



Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Middletown, a Sustainable CT silver certified applicant.

Middletown was certified on September 29, 2023 with 615 points. Listed below is information regarding Middletown's Sustainable CT efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable CT contact for Middletown is:

Name:	KRISHNA WINSTON
Title/Position:	CHAIR / RESOURCE RECYCLING ADVISOR COMMISSION
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Actions Implemented

Each approved action and supporting documentation for which Middletown was approved for in 2023 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Middletown, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact info@sustainablect.org with specific questions.

1. Inclusive and Equitable Community Impacts

1.1 Optimize for Equity – REQUIRED for All Certification Levels

30 Points

Approved Information: 1.1 Optimize for Equity (30 points)

Supporting Documentation:

PDF: [1.1_CULTIVATING_JUSTICE_EQUITY_TOOLKIT.PDF](#)

PDF: [1.1_FOOD_WASTE_CO_COLLECTION_AND_UNIT_BASED_PRICING_EQUITY_TOOLKIT.PDF](#)

PDF: [1.1_CO_COLLECTION_AND_UBP_COMMUNITY_OUTREACH.PDF](#)

PDF: [1.1_CO_COLLECTION_AND_UBP_COMMUNITY_INPUT_SURVEY.PDF](#)

PDF: [1.1_WASTEZERO_CO_COLLECTION_AND_UBP_PRESENTATION_JULY2023.PDF](#)

PDF: [1.1_CO_COLLECTION_AND_UBP_COMMUNITY_MEETING.PDF](#)

PDF: [1.1_COMMUNITY_ART_PROJECT_EQUITY_TOOLKIT.PDF](#)

Documentation Details: 1.1 All three narratives detail each step of the equity toolkit for our equity initiatives. Key statistics from town data profiles are included, with the complete town profile reports attached in link form for more information.

Partners: 1.1: Cultivating Justice, Katal Center for Equity, Health, & Justice, Wesleyan University, Dee's Crafty Bees, Fire Ring Farm, Chicks Ahoy 1.1: Food Waste Co-Collection and Unit-Based Pricing, WasteZero consulted for us 1.1: Spring Street Art Project, Free Center, Jonah Center for Earth and Art, Middletown Public Works Department, Middletown Police Department, Middletown Complete Streets Committee, Macdonough Elementary School, Middletown Commission on the Arts, Russell Library

1.2 Participate in Equity Training – REQUIRED for Gold Certification

10 Points

Approved Information: 1.2.1 Attend Equity Training (10 points)

Documentation Details: N/A

Partners: None

Additional Information: A very busy spring and summer interfered with our team's meeting to formulate a resolution on equity for adoption by the Common Council, but that will be undertaken once our application has been submitted.

2. Thriving Local Economies

2.1 Support Redevelopment of Brownfield Sites

15 Points

Approved Information: 2.1.1: Create a municipal or regional brownfield inventory (15 points)

Supporting Documentation:

EXCEL: [2.1.1 BROWNFIELD_INVENTORY.XLSX](#)

Partners: 2.1.1 (Brownfield inventory): None

2.2 Implement Sustainable Purchasing

5 Points

Approved Information: 2.2.1: Have municipal elected officials and/or staff members and/or commission members participate in a sustainable procurement training (5 points)

Supporting Documentation:

WORD: [2.2.1.SUSTAINABLE_PURCHASING_TRAINING_ATTENDEES](#)

PDF: [2.2.1.SUSTAINABLE_PURCHASING_EVENT_AGENDA](#)

PDF: [2.2.1.SUSTAINABLE_PURCHASING_EVENT_HANDOUT](#)

Documentation Details: 2.2.1.Sustainable_Purchasing_Training_Attendees includes information on the two staff members who attended the sustainable purchasing training as well as the date of the training and information on the host. 2.2.1.Sustainable_Purchasing_Event_Agenda and 2.2.1.Sustainable_Purchasing_Event_Handout are supplemental to the first document. They include an agenda for the training, information on key speakers, and a handout of the information covered in the training.

Partners: 2.2.1. (Have municipal elected officials and/or staff members and/or commission members participate in a sustainable procurement training): CT Public Purchasing Association. Middletown's Supervisor of Purchases is a member of this organization and promoted this program to other City staff.

2.4 Provide Resources and Supports to Local Businesses

10 Points

Approved Information: 2.4.1 Host one or more business roundtables and/or events with municipal officials and staff (5 points) 2.4.2 Create or support Small Business Development Centers, Main Street Programs, Tourism Boards, Central Business Development Districts, or other comparable entities by providing municipal leadership support, municipal staff time, and/or funding. (5 points)

Supporting Documentation:

PDF: [2.4.1_WORKSHEET.PDF](#)

WORD: [2.4.1_CENTRAL_BUSINESS_BUREAU_MEETING_AGENDA_JAN2023.DOC](#)

EXCEL: [2.4.1_CENTRAL_BUSINESS_BUREAU_MEETING_ATTENDEES_LIST_JAN2023.XLSX](#)

PDF: [2.4.1_DOWNTOWN_BUSINESS_DISTRICT_MEETING_MINUTES_JUNE2023.PDF](#)

PDF: [2.4.2_MSBMBC_AGREEMENT_LETTER_AUG2023.PDF](#)

PDF: [2.4.2_SUPPORT_FOR_SMALL_BUSINESSES.PDF](#)

Partners: 2.4.1: CBB and DBD members in discussion with the city 2.4.2: Middletown Small Business & Minority Business Center is in partnership with the City of Middletown and the Middlesex County Chamber of Commerce to support local small businesses through financing and business education

3. Well-Stewarded Land and Natural Resources

3.3 Engage in Watershed Protection and Restoration

15 Points

Approved Information: 3.3.2: Adopt or revise regulations to help protect your watershed, source water, and or riparian corridors (15 points)

Supporting Documentation:

PDF: [3.3.2 WATER PROTECTION ZONING CODE 2023.PDF](#)

PDF: [3.3.2 PROTECTION OF WATER SOURCES 1998.PDF](#)

PDF: [3.3.2 ZONING MAP JUNE2022.PDF](#)

Documentation Details: Our regulations protect aquifers and watersheds. The zoning code addresses the threat of pollution by prohibiting possible sources of waste water, construction/development dangers, and hazardous materials. 3.3.2_Zoning_Map_June2022 shows the watershed protection areas in blue dashes.

