



Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Roxbury, a Sustainable CT bronze certified applicant.

Roxbury was certified on October 01, 2025 with 260 points. Listed below is information regarding Roxbury's Sustainable CT efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable CT contact for Roxbury is:

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Title/Position:	FIRST SELECTPERSON / SELECTMEN'S OFFICE
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Actions Implemented

Each approved action and supporting documentation for which Roxbury was approved for in 2025 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Roxbury, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact info@sustainablect.org with specific questions.

1. Inclusive and Equitable Community Impacts

1.1 Optimize for Equity – REQUIRED for All Certification Levels

10 Points

Approved Information: 1.1.1 (10 points)

Supporting Documentation:

PDF: [1.1 ROXBURY EQUITY TOOLKIT 2025](#)

PDF: [8.2.1 ROXBURY COMMUNICATIONS PLAN 2025](#)

PDF: [1.1 ROXBURY COMMUNICATIONS SURVEY](#)

PDF: [1.1 COMMUNICATIONS SURVEY FLYER](#)

WORD: [8.2.1A_WORKSHEET ROXBURY.DOCX](#)

Documentation Details: 1.1. See above for the equity toolkit write up, the survey that the town sent out to residents to collect feedback on town communication, an example of flyers that were distributed promoting the survey, the 8.2.1 communications plan that was created as a result of survey feedback and the 8.2.1 action worksheet.

Partners: 1.1: None

2. Thriving Local Economies

2.2 Implement Sustainable Purchasing

5 Points

Approved Information: 2.2.1 (5 points)

Documentation Details: 2.2.1: Training for sustainable purchasing: <https://www.youtube.com/watch?v=5R8xCkEWSeU> Purchaser for the Town of Roxbury, Sarah Foreman, watched the video on August 6, 2025

3. Well-Stewarded Land and Natural Resources

3.1 Provide Watershed Education

5 Points

Approved Information: 3.1.1c (5 points)

Supporting Documentation:

IMAGE: [3.1.1C PLEDGE PROMOTION SCREENSHOT.PNG](#)

PDF: [3.1.1.C PLEDGE EXAMPLE_RIVER SMART.PDF](#)

PDF: [3.1.1.C LINK TO PLEDGE PROMOTION.PDF](#)

Documentation Details: See above for a blank copy of the River Smart pledge that Roxbury actively promotes. The pledge was last promoted in an Earth Day post on the town website on April 22nd, 2024. See above for screenshot and link.

Partners: Pledge was created by River Smart CT.

3.10 Facilitate Invasive Species Education and Management

5 Points

Approved Information: 3.10.3.b Sponsor Invasive Species Educational Event (5 points)

Supporting Documentation:

PDF: [3.10.3.B HANDOUT #1](#)

IMAGE: [3.10.3.B EMAIL SCREENSHOT](#)

PDF: [3.10.3.B LINK TO HANDOUT #2.PDF](#)

Documentation Details: 3.10.3.b: In April 2025, the town sponsored an invasive species educational event held in partnership with the Roxbury Land Trust. The event, titled 'Managing Invasive Plants in the Home Landscape,' was held on April 26th and featured Roxbury resident Laura Evans as a speaker. Laura presented an informative talk about the benefits of managing invasive species, how to identify invasives found in CT, and what changes residents can make at home. See 'Email Screenshot' for a screenshot of an email communication that the town sent out to residents promoting the event. Attendees were given a copy of the Connecticut Invasive Plant List (Handout #1) as well as a link to the Connecticut Invasive Plant Working Group website (Handout #2).

