 points for this action. Attached is an Overview, a fleet Inventory and a Municipal Fleet Improvement Strategy

### Supporting Documentation:

WORD: [SEC. 6.6 OVERVIEW.DOCX](#)

EXCEL: [SEC. 6.6.1 TOWN OF VERNON VEHICLE INVENTORY LIST.XLS](#)

PDF: [SEC. 6.6.2 VERNON MUNICIPAL FLEET IMPROVEMENT STRATEGY.PDF](#)

**Documentation Details:** A description and page numbers are included in the attached Overview document.

**Partners:** N/A

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## 6.7 Install Efficient Exterior Lighting

15 Points

**Approved Information:** 6.7.1- Town of Vernon- Municipal-owned Streetlight Plan (15 points) updated 4/30/19 -Streetlight plan with approved meeting minutes, audit, contract with Tanko Streetlighting and maintenance policy.

### Supporting Documentation:

WORD: [OVERVIEW 6.7.DOCX](#)

PDF: [SEC 6.7.1 12.01.2015 & 12.15.2015 APPROVED TOWN COUNCIL MINUTES AND ATTACHMENTS.PDF](#)

PDF: [SEC 6.7.1 IMPLEMENTATION PREPARATION OF TECH STREET LIGHT ENERGY AUDIT- TANKO CONTRACT.PDF](#)

PDF: [SEC 6.7.1 IMPLEMENTATION- MAINTENANCE POLICY- TANKO CONTRACT.PDF](#)

PDF: [SEC 6.7.1 TANKO LIGHTING INVOICES.PDF](#)

**Documentation Details:** See description in overview.

**Partners:** The town of Vernon partnered with Tanko Streetlights Inc. where they audited the towns street light energy, released a Streetlight LED Retrofit, Management and Maintenance Services to assist with the purchase, selection, field demonstrations and installation of appropriate LED fixtures and related equipment, coordination with utility staff, application for available rebates/ incentives, and ongoing streetlight maintenance.

**Additional Information:** N/A

## 6.8 Implement a Community Energy Campaign

10 Points

**Approved Information:** The Town of Vernon is submitting for all components related to 6.8 Implement a Community Energy Campaign. There are 10 points available. All actionable items were completed in October 2018.

### Supporting Documentation:

PDF: [6.8 - IMPLEMENT A COMMUNITY ENERGY CAMPAIGN - SOLARIZE VERNON - FINAL.PDF](#)

**Documentation Details:** 6.8.1 - Identify a target audience and area of efficiency on which to focus your energy campaign - can be found on page 1. 6.8.2 - Design a campaign to educate your audience about the valuable programs that encourage the implementation of energy efficient measures - can be found on pages 2 and 3. 6.8.3 - Carry out the campaign - Can be found on page 3.

**Partners:** The Town partnered with the following organizations: SmartPower - who solicited bids and vetted contractors on behalf of the Town. Earthlight Technologies- the Town's local solar installer. Assorted Civic Organizations - who shared information with their membership regarding the Solarize Vernon program.

**Additional Information:** The Town of Vernon has accomplished the following tasks which are included in the attached document: 6.8.1 - Identify a target audience on which to focus your energy campaign 6.8.2 - Select or design a campaign to educate your audience about available programs that encourage implementation of energy efficiency measures designed for that audience 6.8.3 - Carry out the campaign

## 7. Strategic and Inclusive Public Services

## 7.1 Hold a Sustainability Event

10 Points

**Approved Information:** 7.1 Hold a Sustainability Event (10 points) updated 4/30/19 - Hold between 5 and 10 sustainability events (10 points) updated 4/30/19

### Supporting Documentation:

WORD: [OVERVIEW 7.1.DOCX](#)

EXCEL: [7.1 - SUSTAINABLE CT TEMPLATE FOR VERNON EVENTS.XLSX](#)

**Documentation Details:** See description in the overview.

**Partners:** N/A

**Additional Information:** N/A

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## 7.2 Provide Effective Community Communications

15 Points

**Approved Information:** 7.2 Provide Effective Community Communications (15 points) completed April 2019 7.2.1 Communications Inventory completed April 2019 7.2.2 Communication Strategy completed April 2019 7.2.3. Proof of Implementation completed April 2019

### Supporting Documentation:

PDF: [VERNON COMMUNICATIONS STUDY REPORT\\_FINAL.PDF](#)

WORD: [APPROVED COMMUNICATION SPECIALIST JOB DESCRIPTION.DOCX](#)

WORD: [OVERVIEW 7.2.DOCX](#)

**Documentation Details:** Please see description in overview.

**Partners:** The town of Vernon partnered with the Hartford Foundation for Public Giving to conduct a listening tour to hear directly from residents about what changes they would like to see in Vernon. Vernon then subsequently received a grant from the Hartford Foundation to conduct outreach in the community and provide recommendations to improve communications with residents with the help of Fitzgerald & Halliday, Inc. The town of Vernon partnered with Fitzgerald & Halliday, Inc to help the Town formulate a plan to improve communication, both between the Town and residents, as well as among the various groups in Vernon.