Partners: 3.3.2 (water protection): None

3.4 Develop an Open Space Plan

30 Points

Approved Information: 3.4.1: Complete an open space inventory (10 points) 3.4.4b: Increase preserved open space in your community (10 points) 3.4.4d: Establish an open space acquisition fund (10 points)

Supporting Documentation:

PDF: [3.4.4B ATKINS OPEN SPACE PURCHASE INVOICE.PDF](#)

PDF: [3.4.4B ATKINS OPEN SPACE PURCHASE MEMORANDUM.PDF](#)

PDF: [3.4.4D.ORDINANCE ESTABLISHING OPEN SPACE ACQUISITION FUND](#)

PDF: [3.4.4.B SOUTH MAIN STREET OPEN SPACE PURCHASE COUNCIL RESOLUTION.PDF](#)

PDF: [3.4.4.B SOUTH MAIN STREET OPEN SPACE PURCHASE WARRANTY DEED.PDF](#)

PDF: [3.4.4.B WESTLAKE OPEN SPACE PURCHASE COUNCIL RESOLUTION.PDF](#)

PDF: [3.4.4.B WESTLAKE OPEN SPACE PURCHASE DEED.PDF](#)

PDF: [3.4.4.B LONG HILL ROAD OPEN SPACE PURCHASE DEED.PDF](#)

PDF: [3.4.4.B LONG HILL ROAD OPEN SPACE PURCHASE COUNCIL RESOLUTION.PDF](#)

PDF: [3.4.4.B SOUTH PLUMB ROAD OPEN SPACE PURCHASE COUNCIL RESOLUTION.PDF](#)

EXCEL: [3.4.1 OPEN SPACE INVENTORY.XLSX](#)

PDF: [3.4.4.B SOUTH PLUMB ROAD WARRANTY DEED.PDF](#)

WORD: [3.4.1 OPEN SPACE INVENTORY LIST 2023.DOCX](#)

EXCEL: [3.4.4.D OPEN SPACE FUND AMOUNT.XLSX](#)

PDF: [OPEN SPACE ACQUISITION SCORE SHEET 2020](#)

Documentation Details: 3.4.4.d_Open_Space_Fund_Amount gives the recognition/designation of the fund's uses throughout the past three years as needed for Rolling Credit. 3.4.4.d Open_Space_Criteria applied by Middletown Commission on Conservation & Agriculture to evaluate available parcels

Partners: 3.4.1: None 3.4.4: None

3.9 Manage Woodlands and Urban Forests

15 Points

Approved Information: 3.9.1: Establish a Forestry Advisory Committee (5 points) 3.9.2d: Complete a Forest Management Plan (10 points)

Supporting Documentation:

PDF: [3.9.2.D.FOREST_MANAGEMENT_PLAN](#)

PDF: [3.9.1.AGENDA_FROM_URBAN_FORESTRY_COMMISSION_MEETING_03-23-23](#)

IMAGE: [3.9.1.SCREENSHOT_OF_URBAN_FORESTRY_COMMISSION_WEBPAGE](#)

WORD: [3.9.1.INFORMATION_ON_URBAN_FORESTRY_COMMISSION.DOCX](#)

PDF: [3.9.1.URBAN_FORESTRY_COMMISSION_SCHEDULE_2015](#)

PDF: [3.9:1.COMMISSION_ON_CONSERVATION_AND_AGRICULTURE_BYLAWS_ADOPTED_\(PDF\).PDF](#)

Documentation Details: 3.9.1.Agenda_from_Urban_Forestry_Commission_Meeting_03-23-23 is the agenda from one of the most recent meetings of the Urban Forestry Commission (UFC), Middletown's Forest Advisory Committee. 3.9.1.Information_on_Urban_Forestry_Commission includes a list of the current members of the UFC as well as the dates of the last few meetings.

3.9.1.Screenshot_of_Urban_Forestry_Commission_Webpage is a screenshot of the UFC's page on the municipal website. 3.9.1.Urban_Forestry_Commission_Schedule_2015 is a PDF copy of the annual meeting schedule for the UFC from 2015, showing that the commission dates back at least that far and showing the commission's commitment to accessibility of their meetings.

3.9.1.Commission_on_Conservation_and_Agriculture_Bylaws_Adopted_(PDF) describes the Open Space Management committee on p. 7. 3.9.2.d.Forest_Management_Plan is a management plan for the Wilcox Conservation Area in Middletown. It describes plans for that forested area to take place between 2018 and 2027.

Partners: 3.9.2.d (complete a forest management plan): None. 3.9.1 (establish a Forestry Advisory Committee): None.

Additional Information: Please note that the City has two bodies responsible for trees and woodlands. The Urban Forestry Commission monitors trees along streets and roads and in parks. It identifies trees that need to be removed and oversees planting and care of trees, especially in underserved parts of the City. The Conservation and Agriculture Commission's Open Space Management Committee, mandated in the Commission's bylaws, is responsible for woodlands that form part of the City's open space.

3.10 Facilitate Invasive Species Education and Management

10 Points

Approved Information: 3.10.2: Municipal management of invasive species (5 points) 3.10.3: Educate residents on invasive species (5 points)

Supporting Documentation:

PDF: [3.10.3A_INVASIVE_SPECIES_EDUCATION_RESOURCES.PDF](#)

PDF: [3.10.3B_WORKSHOP_DESCRIPTION.PDF](#)

PDF: [3.10.2_BUDGET_SHEET_FUNDING_CRC_INVASIVE_SPECIES_REMOVAL.PDF](#)

PDF: [3.10.2_INVASIVE_SPECIES_REMOVAL_OVERVIEW.PDF](#)

WORD: [3.10.2.LINK_TO_JONAH_CENTER_WATER-CHESTNUT_REMOVAL_&_EDUCATION+HYDRILLA.DOCX](#)

Documentation Details: 3.10.2_Budget_Sheet_Funding_CRC_Invasive_Species_Removal is the City of Middletown's budget for FY24, including a line dedicated to CRC (Connecticut River Conservancy) invasive species removal. 3.10.2_Invasive_Species_Removal_Overview contains information on the City's budget for CRC invasive species removal along with the CRC's work removing invasive water chestnuts in Middletown. 3.10.3a_Invasive_Species_Education_Resources contains two links on the municipal website, one with general information on invasive species and one with specific information on invasive jumping worms. 3.10.3b_Workshop_Description contains information regarding an educational workshop held at the Russell Library about invasive jumping worms

Partners: 3.10.2.a (municipal management): Our funding goes to the Connecticut River Conservancy (CRC), who organizes removal efforts called "pulls" to reduce the number of these invasive water chestnuts in our watershed. 3.10.3.a (educational material): None 3.10.3.b (workshop): City of Middletown publicized and hosted the workshop at its Russell Library. Dr. Annise Dobson from Yale was the keynote speaker.

Additional Information: Water chestnuts pose a major threat to the CT River and its tributaries. In Middletown the Jonah Center originally took the lead, in collaboration with the City, on organizing "paddles with a purpose." For the last couple of years it has let the CT River Conservancy handle the legal responsibility and advertise additional pulls, while still participating very actively in the eradication efforts. To make its participation more effective, the Jonah Center has invested its own funds in two motorized boats that can transport water chestnut loads more quickly and efficiently to the composting site than the kayaks and canoes that undertake the pulls. The CRC receives monetary support from the Middletown Dept. of Land Use.