Partners: 3.10.3.b: Roxbury Land Trust

3.12 Enhance Pollinator Pathways

5 Points

Approved Information: 3.12.1 Pollinator Education (5 points)

Supporting Documentation:

IMAGE: [3.12.1 HANDOUT SCREENSHOT.PNG](#)

IMAGE: [3.12.1 ROXBURY AND BRIDGEWATER POLLINATOR PATHWAY SITE SCREENSHOT.PNG](#)

PDF: [3.12.1 LINK TO POLLINATOR SITE.PDF](#)

PDF: [3.12.1 LINK TO 'DEAR CRABBY' POST.PDF](#)

PDF: [3.12.1 LINK TO POLLINATOR HANDOUT EARTH DAY POST.PDF](#)

IMAGE: [3.12.2 EMAIL SCREENSHOT](#)

IMAGE: [3.12.2 GARDEN #1 \(GAVEL PRESERVE\) PHOTO #1](#)

IMAGE: [3.12.2 GARDEN #1 \(GAVEL PRESERVE\) PHOTO #2 FEATURING FIRST SELECTMAN PATRICK ROY](#)

IMAGE: [3.12.2 GARDEN #2 \(NASTERWICH FIELDS\) PHOTO #1](#)

IMAGE: [3.12.2 GARDEN #2 \(NASTERWICH FIELDS\) PHOTO #2](#)

IMAGE: [3.12.2 GARDEN #3 \(COMMUNITY LEGACY GARDEN\) PHOTO](#)

Documentation Details: 3.12.1: Roxbury's Earth Day 2024 event held on April 22nd, 2024, featured a pollinator table that sought to educate residents about pollinator friendly practices. The handout attached above was distributed and posted on the town's website (see link). Also use the 'link to pollinator site' attached above to the Roxbury's page on the Pollinator Pathway website which provides more info about Roxbury's pollinator work. Finally, the Roxbury Conservation Commission invites residents to send their conservation questions to member Crabby Appleson. Linked above is a letter to Crabby from a resident inquiring about pollinators. In his response, which is posted on the town website, Crabby details what residents can do to help pollinators. 3.12.2: The town has 3 pollinator gardens (see below for descriptions) on municipal property that are regularly updated and maintained. The town has promoted these pollinator gardens via email blast (see 3.12.2 email screenshot above). Also see above for photos of each garden. The gardens are: 1) Gavel preserve: 7 acres of old farmland. An underutilized area of native wildflowers was preserved. Annual alternate mowing is utilized to maintain and control woody growth. The site contains a large variety of native wildflowers. 2) Nasterwich fields: Located on the corner of Wellers Bridge Rd. and Rocky Mtn. Rd, contains a portion of rockwall border. Established and maintained by the Roxbury Bridgewater Garden. It is a scenic overlook at a major intersection and location for many photo shoots. The garden contains phlox, shasta daisies, sedum, indian sunflower, coneflower, yarrow, and lillies. 3) Community Legacy Garden: Established by the Roxbury Bridgewater Garden Club to occupy underutilized space, the pollinator garden spans the left side of the site, opposite the raised beds on the right side that are used to plant vegetables and some fruits.

Partners: 3.12.1: The Roxbury and Bridgewater Pollinator Pathway project is a collaboration between the Roxbury Land Trust, Roxbury-Bridgewater Garden Club, Roxbury Conservation Commission, Bridgewater Land Trust and Shepaug Valley High School. 3.12.2: Nasterwich fields and Community Legacy Gardens established and maintained in partnership with the Roxbury Bridgewater Garden Club

4. Vibrant and Creative Cultural Ecosystems

4.1 Inventory Tourism and Cultural Assets

5 Points

Approved Information: 4.1.2 Maintain CTVisit Profile (5 points)

Supporting Documentation:

WORD: [4.1.2 CT VISIT LINK.DOCX](#)

IMAGE: [4.1.2 CT VISIT SCREENSHOT.PNG](#)

Documentation Details: 4.1.2. See above for the screenshot and link to Roxbury's CTVisit Profile.

