



Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Waterford, a Sustainable CT bronze certified applicant.

Waterford was certified on October 01, 2025 with 480 points. Listed below is information regarding Waterford's Sustainable CT efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable CT contact for Waterford is:

Name:	MARK WUJTEWICZ
Title/Position:	INTERIM PLANNING DIRECTOR / PLANNING
Address:	15 ROPE FERRY ROAD WATERFORD, CT 06385
Phone:	860-444-5813

Actions Implemented

Each approved action and supporting documentation for which Waterford was approved for in 2025 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Waterford, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact info@sustainablect.org with specific questions.

1. Inclusive and Equitable Community Impacts

1.1 Optimize for Equity – REQUIRED for All Certification Levels

10 Points

Approved Information: 1.1.1 (10 points)

Supporting Documentation:

WORD: [EQUITY TOOL KIT 1.2.2 \(2\).DOCX](#)

WORD: [1.1_ENHANCING_COMMUNICATION_FOR_ALL_EQUITY_TOOLKIT.DOCX](#)

PDF: [1.2.2 EQUITY TOOL KIT BACKUP INFORMATION.PDF](#)

Documentation Details: "1.1 Enhancing Communication for All Equity Toolkit" contains most recent application of the equity toolkit applied to 13.1

Partners: 1.1 Town of Waterford Board of Education

2. Thriving Local Economies

2.1 Support Redevelopment of Brownfield Sites

40 Points

Approved Information: 2.1.1 (10 points) 2.1.3 (10 points) 2.1.4 (20 points)

Supporting Documentation:

EXCEL: [2.1.1WATERFORDBROWNFIELDINVENTORY.XLSX](#)

PDF: [2.1.3 GRANT AWARD.PDF](#)

PDF: [2.1.3 AND 2.1.4 GRANT VERIFICATION AND APPROVAL FOR PHASE 1 ASSESSMENT](#)

WORD: [2.1.1 BROWNFIELD INVENTORY RELEVENCE.DOCX](#)

PDF: [2.1.4 PH II ESA_SCTOCHCAPRD_6.3.25_FINAL.PDF](#)

PDF: [2.1.4 PHASE I ESA REPORT SCOTCH CAP ROAD 9.23.2024 PDF](#)

Documentation Details: 2.1.1 Brownfield Inventory Relevance doc.- Inventory list available and "2.1 Brownfield Inventory relevance" doc. demonstrating its continued relevance. 2.1.3 Grant award.pdf - Grant award document includes Waterford as a recipient of grant funding 2.1.3 and 2.1.4 Grant Verification and Approval for Phase 1 Assessment doc. - proof of grant award and approval for Phase 1 Assessment 2.1.4 Ph I & Phase II ESA_SctochCapRd_6.3.25_FINAL.pdf - Full report of the site assessment at 74 Scotch Cap Road 2025 Relevance: The Town's inventory of brownfield sites remains up to date. The Town, in cooperation with SCCOG, received a grant to conduct Phase 1 and Phase 2 environmental site assessments on one of the properties located at 74 Scotch Cap Road to identify any restrictions for future recreational use.

Partners: UConn School of Engineering

Additional Information: SECOG

2.2 Implement Sustainable Purchasing

5 Points

Approved Information: 2.2.1. (5 points)

Supporting Documentation:

PDF: [2.2.1 NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS - SUSTAINABLE PURCHASING TRAINING COMPLETION CERTIFICATE](#)

PDF: [2.2.1 NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS - SUSTAINABLE PURCHASING TRAINING SYLLABUS](#)

PDF: [2.2.1 NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS - SUSTAINABLE PURCHASING TRAINING COURSE DESCRIPTION](#)

Documentation Details: There are three documents attached: 1. A certificate of completion for the training course offered by Procurement U entitled "111- Introducing Sustainability in the Procurement Process." The course was completed on 11/19/2024 by Brandishea Davy, Town of Waterford Purchasing Agent. 2. A syllabus for the training course offered by Procurement U entitled "111- Introducing Sustainability in the Procurement Process." The course was completed on 11/19/2024 by Brandishea Davy, Town of Waterford Purchasing Agent. 3. A course description for a training course offered by Procurement U entitled "111- Introducing Sustainability in the Procurement Process." The course was completed on 11/19/2024 by Brandishea Davy, Town of Waterford Purchasing Agent.