3.12 Enhance Pollinator Pathways

20 Points

Approved Information: 3.12.1: Provide education to residents and local businesses to improve pollinator habitat (5 points) 3.12.2: Create native pollinator gardens, upgrade existing gardens to be pollinator friendly (15 points)

Supporting Documentation:

WORD: [3.12.1_DESCRIPTION_OF_OUTREACH.DOCX](#)

PDF: [3.12.1_BROCHURE.PDF](#)

PDF: [3.12.1_PLANTING-MILKWEED-FOR-MONARCHS-3.PDF](#)

PDF: [3.12.1 SIMPLE-STEPS-FOR-A-POLLINATOR-FRIENDLY-YARD-2.PDF](#)

PDF: [3.12.1 TREES AND SHRUBS FOR POLLINATORS.PDF](#)

PDF: [3.12.1 SEASONAL TREES AND SHRUBS FOR BEES.PDF](#)

PDF: [3.12.1 MIDDLETOWN POLLINATOR PATHWAY PRESENTATION.PDF](#)

PDF: [3.12.1 PLEDGE CONTRACT.PDF](#)

WORD: [3.12.1 POLLINATOR EDUCATION MUNICIPAL LINK .DOCX](#)

PDF: [3.12.2 MIDDLETOWN POLLINATOR PLOTS.PDF](#)

PDF: [3.12.2 MAP OF PLEDGED PROPERTIES 8-2-23.PDF](#)

PDF: [3.12.2 POLLINATOR PLOTS MUNICIPAL LINK.PDF](#)

PDF: [3.12.2 PHOTOS AND PROMOTION.PDF](#)

IMAGE: [3.12.2 POLLINATOR PATHWAYS @ FARMERS' MARKET SUMMER 22.JPEG](#)

IMAGE: [3.12.2 POLLINATOR PATHWAYS @ ECOFEST 4-22-23.JPEG](#)

IMAGE: [3.12.2 POLLINATOR-FRIENDLY PLANTER BY CITY HALL.JPEG](#)

IMAGE: [3.12.2 VETERANS' PARK GARDEN BY SPLASH PAD.JPEG](#)

IMAGE: [3.12.2 MEMORIAL GARDEN AT LAWRENCE ELEMENTARY SCHOOL.JPEG](#)

IMAGE: [3.12.2 VETERANS' PARK BY MUSEUM.JPEG](#)

IMAGE: [3.12.2 MEMORIAL GARDEN -AT FARM HILL SCHOOL.JPEG](#)

Documentation Details: 3.12.1 - See 3.12.1 Description of Outreach for the main description of outreach. See 3.12.1 Middletown Pollinator Pathway Presentation for photos of events, groups in attendance, and specific events and methods of engagement. See 3.12.1 pledge contract for the pollinator pathway pledge that Middletown Pollinator Pathway has at events for participants to sign. See 3.12.1 Pollinator Education Municipal Link for a link and screenshot of the dedicated space for pollinator education on the City of Middletown website. 3.12.2 - 3.12.2 Middletown Pollinator Plots is a list of the addresses of people who have pledged to maintain pollinator-friendly plantings, with City sites highlighted in yellow toward the bottom. The list of municipal sites includes only the major sites; there are a number of smaller sites or sites under development around the City. 3.12.2 Map of Pledged Properties 8-2-23 is a map of the pledged pollinator garden addresses from the previous document, including municipal and non-municipal gardens. 3.12.2 Pollinator Plots Municipal Link shows evidence of the Pollinator Plots and Map of Pledged Properties being posted on the municipal website. 3.12.2 Photos and Promotion contains photos of Harbor Park's pollinator garden on City land and promotional materials for the Harbor Park garden. The remainder of the 3.12.2 files are photos of pollinator gardens located on City sites around Middletown and publicity for these gardens.

Partners: 3.12.1: Middletown Pollinator Pathway runs many relevant events and conducts outreach and education with City support. Along with the City, Middletown Pollinator Pathway works with a few key nonprofit partners for their programming, such as the native bees seminar held at the Connecticut Forest and Parks Association. Other partners: Middletown Garden Club, the Rockfall Foundation, and the Jonah Center for Earth and Art. The first PP lecture was held on the grounds of the Middlesex County Historical Society in October 2021. 3.12.2: Same as above, including Middletown Conservation Commission

Additional Information: For the last two years Middletown has employed a part-time City Gardener, Patsy Mylchreest, a past president of the Middletown Garden Club. She has been adding pollinator-friendly native plants to existing plantings and designing and developing new pollinator-friendly plantings. The Parks Supervisor has authorized her to use the division's credit card for purchases of plants and shrubs; while he has not responded to a request for a budget figure, the wealth of plant material at the newly completed municipal splash pad in Veterans' Park (see photos) offers evidence that he has not been stingy. The gardener receives a quantity discount and pays no sales tax on her purchases, and makes sure that the plant material she obtains from a few trusted sources is free of neonicotinoids and other pesticides toxic to pollinators and wildlife in general. She took full advantage of the donation of thousands of native plants that Casertano Growers made last year to the Middletown Garden Club. Those plants were also given away by the Pollinator Pathways group at last summer's weekly municipal farmers' market and at the Earth Day Eco-Fest on April 22, 2023 at Harbor Park, providing valuable occasions to publicize the pathways concept and sign up new participants. A tour of Middletown properties pledged to be Pollinator-Pathway-compliant will take place this fall.

4. Vibrant and Creative Cultural Ecosystems

4.1 Map Tourism and Cultural Assets

5 Points

Approved Information: 4.1.2 Update Your Profile on CTVisit (5 points)

Supporting Documentation:

PDF: [4.1.2_CTVISIT_MIDDLETOWN_PROFILE.PDF](#)

Partners: 4.1.2: CTVisit lists our municipality and its many attractions

4.2 Support Arts and Creative Culture

30 Points

Approved Information: 4.2.2: Marketing material (5 points) 4.2.3: Arts & Culture Budget (10 points) 4.2.5: Arts & Culture Council (5 points) 4.2.9: Local artist recognition (10 points)

Supporting Documentation:

PDF: [4.2.2 ARTS AND CULTURE IN MUNICIPAL MARKETING.PDF](#)

PDF: [4.2.5 COMMISSION ON THE ARTS ORDINANCE.PDF](#)

PDF: [4.2.5 MCA MEETING MINUTES JULY2023.PDF](#)

PDF: [4.2.9 MCA MHS ANNUAL ARTIST RECOGNITION AWARD DETAILS.PDF](#)

PDF: [4.2.9 MCA MHS ANNUAL ARTIST RECOGNITION AWARD WINNERS 2023.PDF](#)

PDF: [4.2.3 ARTS CULTURE OFFICE PROPOSED BUDGET FY23.PDF](#)

PDF: [4.2.3 ARTS CULTURE OFFICE TRANSACTION EXPENDITURES FY23.PDF](#)

PDF: [4.2.3 ARTS CULTURE OFFICE BUDGET APPROPRIATION FY24.PDF](#)

PDF: [4.2.3 MCA GRANT GUIDELINES.PDF](#)