Partners: CTVisit

4.2 Support Arts and Creative Culture

30 Points

Approved Information: 4.2.2 Include Arts in Marketing (5 points) 4.2.3 Commit Funding to Arts (10 points) 4.2.9 Annual Artist Recognition Program (10 points) 4.2.10 Support Arts at Library (5 points)

Supporting Documentation:

IMAGE: [4.2.2. SCREENSHOT #1 FB POST.PNG](#)

IMAGE: [4.2.2 SCREENSHOT #2 FB POST.PNG](#)

IMAGE: [4.2.9 PICKIN' N' FIDDLIN' CONTEST FLYER SCREENSHOT.PNG](#)

IMAGE: [4.2.10 LIBRARY PROMOTION SCREENSHOT.PNG](#)

PDF: [4.2 LINKS.PDF](#)

IMAGE: [4.2.3 BUDGET SCREENSHOT.PNG](#)

Documentation Details: 4.2.2 and 4.2.10: The town of Roxbury has a very active Facebook page where it promotes both artistic happenings throughout the town as well as art and culture related events at Minor Memorial Library. See screenshots above as well as the "4.2 links" doc. 4.2.3: Roxbury continues to budget \$5,000 a year for its Afterschool Arts Program. See "4.2.3 budget screenshot" or "4.2 Links" for a link to the budget. 4.2.9: Every year Roxbury holds its famous "Pickin' n Fiddlin' Contest" where musicians have a chance to win cash prizes. The categories are old time fiddle, old time banjo, mandolin trick & fancy fiddle, flat pick & finger pick guitar and bluegrass banjo. The festival brings in over 2,000 music lovers from across the state and provides a unique opportunity for bluegrass artists to perform and win prize money. The event is sponsored by the Roxbury Volunteer Fire Department, held in Hulburt Town Park (municipal property) and promoted by the town. See the screen shot above for the flyer posted on the town website as well as the "4.2 links" doc for the link.

Partners: 4.2.2: None 4.2.3: Afterschool Arts Program is in partnership with the town of Washington 4.2.9: Roxbury Volunteer Fire Department 4.2.10: Minor Memorial Library

5. Dynamic and Resilient Planning

5.1 Integrate Sustainability into Plan of Conservation and Development

25 Points

Approved Information: 5.1.1b Incorporate Sustainability into POCD (25 points)

Supporting Documentation:

WORD: [5.1.1.B WORKSHEET 2.DOCX](#)

PDF: [5.1.1.B ROXBURY POCD](#)

Documentation Details: See above for Roxbury's 2020 POCD as well as a completed worksheet 2 which details the sustainability concepts included.

Partners: None

5.5 Inventory and Assess Historic Resources

15 Points

Approved Information: 5.5.1 Inventory Historic Resources (10 points) 5.5.4 Achieve Certified Local Government (5 points)

Supporting Documentation:

PDF: [5.5.1 HISTORIC RESOURCES INVENTORY](#)

PDF: [5.5.1 DESCRIPTION OF MUNICIPAL ACTIONS.DOCX.PDF](#)

PDF: [5.5.4 CERTIFIED LOCAL GOVERNMENT.PDF](#)

Documentation Details: 5.5.1. See 'Historic Resources Inventory' for a complete list of both the private and public historic assets in Roxbury. The 4 publicly owned assets are marked with yellow circles. Also see "Description of Municipal Actions" for a description of the actions that the municipality takes to preserve and maintain the publicly owned historic assets. 5.5.4. See Certified Local Government pdf for letter from the Connecticut Historical Commission.

Partners: 5.5.1: None 5.5.4 Roxbury's Certified Local Government application was approved by the Connecticut Historical Commission and National Park Service in February 1991.

6. Clean and Diverse Transportation Systems and Choices

6.5 Promote Public Transit and Other Mobility Strategies

15 Points

Approved Information: 6.5.6 Provide Shared Mobility Services (15 points)

Supporting Documentation:

PDF: [6.5.6 LETTER FROM TREASURER.PDF](#)

PDF: [6.5.6 LINKS.PDF](#)

IMAGE: [6.5.6 TOWN WEBSITE SCREENSHOT.PNG](#)

IMAGE: [6.5.6 BUDGET SCREENSHOT](#)

Documentation Details: 6.5.6: The town of Roxbury owns and operates a bus in town, which is targeted at senior and disabled residents but is open to anyone. The bus was originally purchased via a grant from the Connecticut Department of Transportation but the continued operation of the bus is completely funded by the town. See "Letter from Treasurer" for a description of the program. See "town website screenshot" and "6.5.6 links" to view the portion of our website that describes the program to residents and lists the bus schedule. Finally, for the 2025-2025 budget, the town approved \$79,812 (\$35.16 per capita) for the continued funding of the bus program. See the "Budget Screenshot" or "6.5.6 links" for a link to the budget.