**Additional Information:** Please see examples for 7.2.3 that have been added for implementation. 8/26/19

## 7.3 Train Municipal Representatives

5 Points

**Approved Information:** 7.3 Train Municipal Commissions 7.3.1 The Town of Vernon is submitting for Sec. (5 points) Training was held on 4-19-18.

### Supporting Documentation:

PDF: [SEC. 7.3.1 INVITATION TO LAND USE TRAINING \(3\).PDF](#)

PDF: [SEC. 7.3.1 LAND USE TRAINING POSTING 4-19-18.PDF](#)

PDF: [SEC. 7.3.1 LIST OF ATTENDEES FOR UCONN CLEAR COMISSION TRAINING.DOC.PDF](#)

PDF: [SEC. 7.3.1 MINUTES FROM UCONN LAND USE TRAINING.PDF](#)

WORD: [OVERVIEW OF SECTION 7.3.DOCX](#)

**Documentation Details:** On 4-19-18 The Town of Vernon had UConn CLEAR Instructor Bruce Hyde provide training on Land Use, Climate Change, Affordable Housing, and Community Outreach, to Vernon's Department Heads and Land Use Commissions. A list of Attendees and other supporting information is provided as separate attachments.

**Partners:** N/A

**Additional Information:** N/A



## 7.4 Encourage Healthy and Sustainable Food Networks

25 Points

**Approved Information:** 7.4.1 Form a local or regional food policy council (10 points) 7.4.2 Conduct a Community Food Assessment (10 points) 7.4.3 Distribute the Food Policy Assessment (10 points)

### Supporting Documentation:

WORD: [SEC 7.4 OVERVIEW.DOCX](#)

PDF: [SEC. 7.4.1 PARTNERSHIP AGREEMENT WITH FOODSHARE.PDF](#)

PDF: [SEC 7.4.1. TRI-TOWN HAT - AGENDA 3-19-19.PDF](#)

PDF: [SEC. 7.4.1 TRI-TOWN HAT DIRECTORY AS OF FEBRUARY 2019.PDF](#)

PDF: [TRI -TOWN HAT MINUTES 3-19-19.PDF](#)

PDF: [7.4.2. DATA INDICATORS.PDF](#)

PDF: [SEC 7.4.2. AGENDA 4-3-19 MEETING.PDF](#)

PDF: [SEC 7.4.3 TOWN COUNCIL AGENDA 4-16-19.PDF](#)

**Documentation Details:** Full description in Overview.

**Partners:** The town of Vernon has formed a partnership with Foodshare. In accordance with Foodshare, the town of Vernon has participated in local Hunger Action Team (HAT) meetings on a monthly basis, where various employees from various departments, along with members of the community and other non-profits meet to examine, connect and improve our food systems.

**Additional Information:** N/A

## 7.5 Report Materials Management Data and Reduce Waste

5 Points

**Approved Information:** 7.5 Report Materials Management Data and Reduce Waste (5 points)  
7.5.1 completed worksheets on residential solid waste generated per capita for each year (5 points) Completed 3/6/19

### Supporting Documentation:

PDF: [SEC. 7.5.1 RECYCLING REPORT FY2013-14 ANNUAL REPORT.PDF](#)

PDF: [SEC. 7.5.1 RECYCLING REPORT FY2014-15 ANNUAL REPORT.PDF](#)

PDF: [SEC. 7.5.1 RECYCLING REPORT FY2015-16 ANNUAL MUNICIPAL RECYCLING REPORT.PDF](#)

PDF: [SEC. 7.5.1 RECYCLING REPORT FY2016-17 ANNUAL MUNICIPAL RECYCLING REPORT.PDF](#)

PDF: [SEC. 7.5.1 RECYCLING REPORT FY2017-18 ANNUAL MUNICIPAL RECYCLING REPORT.PDF](#)

PDF: [SEC. 7.5.1 REFUSE WORKSHEET FOR FISCAL YEARS 13-14, 14-15, 15-16, 16-17, 17-18..PDF](#)

WORD: [SEC. 7.5 OVERVIEW.DOCX](#)

**Documentation Details:** The Sec. 7.5.1 overview contains the required information.

**Partners:** N/A

**Additional Information:** Solid Waste & Recycling Reports, as well as the per capita data have been added to the town's website. See overview for details on where to find them. 6/6/19