PDF: [4.2.3 MCA GRANT APPLICATIONS SPREADSHEET JAN23.PDF](#)

PDF: [4.2.5 MCA MISSION STATEMENT.PDF](#)

PDF: [4.2.12 SPRING FREE COMMUNITY ART PROJECT OVERVIEW.PDF](#)

Documentation Details: 4.2.3_MCA_Grant_Applications_Spreadsheet and 4.2.3_MCA_Grant_Guidelines are included under 4.2.3 (budget) and not under, for example, 4.2.9 (annual awards) because they show where municipal money is going to fund community-based initiatives in the town, rather than individuals being rewarded for their own accomplishments. In comparing 4.2.3_Arts_Culture_Office_Proposed_Budget_FY23 and the beginning balances in 4.2.3_Arts_Culture_Office_Transaction_Expenditures_FY23, the reader can see that each proposed budget item was approved in full. 4.2.12: We are submitting 4.2.12 Spring Free Community Art Project Overview in conjunction with our Action 1.1 submission; more detail about the community art project's background can be found there if needed.

Partners: 4.2.2 (publicity and marketing): None 4.2.3 (arts budget): None 4.2.5 (arts & culture commission): None 4.2.9 (local artist recognition award): All recognitions go to seniors at Middletown High School, in the hope of encouraging students to continue making art throughout their lives. The judges are appointed each year by the Public Art Committee and at least one "should be a notable member of the Middletown art community." Middletown Commission on the Arts provides the certificate and \$150 award, and the winning artists' pieces are put on display at City Hall for a year. 4.2.12 (community art project): Free Center Middletown, The Jonah Center For Earth And Art, Middletown Complete Streets Committee, Macdonough Elementary School, Russell Library, Middletown Public Works Department, Middletown Police Department, Middletown Commission on the Arts

Additional Information: <https://www.middletownct.gov/CivicSend/ViewMessage/message/170170> Here in Middletown, we are truly proud of our vibrant arts scene and would like acknowledge that we celebrated MCA's 50th anniversary last year in 2022! Works by local artists purchased by the City are displayed throughout the Municipal Building (City Hall). We understand that we have submitted actions worth 40 points but can receive no more than 30 points for 4.2. All sub-actions we submitted are important to us and wanted to include them despite the fact that they will not earn additional points.

5. Dynamic and Resilient Planning

5.3 Develop Agriculture-Friendly Practices

20 Points

Approved Information: 5.3.1: Adopt land use policies and regulations to promote agriculture (20 points)

Supporting Documentation:

PDF: [\(5.3.1\)Z2021-5_APPROVED_TEXT_AMENDMENT_FARM_MARKETS_AND_FARM_STANDS_2023.PDF](#)

PDF: [\(5.3.1\) Z2021-6_APPROVED_TEXT_AMENDMENT_FARM_BREWERIES,_WINERIES,_CIDERIES_2023.PDF](#)

Documentation Details: 5.3.1: Changes to zoning regulations supporting a) farm breweries, wineries, and cideries can be found in document 5.3.1 Z2021-6 and b) farm markets and farm stands can be found in document 5.3.1 Z2021-5.

Partners: 5.3.1 (zoning regulations): None

5.5 Inventory and Assess Historic Resources

15 Points

Approved Information: 5.5.1 Identify multiple priority historic assets within your community (15 points)

Supporting Documentation:

PDF: [5.5_FINAL_HISTORIC_PROPERTY_TAX_ABATEMENT_ORDINANCE_ADDED_04.05.21.PDF](#)

PDF: [5.5_MCHS_CONTRACT_WITH_CITY_COPY.PDF](#)

WORD: [5.5.HISTORIC_PROPERTIES_IN_MIDDLETOWN_LINK_TO_CITY_WEB_SITE.DOCX](#)

WORD: [5.5.MIDDLESEX_COUNTY_HISTORICAL_SOCIETY'S_HISTORIC_PRESERVATION_COMMITTEE_CHARGE_1.23.DOCX](#)

PDF: [5.5.MCHS_LETTER_TO_CITY_BUILDING_OFFICIAL_LISITANO_RE_DEMOLITION_INTERVENTION_12.9..22.PDF](#)

PDF: [5.5.2020-2030_MIDDLETOWN_POCD_ADOPTED_1.13.2021_RE_ADAPTIVE_REUSE.PDF](#)

WORD: [5.5.BEMAN_FAMILY_HISTORY_LINK.DOCX](#)

Documentation Details: The pages in the Plan of Conservation and Development dedicated to redaptive reuse of older and historic structures are 62 and 72.

Partners: 5.5. Middlesex County Historical Society

Additional Information: In 2021 the Middletown Common Council passed an ordinance approving tax abatement for historic properties that are renovated in accordance with their historic character. The City contracted with the Middlesex County Historical Society to have the Society responsible for updating the list of properties 50 or more years old. The existing list had not been updated in many years. The contract with the Society also covered the Society's research and documentation on the Beman Triangle as the basis for an application for inclusion of the Triangle on the National Register of Historic Places. The Beman Triangle was a historically significant neighborhood of free African-Americans established in the 19th century by the Beman family. To carry out this obligation to preserve Middletown's historic properties and districts, in 2022 the Historical Society formed its new Historic Preservation Committee. Its members include a Board member who works for Preservation CT and another member, an architect/historian, who has written a book on Middletown's historic High Street and another on historic houses of the CT Valley.

6. Clean and Diverse Transportation Systems and Choices

6.1 Implement Complete Streets

35 Points

Approved Information: 6.1.1: Build a Complete Streets Team (5 points) 6.1.2: Have an official staff member participate in Complete Streets training (5 points) 6.1.4: Inventory and review planning and design documents (10 points) 6.1.6: Implement projects that expand safe, connected, active transportation networks (15 points)

Supporting Documentation:

PDF: [6.1.1_2023_COMPLETE_STREETS_TEAM_MEETING_JULY_AGENDA.PDF](#)

PDF: [6.1.1_2022_COMPLETE_STREETS_JULY_AGENDA.PDF](#)

PDF: [6.1.1_2021_COMPLETE_STREETS_JULY_AGENDA.PDF](#)

PDF: [6.1.1_COMPLETE_STREETS_TEAM_DOCUMENTATION.PDF](#)

PDF: [6.1.1_2020_COMPLETE_STREETS_JULY_AGENDA.PDF](#)

PDF: [6.1.2_COMPLETE_STREETS_TRAINING_DOCUMENTATION.PDF](#)

IMAGE: [6.1.2_COMPLETE_STREETS_LEADERSHIP_ACADEMY_ALL_SESSIONS.PNG](#)

PDF: [6.1.6_WORKSHEET_2.DOCX.PDF](#)

PDF: [6.1.4_COMPLETE_STREETS_MASTER_PLAN.PDF](#)

PDF: [6.1.4_COMPLETE_STREETS_PLAN_INVENTORY.PDF](#)

Documentation Details: 6.1.1: Date of the most recent Complete Streets Team & stakeholders' meeting, 7/10/23, can be found in 6.1.1_Complete_Streets_Team_Documentation. Proof of meetings from the past three years is established in the agendas from 2022, 2021, and 2020.