Partners: 6.5.6: None

7. Renewable and Efficient Energy Infrastructure and Operations

7.6 Install Efficient Exterior Lighting

10 Points

Approved Information: 7.6.1 Streetlight Inventory (10 points)

Supporting Documentation:

PDF: [7.6.1 LIGHT ASSESSMENT](#)

EXCEL: [7.6.1 STREET LIGHT INVENTORY](#)

Documentation Details: 7.6.1 See above for the street light inventory, created in July 2024, as well as the lighting needs assessment created in August 2025.

Partners: 7.6.1: None

8. Inclusive Engagement, Communication and Education

8.1 Hold a Sustainability Event

15 Points

Approved Information: 8.1.1 Hold a Sustainability Event (15 points)

Supporting Documentation:

EXCEL: [8.1 ROXBURY.XLSX](#)

Documentation Details: 8.1.1 The Hold a Sustainability Event worksheet is attached. 11 events are listed.

Partners: 8.1.1: See worksheet.

8.2 Provide Effective Community Communications

15 Points

Approved Information: 8.2.1 (15 points)

Supporting Documentation:

WORD: [8.2.1A WORKSHEET ROXBURY.DOCX](#)

IMAGE: [8.2.1B TOWN FACEBOOK SCREENSHOT](#)

IMAGE: [8.2.1B NEWSLETTER ARCHIVE SCREENSHOT](#)

PDF: [8.2.1.B LINKS.PDF](#)

PDF: [8.2.1A BOARD OF SELECTMEN MINUTES](#)

PDF: [8.2.1.A. ROXBURY COMMUNICATIONS STRATEGY 2025](#)

Documentation Details: 8.2.1a: See above the Roxbury Communications Strategy developed in August 2025 using feedback from a town wide survey. The action worksheet is attached as well. See "Board of Selectmen Minutes" for the minutes from 8/5 where the board approved moving forward with the communications strategy. Relevant portions are bottom of page 2 and top of page 3. 8.2.1b: A screenshot and link to the town Facebook is attached above. This was listed as a key communication channel in the Communications Plan and has been reassigned to a staff member with more time to run it as outlined in the plan and as approved by the Board of Selectmen on 8/5. A screenshot and link to the email newsletter archive on the town website is also attached above. The email newsletters were listed as a key communications channel and was marked as our most effective communication channel based on survey data.

Partners: 8.2.1: None

9. Strategic Materials Management

9.3 Recycle Additional Materials

30 Points

Approved Information: 9.3.1 (30 points)

Supporting Documentation:

PDF: [9.3.1 CYLINDER AGREEMENT.PDF](#)

PDF: [9.3.1 TEXTILE DATA 2022.PDF](#)

PDF: [9.3.1 TEXTILE DATA 2023](#)

PDF: [9.3.1 TEXTILE AGREEMENT.PDF](#)

PDF: [9.3.1 TEXTILE DATA 2024](#)

IMAGE: [9.3.1 MATTRESS SCREENSHOT](#)

IMAGE: [9.3.1 MATTRESS SCREENSHOT 2](#)

IMAGE: [9.3.1 PROPANE CYLINDER SCREENSHOT](#)

IMAGE: [9.3.1 TIRE SCREENSHOT](#)

PDF: [9.3.1 LINKS.PDF](#)

WORD: [9.3 WORKSHEET 1.DOCX](#)