## 7.7 Recycle Additional Materials and Compost Organics

20 Points

**Approved Information:** 7.7 Recycle Additional Materials and Compost Organics (20 points) 7.7.1 Recycle Coach Initiative (10 points) created 2/25/19 7.7.1 Simple Recycling Initiative (10 points) created 11/27/18

### Supporting Documentation:

PDF: [SEC. 7.7.1 EXECUTED RECYCLE COACH PROPOSAL 011519-063019.PDF](#)

PDF: [SEC. 7.7.1 VERNON PRESS RELEASE RECYCLE COACH\\_FINAL\\_V02202019.PDF](#)

PDF: [SEC. 7.7.1 VERNON SIMPLE RECYCLING FULLY EXECUTED AGREEMENT V10032018.PDF](#)

PDF: [SEC. 7.7.1 VERNON PRESS RELEASE SIMPLE RECYCLING\\_FINAL\\_V11272018.PDF](#)

PDF: [TAKE 2 INC.PDF](#)

PDF: [CREOC AGREEMENT.PDF](#)

PDF: [ACCEPTABLE HHW.PDF](#)

PDF: [VERNON SIMPLE RECYCLING FULLY EXECUTED AGREEMENT V10032018.PDF](#)

WORD: [OVERVIEW 7.7.DOCX](#)

PDF: [SIMPLE RECYCLING ACCEPTABLE MATERIALS.PDF](#)

**Documentation Details:** See overview for description

**Partners:** Take 2- The town is partnered with them to recycle covered electronics. CREOC- The town is partnered with them for Household Hazardous Waste items. Simple Recycling- The town is partnered with them for Soft Recyclables Recycle Coach- The town is partnered with them for a recycling education technology to help communities work together and waste less and recycle more. The town promotes all of these recycling initiatives through the town website (<http://www.vernon-ct.gov/public-works>) and press releases.

**Additional Information:** Please see overview for additional information on non mandated items with agreements and list of acceptable items attached. 6/17/19

## 7.8 Develop a Food Waste Prevention and Food Scraps Recovery Campaign

10 Points

**Approved Information:** 7.8 Develop a Food Waste Prevention and Food Scraps Recovery Campaign (5 points) completed 5/2/19 7.8.2 Home composting workshops and distribution of composting bins

### Supporting Documentation:

PDF: [SEC 7.8.2 VERNON SUSTAINABLE CT EVENT - FLYER 2.PDF](#)

PDF: [SEC, 7.8.2 ENERGY IMPROVEMENT DIST BRD SPECIAL MTG MIN 1-28-19.PDF](#)

WORD: [OFFICIAL COMPOSTING BROCHURE 2019.DOCX](#)

WORD: [OVERVIEW 7.8.DOCX](#)

**Documentation Details:** See description in overview.

**Partners:** N/A

**Additional Information:** updates to the overview are provided in the overview document.  
8/22/19

## 7.10 Improve Air Quality in Public Spaces

45 Points

**Approved Information:** 7.10 Improve Air Quality in Public Spaces (45 points) completed 4/29/19  
7.10.1 Summary of local and regional data in your community on tobacco (10 points) completed 4/29/19  
7.10.2 Implement or maintain a smoking and tobacco use reduction campaign (10 points) Completed April 2019  
7.10.3 No Smoking Policy (15 points) completed April 2019  
7.10.4 Implement or maintain a strategic campaign (10 point) completed 4/29/19

### Supporting Documentation:

PDF: [SEC 7.10.1 TOBACCO USE DATA TABLES.PDF](#)

PDF: [SEC 7.10.3 NO SMOKING POLICY 2019 FINAL.PDF](#)

PDF: [SEC. 7.10.4 TOWNS NO IDLING POLICY 12-8-18 MEMO.PDF](#)

PDF: [SEC. 7.10.4 VERNON PD VEHICLE POLICY, PG 3 SEC F.PDF](#)

WORD: [SEC. 7.10.4 PHOTOS OF ANTI-IDLING POSTERS AND SIGNS.DOCX](#)

WORD: [SECTION 7.10 OVERVIEW.DOCX](#)

PDF: [E-CIG MATERIALS.PDF](#)

PDF: [TOBACCO MATERIALS.PDF](#)

**Documentation Details:** Descriptions are in the overview.

**Partners:** N/A

**Additional Information:** A picture from parents at one of the meetings about vaping has been added to the overview in section 7.10.2 Attached is 2 pamphlets that are given out to parents on educational materials to inform the community on tobacco use and e-cigs. Uploaded 6/10/19