Partners: 6.1.1 (complete streets team): None 6.1.2 (complete streets training): Training hosted by Smart Growth America 6.1.4 (review planning & design documents): None 6.1.6 (projects to expand safe & complete transportation networks): None

6.4 Support Zero Emission Vehicle Deployment

10 Points

Approved Information: 6.4.2: Attended electrification of municipal vehicles training (5 points) 6.4.5: Install EV charging ports in one location (5 points)

Supporting Documentation:

IMAGE: [6.4.2. APWA MUNICIPAL TRAINING 2023.PNG](#)

WORD: [6.4.5. EV CHARGING DOCUMENTATION](#)

IMAGE: [6.4.5 CARS CHARGING.JPG](#)

IMAGE: [6.4.5 EV CHARGING STATION LABEL.JPG](#)

Documentation Details: 6.4.2: Chris Holden, Director of Public Works, attended a training by APWA - New England Chapter Connects: Electrification of Municipal Public Works Fleets and Equipment on May 25th, 2023. He can be reached at chris.holden@middletownct.gov. 6.4.5: Photograph, description, and map on municipal website of EV charging locations.

Partners: 6.4.2, APWA hosted the training. 6.4.5, Middletown Clean Energy Task Force and Wesleyan

6.5 Promote Public Transit and Other Mobility Strategies

20 Points

Approved Information: 6.5.1 Educate residents about transportation options (5 points) 6.5.6 Provide shared mobility services (15 points)

Supporting Documentation:

WORD: [6.5.1.RVT_PUBLIC_OUTREACH_OVERVIEW.DOCX](#)

WORD: [6.5.1.HARTFORD_COURANT_NOTICE.DOCX](#)

PDF: [6.5.1.RVT_PUBLIC_OUTREACH_SURVEY.PDF](#)

PDF: [6.5.6.UNIFORM_CONTRACT_FOR_GOODS_AND_SERVICES_CONTRACT_22-0075_VENDOR_NAME_BIRD RIDES, INC.PDF](#)

WORD: [6.5.1.SPANISH_PUBLIC_MEETING_FLYER.DOCX](#)

WORD: [6.5.6.ANNUAL_PER_CAPITA_SPENDING.DOCX](#)

WORD: [6.5.1.SERVICE_PROPOSAL_LINK.DOCX](#)

PDF: [6.5.1.SERVICE_CHANGE_PUBLIC_MEETING_PRESENTATION.PDF](#)

Documentation Details: 6.5.1: 6.5.1 RVT Public Outreach Overview contains an overview of River Valley Transit's outreach strategy, especially as it relates to recent proposed service changes. The other 6.5.1 documents are examples of outreach, including a notice posted in the Hartford Courant, a webpage with information and a place to give feedback, a feedback form, a flyer in Spanish, and the presentation used at public meetings. 6.5.6: 6.5.6 Uniform Contract for Goods and Services - Contract 22-0075 Vendor Name - BIRD RIDES, INC is the document containing the contract between the City of Middletown and Bird Rides, Inc. to implement an electric bicycle and scooter sharing program. 6.5.6 Annual Per Capita Spending has information on Middletown's spending level on the share program, which was \$0.00.

Partners: 6.5.1: River Valley Transit is the transit service that serves the Estuary Transit District, which covers 16 towns including Middletown. The District is governed by a Board of Directors which is appointed by the 16 towns, and these towns also provide partial funding for the District. 6.5.6: Bird Rides, Inc. signed the Contract for Goods and Services with the City of Middletown to provide electric bicycles and scooters for the sharing program.

7. Renewable and Efficient Energy Infrastructure and Operations

7.6 Install Efficient Exterior Lighting

15 Points

Approved Information: 7.6.2b Convert Municipally Owned Street Lights (15 points)

Supporting Documentation:

EXCEL: [7.6.2.B_TANKO_INVOICE_SUMMARY.XLSX](#)

PDF: [7.6.2.B_TANKO_STREETLIGHTING_PURCHASE_ORDER.PDF](#)

Documentation Details: In document "7.6.2.b_Tanko_Invoice_Summary," proof of the project's completion in 2022 is shown at the bottom of column F where it reads "Pay Retainage," which was only paid after the project's completion. The final check was paid on 12/22/2022 (bottom of columns U and V).

Partners: 7.6.2.b (replace street lights): Tanko Streetlighting Inc. was contracted to do the replacement project, which was a city-planned and funded project.

7.7 Implement a Community Energy Campaign

20 Points

Approved Information: 7.7.1 Implement a Community Energy Campaign (20 points)

Supporting Documentation:

WORD: [7.7.COMMUNITY_ENERGY_CAMPAIGN_OVERVIEW.DOCX](#)

EXCEL: [7.7.COMMUNITY_ENERGY_CAMPAIGN_EVENTS.XLSX](#)

Documentation Details: 7.7 Community Energy Campaign Overview covers audience engagement, examples of outreach materials, campaign start and end dates, campaign results, and lessons learned. 7.7 Community Energy Campaign Events includes descriptions of campaign events and the number of participants at each event. We are submitting two community energy campaigns for credit –the HeatSmart Program and HeatSmart Round 2 Program –and these documents contain information about both campaigns.

Partners: 7.7.1: HeatSmart Program: HeatSmart, Russell Library, Energize CT 7.7.1: HeatSmart Round 2 Program: HeatSmart, Eversource, Energize CT, Neighborhood Housing Services of New Haven, Russell Library, Abode Energy Management

8. Inclusive Engagement, Communication and Education

8.1 Hold a Sustainability Event

15 Points

Approved Information: 8.1.1 Support and hold a sustainability event (15 points)

Supporting Documentation:

EXCEL: [8.1.1_SUSTAINABILITY_EVENTS_WORKSHEET.XLSX](#)

Partners: 8.1.1 (sustainability events): Please see the worksheet for information on partnerships.

8.5 Engage in a Sustainable CT Mentorship with Other Municipalities

5 Points

Approved Information: 8.5.1 Mentor other towns on implementation of Sustainable CT actions (5 points)

Supporting Documentation:

PDF: [8.5_WORKSHEET_1.PDF](#)

Documentation Details: N/A

Partners: 8.5 (mentorship): Town of Glastonbury was our mentee as we helped them review their food-waste drop-off program.

8.7 Engage with Youth on Community Sustainability

10 Points

Approved Information: 8.7: Support youth-led sustainability initiatives (10 points)

Supporting Documentation:

PDF: [8.7_WORKSHEET_1.PDF](#)

PDF: [8.7_CARLSON_EAGLE_SCOUT_SERVICE_PROJECT_WORKBOOK.PDF](#)

IMAGE: [8.7_OFFICE_WASTE_COLLECTION_BIN_MIDDLETOWN_HIGH.JPG](#)

IMAGE: [8.7_OFFICE_WASTE_COLLECTION_BIN_CITY_HALL.JPG](#)

Documentation Details: A good summary of the fishing line project can be found on page 27 of 8.7_Carlson_Eagle_Scout_Service_Project_Workbook; descriptions of municipal involvement can be found on pages 17 and 27.