IMAGE: [9.3.1 TEXTILE SCREENSHOT](#)

IMAGE: [9.3.1 TEXTILE EMAIL NEWSLETTER SCREENSHOT](#)

Documentation Details: 9.3.1 See "9.3.1 Worksheet 1" for overview of documentation. Textiles: See "Textile Agreement" for the agreement between the town of Roxbury and Bay State Textiles for the recycling of textiles. The agreement was originally signed in 2015 but the town still partners with Bay State to this day. Also attached is collection data that shows the amount of textiles collected through the program. Data is uploaded for 2022, 2023 and 2024. Also see "Textile screenshot" or "9.3.1 links" to see where residents can find that the transfer station collects textiles. A screenshot of the town weekly email newsletter from October 2023 with info about the program is included as well. Mattresses: Roxbury partners with the town of Washington to recycle mattresses free of charge. Residents can fill out a form and bring their mattresses to the Washington Transfer Station. See "Mattress Screenshot," "Mattress Screenshot 2" and "9.3.1 Links" for descriptions of the program online. Propane Cylinders: Roxbury partners with The Cylinder Collective to collect and recycle propane cylinders, see "Cylinder Agreement" above for recent agreement from 2025. Also see "Propane Cylinder screenshot" or "9.3.1 links" to see where residents can find that the transfer station collects propane cylinders. Tires: Roxbury collects tires and brings them to tire recycler Don Stevens Tire in Southington, CT. See "Tire screenshot" or "9.3.1 links" to see where residents can find that the transfer station collects tires.

Partners: 9.3.1 Textiles: Bay State Textiles Mattresses: The town of Washington Propane Cylinders: The Cylinder Collective Tires: Don Stevens Tire

10. Optimal Health and Wellness Opportunities

10.4 Develop and Promote Community Growing Spaces

15 Points

Approved Information: 10.4.1 (15 points)

Supporting Documentation:

PDF: [10.4.1 COMMUNITY GARDEN SUBMISSION NARRATIVE.PDF](#)

Documentation Details: 10.4.1 See above for 'Community Garden Narrative' complete with a description of the garden, a growing list, and photos.

Partners: 10.4.1: -Roxbury Bridgewater Garden Club -The Bent of the River Audubon Center -Maple Bank Farm -Riverbank Farm

10.7 Improve Outdoor Access for All

15 Points

Approved Information: 10.7.1 (15 points)

Supporting Documentation:

IMAGE: [10.7.2 SCREENSHOT OF POST](#)

PDF: [10.7.2 LINK TO FACEBOOK.PDF](#)

Documentation Details: 10.7.2. The town of Roxbury gave \$5,000 in funding from the American Rescue Plan Act to the Roxbury Land Trust for the improvement of trail signage at all preserves in town due to increased usage during Covid. The check was issued on July 21st, 2022. The project began on August 2022 and was completed in January 2023. See above for a screenshot of a Facebook post announcing the funding allocation featuring the First Selectman handing the check to Roxbury Land Trust leadership. A link to the town Facebook was also provided.

Partners: 10.7.2: Roxbury Land Trust

11. Healthy, Efficient and Diverse Housing

11.1 Implement an Affordable Housing Plan

20 Points

Approved Information: 11.1.3 (20 points)

Supporting Documentation:

PDF: [ROXBURY HOUSING AFFORDABILITY PLAN 08-10-2022.PDF](#)

PDF: [11.1.3 STRATEGY #1 LINK TO HOUSING TRUST PAGE.PDF](#)

IMAGE: [11.1.3 STRATEGY #1 HOUSING TRUST PAGE SCREENSHOT.PNG](#)

PDF: [11.1.3 STRATEGY #2 HRL LINK.PDF](#)

IMAGE: [11.1.3 STRATEGY #2 HRL SCREENSHOT](#)

WORD: [11.1.3 WORKSHEET.DOCX](#)