## 8. Healthy, Efficient and Diverse Housing

## 8.1 Design and Implement a Housing Needs Assessment

35 Points

**Approved Information:** Section 8.1 Design and Implement a Housing Needs Assessment (35 points) completed 4/17/2019 -8.1.1- Partners for Strong Communities Housing Data Profile (updated 4/17/19) -8.1.1- Worksheet 1 (completed 4/17/19) -8.1.1- Worksheet 2 (completed 4/17/19) (seeking 15 points for all 3 items) Section 8.1.2 -Housing Needs Assessment (15 points) completed 4/17/19 Section 8.1.3 -Approved Letter (4/16/19) -Presentation (5 points for both items) completed 4/17/19

### Supporting Documentation:

PDF: [SEC. 8.1.1 PARTNERSHIP FOR STRONG COMMUNITIES DATA PROFILE.PDF](#)

PDF: [SEC. 8.1.1 WORKSHEET 1.PDF](#)

PDF: [SEC. 8.1.1 WORKSHEET 2.PDF](#)

PDF: [SEC. 8.1.1 TOWN COUNCIL AGENDA.PDF](#)

PDF: [8.1.3. APPROVED LETTER.PDF](#)

PDF: [SEC 8.1.1 HOUSING DATA PROFILE 2018.PDF](#)

WORD: [SEC. 8.1 OVERVIEW.DOCX](#)

PDF: [SEC 8.1.2 HOUSING NEEDS ASSESSMENT.PDF](#)

**Documentation Details:** Description is in the overview.

**Partners:** N/A

**Additional Information:** updated: housing data profile and housing needs assessment were uploaded 6/6/19

## 8.2 Grow Sustainable and Affordable Housing Options

40 Points

**Approved Information:** 8.2 Grow Sustainable and Affordable Housing Options (40 points) 8.2.1 A copy of the most recent annual Connecticut Department of Housing Affordable Housing Appeals List, ( 10 points) 8.2.2 A copy of the most recent annual Connecticut Department of Housing Affordable Housing Appeals List, as well as the list for the baseline year to which you are comparing. (30 points).

### Supporting Documentation:

PDF: [2017 AFFORDABLE HOUSING APPEALS LIST.PDF](#)

PDF: [2014 AFFORDABLE HOUSING APPEALS LIST -BASELINE.PDF](#)

WORD: [OVERVIEW 8.2.DOCX](#)

PDF: [2018 AFFORDABLE HOUSING APPEALS LIST.PDF](#)

**Documentation Details:** See overview for description.

**Partners:** N/A

**Additional Information:** 2018 Appeals list added. Updated overview. 6/6/19

## 9. Inclusive and Equitable Community Impacts

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### 9.1 Optimize for Equity

30 Points

**Approved Information:** Equity Toolkit for action items 3.4, 7.1, and 7.8 (30 points) completed 8/29/19.

#### **Supporting Documentation:**

PDF: [SEC 1.6.2 SIGN IN SHEET FOR C-PACE EVENT.PDF](#)

PDF: [SEC. 1.6.1 C-PACE AGREEMNET WITH TOWN OF VERNON.PDF](#)

PDF: [SEC 1.6.2 AGENDA FOR C-PACE EVENT.PDF](#)

PDF: [SEC. 3.4 BOE BUDGET.PDF](#)

PDF: [SEC. 3.4 BOE BUDGET 2.PDF](#)

PDF: [SEC. 3.4 BOE BUDGET 3.PDF](#)

WORD: [SEC. 7.8 OFFICIAL COMPOST POSTER.DOCX](#)

WORD: [SEC. 7.8 OFFICIAL COMPOSTING BROCHURE 2019.DOCX](#)

WORD: [EQUITY TOOLKIT FOR ACTION ITEM 1.6.DOCX](#)

PDF: [SEC. 7.8.2 ENERGY IMPROVEMENT DIST BRD SPECIAL MTG MIN 1-28-19.PDF](#)

PDF: [SEC 7.8.2 ENERGY IMPROVEMENT DIST BRD DRAFT MIN 3-18-19.PDF](#)

WORD: [EQUITY TOOLKIT FOR ACTION ITEM 3.4.DOCX](#)

PDF: [SEC 7.8 INVOICE FOR COMPOSITNG BINS.PDF](#)

WORD: [EQUITY TOOLKIT FOR ACTION ITEM 7.1.DOCX](#)

PDF: [SEC 7.1 VERNON SUSTAINABLE CT EVENT FLYER.PDF](#)

WORD: [EQUITY TOOLKIT FOR ACTION ITEM 7.8.DOCX](#)

PDF: [SEC 7.8 RECEIPT FOR COMPOSTING BINS.PDF](#)

**Documentation Details:** See toolits for description details.

**Partners:** N/A

**Additional Information:** N/A