Partners: 8.7 (youth-led sustainability): Boy Scouts of America provided the impetus for Daniel Carlson to complete this project; Middletown Public Works employees attended multiple meetings with him, made decisions on where the fishing-line recycling boxes should go, and provided the land. A Middletown High School student reached out about the office supplies waste boxes; the City paid for the boxes in City Hall and at the high school, and the City ships all boxes when they are full.

9. Strategic Materials Management

9.2 Implement Unit-Based Pricing

5 Points

Approved Information: 9.2.1 Build a unit-based-pricing task force (5 points)

Supporting Documentation:

WORD: [9.2.1_WORKSHEET_1.DOCX](#)

PDF: [9.2.3_PHASE2_LETTER_OF_INTENT.PDF](#)

PDF: [9.2.3_MIDDLETOWN_CO_COLLECTION_AND_UBP_POTENTIAL_PROGRAM_DEEP_SPRING2022.PDF](#)

WORD: [9.2.3_SMM_MIDDLETOWN_RESOLUTION_PHASE2.DOCX](#)

PDF: [9.2.3_SMM_GRANT_PW_AUG2022.PDF](#)

PDF: [9.2.3_WASTEZERO_UBP_PRESENTATION_PUBLIC_WORKS_AUG2023.PDF](#)

Documentation Details: 9.2.3_Letter_of_Intent is from Middletown's Mayor to CT DEEP

9.2.3_SMM_Middletown_Resolution_Phase2 was approved at a Public Works Commission meeting. The resolution will be presented at Middletown's Common Council on Sept. 5th 2023, which we acknowledge is three weeks past Sustainable CT's deadline. As the majority of the work towards UBP implementation in Middletown has already happened, we ask that Sustainable CT consider our action despite the timeframe being off. We are happy to follow up with Sustainable CT once the resolution has passed through the Common Council. More information can be found under Action 1.1.

Partners: 9.2 (unit-based pricing task force and implementation): We have received consultation from Waste Zero and assistance from DEEP. However, City government has been the driving force behind implementing UBP.

9.3 Recycle Additional Materials

40 Points

Approved Information: 9.3.1 Recycling additional materials (mattresses, paint, textiles, swap shop - 40 points)

Supporting Documentation:

WORD: [9.3.1_RECYCLE_ADDITIONAL_MATERIALS.DOCX](#)

Partners: 9.3.1 (recycle additional materials): Mattresses collected and recycled by the Mattress Recycling Council (MRC); Thermostats are recycled by the Thermostat Recycling Corporation (TRC); Take 2, Inc handles the e-waste, and Wesleyan University is the site of one drop-off location and the annual free e-waste recycling event; for textiles Middletown works with with Baystate Textiles, which provides a total of 11 collection boxes at the public schools and Senior Center, and we also partner with Simple Recycling for curbside collection; Newport Biodiesel is our partner for cooking oil collections; Glass is sent to Strategic Materials; The Recycling Nook at City Hall has multiple partners such as NLR for the fluorescent bulbs and some batteries, Call To Recycle for other batteries, Staples for toner cartridges, Price Chopper for plastic bags/film, and TerraCycle for most of the other programs (make-up, office supplies, toothbrushes/toothpaste tubes, disposable razors, etc); For paint, we work with Paintcare, and excess paint is collected at Ace Hardware and Sherwin Williams; The fishing-line recycling containers were conceived and implemented by a local Eagle Scout (see 8.7).

Additional Information: We are cognizant that only four programs will be accepted for credit, but would like to call attention to the multitude of programs ongoing in Middletown. The City is recognized and admired statewide for its dynamic and extensive recycling and reuse programs.

9.4 Reduce and Compost Organic Waste

35 Points

Approved Information: 9.4.1 Implement ongoing food waste prevention campaign (5 points) 9.4.2 Implement food waste diversion program (2 programs - 30 points)

Supporting Documentation:

PDF: [9.4.1_OUTREACH_OVERVIEW_AND_CAMPAIGN_EVENTS.PDF](#)

PDF: [9.4.1_RUSSELL_LIBRARY_BACKYARD_COMPOSTING_WORKSHOP_SEPT22.PDF](#)

PDF: [9.4.1_RIVERCOG_COMPOST_BIN_AND_RAIN_BARREL_SALE_POSTER.PDF](#)

IMAGE: [9.4.1_MIDDLETOWN_FARMERS_MARKET_TABLE_WITH_COMPOST_BINS.JPG](#)

PDF: [9.4.2_PUMPKIN_SMASH_BEC_INVOICE_OCT21.PDF](#)

PDF: [9.4.2_PUMPKIN_SMASH_PHOTOS_AND_FLYER.PDF](#)

PDF: [9.4.2_PUMPKIN_SMASH_PRESS_RELEASE_OCT22.PDF](#)

WORD: [9.4.2_CHRISTMAS_TREE_COLLECTION_PRESS_RELEASE.DOC](#)

PDF: [9.4.2_FOOD_WASTE_COLLECTION_TRANSFER_STATION.PDF](#)

PDF: [9.4.2_FOOD_SCRAP_DROP-OFF_FLYER.PDF](#)

PDF: [9.4.2_TRANSFER_STATION_BEC_FOOD_WASTE_COLLECTION_INVOICE_JAN2023.PDF](#)

WORD: [9.4.2_MPS_KITCHENS_FOOD_WASTE_ARTICLE_FEB22.DOCX](#)

PDF: [9.4.2_BEC_AMENDMENT_FOR_ADDITIONAL_SCHOOLS_NOV2022.PDF](#)

PDF: [9.4.2_RESTAURANT_CURBSIDE_FOOD_WASTE_COLLECTION.PDF](#)

PDF: [9.4.2_FEED_THE_EARTH_PRESS_RELEASE_APR23.PDF](#)

PDF: [9.4.2_BEC_FOOD_WASTE_HAULING_CONTRACT.PDF](#)

PDF: [9.4.2_RESIDENTIAL_FOOD_WASTE_COLLECTION_RESOLUTION_AND_GRANT_APPROVAL.PDF](#)

PDF: [9.4.2_QUANTUM_BIOPOWER_FOOD_WASTE_CONTRACT.PDF](#)

PDF: [9.4.2_RESIDENTIAL_CURBSIDE_FOOD_WASTE_COLLECTION_OVERVIEW.PDF](#)

PDF: [9.4.2_REDUCE_AND_COMPOST_ORGANIC_WASTE_OVERVIEW.PDF](#)

Partners: 9.4.1 (food waste prevention education): UConn Master Composters assisted with the presentation at one workshop. The compost bin and rain barrel sales were in collaboration with RiverCOG. Our city provides free kitchen-counter compost pails for residents and drop-off locations for food waste, as well as educational materials. 9.4.2 (divert food waste from disposal): Quantum Biopower is the anaerobic digestion facility that handles our residential food waste; Blue Earth Compost is the organization that collects from our restaurants, school kitchens, and transfer station.