Documentation Details: 11.1.3 Strategy #1: The Roxbury Housing Trust was formed and incorporated in October 2022 as a direct outcome of the Town of Roxbury's Housing Affordability Plan, adopted August 2022, and Plan of Conservation & Development (2020). RHT is a 501(c)(3) tax-exempt non-profit organization. See above for the Housing Affordability Plan (Housing Trust listed on Page 14), completed worksheet 3, and screenshot and link to the Roxbury Housing Trust website where more information is available. Strategy #2: Roxbury has utilized Community Development Block Grant and Small Cities funds to create a Housing Rehabilitation Loan Program. The program helps homeowners in need finance home repairs. See Housing Affordability Plan (the program is listed on Page 23 under Goal 5). Also see "HRL screenshot" and "HRL link" to view the portion of the town website where residents can learn about the program and apply.

Partners: 11.1.3 Strategy #1: Volunteers interested in forming the new housing trust organization held regular monthly meetings and invited speakers to assist them during this formation period including: • Litchfield County Center for Housing Opportunity • CT LISC (Local Initiative Support Corporation) • David Berto, Housing Enterprises, Inc. • NWCT Regional Housing Council members Strategy #2: None

12. Effective, Compassionate Homelessness Prevention

12.2 Increase Public Awareness and Support for Efforts to End Homelessness

5 Points

Approved Information: 12.2.2 (5 points)

Supporting Documentation:

IMAGE: [12.2.2 SCREENSHOT OF LINKS.PNG](#)

PDF: [12.2.2 LINK TO ROXBURY SOCIAL SERVICES .PDF](#)

Documentation Details: Roxbury provides residents with an extensive amount of resources on its social services page including 211, various substance abuse sites, mental health resources and more. See above for screenshot and link.

Partners: None

13. Innovative Strategies and Practices

13.1 Implement Your Own Sustainability Action

15 Points

Approved Information: 13.1.1 Water quality testing program (15 points)

Supporting Documentation:

IMAGE: [13.1 NEWSLETTER OCTOBER 2024 SCREENSHOT](#)

PDF: [13.1 LINK TO NEWSLETTER OCTOBER 2024.PDF](#)

IMAGE: [13.1 NEWSLETTER OCTOBER 2023 SCREENSHOT](#)

PDF: [13.1 PROGRAM FLYER](#)

PDF: [13.1 BROCHURE FOR UCONN PROGRAM](#)

EXCEL: [13.1 WATER TESTING RESULTS](#)

Documentation Details: Periodically over the years, the Town's Conservation Commission has organized and promoted the distribution and collection of water testing kits for town residents. The most current years for the project were in 2019 and then again in Fall of 2023 and 2024. Members of the Conservation Commission acquired the kits from York Labs, a local water testing company, and advertised the project through the town email blast. A display was set up to distribute the kits and informational materials at the annual Tractor Parade, a major town event. Afterwards, residents could return their own test kits to the company, or they had the convenience of returning the kits to the town hall which was arranged as the local drop off station. Commission member volunteers arranged this option and were responsible for carefully handling the test kits which included refrigeration and transporting the water samples on a strict time schedule to the water testing facility in Newtown. The kits offered a choice of different testing options and pricing and individuals included the fee payments in with their kit samples. The test results were mailed directly to participants. In October, 2023, the project with York Labs had 22 participants. Later in October, the Commission learned of a well water testing program offered by UCONN. The program included a seminar, informational materials, as well as a more extensive test kit that was also less expensive. It was advertised and gained an additional 26 participants from Roxbury. The UCONN results were compiled anonymously and attached above. In October 2024, with the Conservation Commission in transition, a few former members took on and carried out the program again. There were around 11 participants. Since all of Roxbury's residential water is supplied by wells only, this is a very important initiative to facilitate to encourage active monitoring for healthy water systems. This initiative was promoted via the town weekly email newsletter (see link and screenshots above). Also attached is a flyer for the testing kit program that was distributed to residents and a brochure from the UConn program.

Partners: 13.1: York Labs UConn CAHNR CT Institute of Water Resources