10. Optimal Health and Wellness Opportunities

10.1 Encourage an Equitable and Just Food System

5 Points

Approved Information: 10.1.4 Hold a community food forum (5 points)

Supporting Documentation:

PDF: [10.1.4_DESCRIPTION_OF_FORUM.PDF](#)

IMAGE: [10.1.4_HAVENS_HARVEST_MEETING_FLYER.PNG](#)

Partners: 10.1.4 (food forum): Haven's Harvest led the community meeting and gave an informational presentation on food rescue. Middletown promoted the event, and as a result both municipal employees and community members, including representatives of the Community Health Center and the Amazing Grace food pantry, attended. The Mayor spoke about his past work with food rescue and how he intends to continue this work in his current role.

Additional Information: Haven's Harvest brought a selection of appetizing and attractively presented recovered foods and encouraged us to view eating recovered food not as taboo but rather as a way to avoid wasting good food that anyone can enjoy.

10.3 Improve Air Quality in Public Spaces

25 Points

Approved Information: 10.3.3 Adopt one or more policies designed to reduce tobacco use in your municipality (15 points) 10.3.4 Implement or maintain a strategic campaign to prevent excessive idling of motor vehicles. (10 points)

Supporting Documentation:

PDF: [10.3.3_FIELD_USAGE_ORDINANCE.PDF](#)

PDF: [10.3.4_NO_IDLING_SIGNS.PDF](#)

Documentation Details: The prohibition on smoking of tobacco and illegal drugs in parks can be found in Section D.3.a of "10.3.3_Field_Usage_Ordinance." Section H extends the State regulations on pesticide applications from 0-8 public and private school grounds to all Middletown playing fields and parks, regardless of the age of users.

Partners: 10.3.3 (policy to ban smoking in public areas): None 10.3.4 (idling prevention): State of Connecticut DEEP

10.4 Develop and Promote Community Growing Spaces

15 Points

Approved Information: 10.4.1 Develop and Promote Community Growing Spaces (15 points)

Supporting Documentation:

PDF: [10.4.CULTIVATING JUSTICE MILLER-BRIDGE STREET COMMUNITY GARDEN.PDF](#)

Documentation Details: 10.4 Cultivating Justice Miller-Bridge Street Community Garden contains the required elements for this action, including photos at the bottom. We are submitting this in conjunction with our Action 1.1 submission; more detail about the community garden's background can be found there if needed.

Partners: 10.4.1: Cultivating Justice

Additional Information: The property earmarked for Cultivating Justice farming activity belongs to the City of Middletown, and is used with its permission.

10.5 Support Equitable Food Access and Local Farmers

45 Points

Approved Information: 10.5.1: Host a farmers' market (15 points) 10.5.2: Support FMNP/EBT (30 points)

Supporting Documentation:

IMAGE: [10.5.1.FACEBOOK_HEADER_SCREENSHOT](#)

IMAGE: [10.5.1.FACEBOOK_MARKET_DAYS_SCREENSHOT](#)

IMAGE: [10.5.1.TWITTER_SCREENSHOT](#)

IMAGE: [10.5.1_AND_10.5.2 MIDDLETOWN_FARMERS_MARKET_FLYER.JPG](#)

IMAGE: [10.5.1.INSTAGRAM_SCREENSHOT](#)

Documentation Details: 10.5.1: Host a farmers' market (15 points) The City of Middletown operates one farmers' market each Friday from 10 AM to 2 PM from June through October (20 weeks each year) on the South Green (corner of Main St. and South Main St). The North End Action Team, a local nonprofit, ran the farmers' market from 2010 through 2019; the City of Middletown took over the market in 2020. Each year, the market has a variety of vendors, including at least four that sell Connecticut-grown fresh produce. 2023 market dates are June 30 through October 27. The City supports the market through advertising on the City website (<https://www.middletownct.gov/1198/Middletown-Farmers-Market>), a banner on Main Street, and funding a part-time farmers' market manager position. In addition to advertising through these means, the market manager advertises on Facebook, Instagram, and Twitter, and hangs posters and shares marketing via email to local businesses for the market. 10.5.2: Support FMNP/EBT (30 points) The Middletown Farmers' Market on the South Green accepts FMNP vouchers and EBT/SNAP for the entire market and has since 2020. Eligible FMNP and EBT recipients present their card/show their app at the Farmers' Market information tent to receive "double dollars" to effectively double their spending power. There will be a doubling cap in 2023 due to limited funding, which came through the City's CDBG grant process. This process is advertised via the poster, Main Street banner, and social media pages noted in 10.5.1. 10.5.3: Improve accessibility (0 points) The City operated a shuttle bus service in 2020 but had low ridership numbers. In 2022, Middletown Transit Authority donated several round-trip bus passes that were used by 4 residents.

Partners: 10.5.1: Middletown Commission on the Arts, Connecticut Grown 10.5.2: CT Fresh Match

Additional Information: The City of Middletown operates one farmers' market each Friday from 10 AM to 2 PM from June through October (20 weeks each year) on the South Green (corner of Main St. and South Main St). The North End Action Team, a local nonprofit, ran the farmers' market from 2010 through 2019; the City of Middletown took over the market in 2020. Each year, the market has a variety of vendors, including at least four that sell Connecticut-grown fresh produce. 2023 market dates are June 30 through October 27. The City supports the market through advertising on the City website (<https://www.middletownct.gov/1198/Middletown-Farmers-Market>), a banner on Main Street, and funding a part-time farmers' market manager position. In addition to advertising through these means, the market manager advertises on Facebook, Instagram, and Twitter, and hangs posters and shares marketing via email to local businesses for the market. The Middletown Farmers' Market on the South Green accepts FMNP vouchers and EBT/SNAP for the entire market and has since 2020. Eligible FMNP and EBT recipients present their card/show their app at the Farmers' Market information tent to receive "double dollars" to effectively double their spending power. There will be a doubling cap in 2023 due to limited funding, which came through the City's CDBG grant process. This process is advertised via the poster, Main Street banner, and social media pages noted in 10.5.1.

10.6 Plan and Prepare for Extreme Heat

15 Points

Approved Information: 10.6.1c: Educational materials on extreme heat (5 points) 10.6.2a: Inventory and assess existing cooling centers in the municipality (10 points)

Supporting Documentation:

WORD: [10.6.1.C_EXTREME_HEAT_EDUCATION_OUTREACH_STRATEGY.DOCX](#)

PDF: [10.6.1.C_EXTREME_HEAT_EDUCATIONAL_MATERIALS.PDF](#)

WORD: [10.6.2.A_WORKSHEET_2.DOCX](#)

PDF: [10.6.2.A_EXTREME_HEAT_EMERGENCY_PRESS_RELEASE.PDF](#)

PDF: [10.6.2.A_COOLING_CENTERS_ON_WEBSITE.PDF](#)

Documentation Details: 10.6.2.a_Extreme_Heat_Emergency_Press_Release demonstrates how cooling centers are included in every extreme heat press release.

Partners: 10.6.1.c (extreme heat education): None 10.6.2.a (cooling centers): None

11. Healthy, Efficient and Diverse Housing

11.1 Implement an Affordable Housing Plan

20 Points

Approved Information: 11.1.3 Implement strategies in your Affordable Housing Plan (20 points)

Supporting Documentation:

PDF: [11.1.2020-2030_MIDDLETOWN_POCD_ADOPTED_1.13.2021_FINAL.PDF](#)

PDF: [11.1.3_ZONING_CODE_OF_THE_CITY_OF_MIDDLETOWN_EFFECTIVE_05/27/2023.PDF](#)

PDF: [11.1.MIDDLETOWN_AHP_FINAL_ADOPTED_5-11-22.PDF](#)

PDF: [11.1.3_P&Z_SPECIAL_MEETING_OF_11/28/22_ON_ZONING_CODE_CHANGE_RE: ADUS.PDF](#)

Documentation Details: Pages 14 and 30 in the 2020-2030 POCD address the status of affordable housing in Middletown and articulate the goals of maintaining and increasing such housing in accordance with the sustainability objectives of increasing housing density and diversity and not extending residential construction beyond the current sewer service area. 11.1.3: The new language on ADUs can be found in the Zoning Code on p. IV-8, section 4-11.

Partners: 11.1. None 11.1.3: None

Additional Information: Unlike nearby towns, Middletown has been exempt from the affordable-housing appeals process for many years. In 2020, 22.19% of its housing qualified as affordable (<https://portal.ct.gov/-/media/DOH/2020-Affordable-Housing-Appeals-List.pdf>), in 2021 the figure was 22.41% (<https://portal.ct.gov/-/media/DOH/2021-Final-Appeals-For-Report-On-Line.pdf>), and in 2022 the figure was 22.4%, an increase over the 2019 rate (<https://portal.ct.gov/-/media/DOH/Affordable-Appeals-List-2022-for-On-Line.pdf>). In November 2022 Middletown's P&Z voted to opt out of Public Act 21-29's provisions on accessory dwelling units in order to maintain local control over its zoning code. In the spirit of PA 21-28, the Commission revised the code to allow an accessory dwelling unit to be a separate structure, whereas previously any such unit had been required to form part of the existing dwelling. The intent of the change was expressed as follows: "To facilitate diversity in the housing stock through a traditional form of housing that provides accessibility to households seeking housing that is affordable, enables closer proximity for child care, elder care or other needs, and expands access to educational and occupational opportunities." The Common Council ratified the opt-out and the zoning change on December 22, 2022. Because the Zoning Code change is so recent, no data are available yet on the number of additional ADUs that will be created, but the opportunity to convert existing separate structures or build new ones to provide affordable housing on existing lots opens up new possibilities: more privacy will be available to non-family members—such as caregivers—or to older or adult children in college or employed; these persons would previously have had to live under the same roof as the owners of the existing house. These ADUs are sustainable because they promote denser use of established lots and, in the case of caregivers, reduce the environmental effects of daily commuting to the site. See also the references to affordable housing desiderata in the POCD.

11.2 Grow Sustainable and Affordable Housing Options

10 Points

Approved Information: 11.2.1: Identify current percentage of affordable housing (10 points)

Supporting Documentation:

PDF: [11.2.1 AFFORDABLE-APPEALS-LIST-2022.PDF](#)

Documentation Details: 11.2.1: The most recent CT Department of Housing Affordable Housing Appeals List from 2022 shows that Middletown has 22.4% affordable housing.

Partners: 11.2.1: None

12. Effective, Compassionate Homelessness Prevention

12.1 Strengthen Municipal Workforce Capacity to Address Homelessness

15 Points

Approved Information: 12.1.1.a: Municipal representative for homeless services (5 points) 12.1.2: Municipal task force to address homelessness (10 points)

Supporting Documentation:

PDF: [12.1. MUNICIPAL_HOMELESSNESS_LIAISON_AND_TASK_FORCE.PDF](#)

PDF: [12.1.1.A_RELATIONSHIP_DESCRIPTION.PDF](#)

PDF: [12.1.2_HOMELESSNESS_TASK_FORCE_MEETING_MINUTES_JUNE2023.PDF](#)

Documentation Details: 12.1_Municipal_Homelessness_Liaison_and_Task_Force has the hyperlink and screenshot which provides documentation for both 12.1.1.a (municipal liaison) and 12.1.2 (homelessness task force members and organizations).

Partners: 12.1.1.a (municipal liaison): None 12.1.2 (homelessness task force): Members from the following organizations serve on this task force: City of Middletown Police Force, Russell Library, Columbus House, Grace and Mercy Ministries, Middlesex Hospital, Middlesex/Meriden/Wallingford CAN, Ministerial Health Fellowship, Revolution 360 Degrees, River Valley Services, Street Fire Ministries, St. Vincent DePaul, The Connection - Eddy Shelter. Municipal employees also serve on this task force and host the meetings (which take place monthly).

12.3 Collect and Share Homelessness Data

10 Points

Approved Information: 12.3.1 In collaboration with your Coordinated Access Network (CAN), have your homelessness municipal liaison or Task Force compile collected information on all individuals and families in your municipality experiencing homelessness (10 points)

Supporting Documentation:

PDF: [12.3.1_HOMELESSNESS_DATA.PDF](#)

Partners: 12.3.1 (homelessness data): CAN Coordinator gathered this data from their site.

12.4 Provide or Mobilize Resources to Address Homelessness

15 Points

Approved Information: 12.4.1: Commit dedicated funding to directly address and prevent homelessness (10 points) 12.4.2: Ensure that individuals experiencing literal homelessness within your municipality have locations where they can safely access services and stay 24 hours a day (5 points)

Supporting Documentation:

WORD: [12.4.1_WORKSHEET_1.DOCX](#)

WORD: [12.4.2_WORKSHEET_2.DOCX](#)

PDF: [12.4.1_FY24_BUDGET_SHELTER_SERVICES_FUNDING.PDF](#)

EXCEL: [12.4.2_CT_EMERGENCY_SHELTER_LIST_2021-2.XLSX](#)

Documentation Details: In document 12.4.1_FY24_Budget_Shelter_Services_Funding, the farthest right column (labeled City Council) is the amount that is officially approved for the budget. Document 12.4.2_CT_Emergency_Shelter_List_2021 is courtesy of CAN's website.

Partners: 12.4.1 (Municipal funds to address homelessness): None 12.4.2 (Shelters available): all shelters listed are places in the CAN