Partners: National Association of State Procurement Officials 110 W. Vine St., Suite 600 · Lexington, KY 40507 3 procurementu@naspo.org · Phone: 859.514.9831

3. Well-Stewarded Land and Natural Resources

3.1 Provide Watershed Education

10 Points

Approved Information: 3.1.1a (5 points) 3.1.2a (5 points)

Supporting Documentation:

PDF: [ACTION 3.1.2 WATERSHED MONITORING PROGRAM UPDATE AND FUNDING.PDF](#)

PDF: [3.1.1A WATERFORD REC NEWSLETTER WITH STORMWATER EDUCATION.PDF](#)

WORD: [3.1.1.A OVERVIEW OF EDUCATIONAL OUTREACH.DOCX](#)

Documentation Details: 3.1.1a: The Waterford Department of Public Works publishes stormwater education materials in the Waterford Recreation & Parks quarterly program booklet which is distributed Town-wide to homeowners. The information targets reducing stormwater run-off and stormwater pollutant sources. Examples from the Summer 2022 and Summer 2025 program booklets are attached. 3.1.2: The Waterford Conservation Commission conducts a Town-wide watershed monitoring program. Continuation of this initiative is demonstrated in document Action 3.1.2 Watershed Monitoring Program Update and Funding.

Partners: None.

3.2 Create a Watershed Management Plan

20 Points

Approved Information: 3.2.1 (10 points) 3.2.3 (10 points)

Supporting Documentation:

WORD: [ACTION 3.2.1 WATERSHED MANAGEMENT PLAN INVENTORY IMPLEMENTATION JORDAN BROOK WATERSHED MGT PLAN.DOCX](#)

PDF: [ACTION 3.2.1 JORDAN BROOK WATERSHED MGT PLAN RECOMMENDATIONS FOR WETLAND PROTECTION AND WATER QUALITY IMPROVEMENTS STILL IMPLEMENTED.PDF](#)

PDF: [3.2.3 NIANITIC RIVER WATERSHED PROTECTION PLAN \(2020\).PDF](#)

PDF: [ACTION 3.2.3 NIANITIC RIVER WATERSHED PLAN 2020 SITE SPECIFIC RECOMMENDATIONS OSWEGATCHIE FIRE STATION.PDF](#)

PDF: [3.2.3 WORKSHEET NIANITIC RIVER MANAGEMENT PLAN UPDATE.PDF](#)

PDF: [3.2.1 INVENTORY NIANITIC RIVER WATERSHED.PDF](#)

PDF: [ACTION 3.2.1 2024 SITE PLAN INCORPORATING WETLAND PROTECTION AND WATER QUALITY IMPROVEMENT MEASURES PER JORDAN BROOK WATERSHED MGT PLAN.PDF](#)

PDF: [ACTION 3.2.3 SITE PLAN APPROVED REDEVELOPMENT OF OSWEGATCHIE FIRE STATION INCORPORATING RECOMMENDED LID.PDF](#)

PDF: [3.2.1 LINK TO NIANITIC RIVER WATERSHED PLAN UPDATE 2020.PDF](#)

PDF: [SCREENSHOT LINK TO JORDAN BROOK WATERSHED MGT PLAN.PDF](#)

Documentation Details: 3.2.1 Description of relevance (outlined in documents 3.2.1 Inventory Implementation and 3.2.1 Jordan Brook Watershed Mgt Plan) The Jordan Brook Watershed Management Plan identifies significant wetland resources in the watershed and those requiring water quality protection or improvement (Table 6 in attached excerpts.) Recent multi-family development approved and constructed in 2023-2024 within the lower watershed was required to include a vegetated wetland protection buffer 50 – 75 ft. minimum width, infiltration of roof run-off to maintain base hydrology, and stormwater treatment train providing tertiary levels of stormwater run-off treatment to protect and improve water quality in the East brook mainstem tributary to Jordan Brook, consistent with the Management Plan goals and recommendations. Refer to attached overall site plan. 3.2.3: Action Plan is from page 46-93 3.2.3 Description of relevance: The Niantic River Watershed Protection Plan Update -2020; recommended site specific BMP concepts to reduce connected impervious surface area in the watershed and treat stormwater run-off. One recommendation was for the Oswegatchie Fire House in Waterford. Recent approved site re- development plans for the Fire House have incorporated the suggested low impact development measures sized to treat the water quality volume and infiltrate treated run-off. See attached site plan and Niantic River Watershed protection Plan Update excerpts. Link to Plan Update also provided. https://www.nianticriverwatershed.org/wp-content/uploads/2020/12/2020_NRWPP_Update.pdf

Partners: Waterford Conservation Commission and Planning & Zoning Commission. Niantic River Watershed Committee.

3.3 Engage in Watershed Protection and Restoration

15 Points

Approved Information: 3.3.1 (15 points)

Supporting Documentation:

PDF: [3.3.1 JORDAN BROOK WATERSHED MANAGEMENT PLAN WETLAND SUMMARY TABLE.PDF](#)

WORD: [3.3.1 FOREBAY EXPANSION TO IMPROVE WATER QUALITY AUGUST 2024.DOCX](#)

WORD: [3.3.1 FOREBAY EXPANSION TO IMPROVE WATER QUALITY CIVIC TRIANGLE POND PROJECT.DOCX](#)

PDF: [3.3.1 PHOTOS OF COMPLETED FOREBAY EXPANSION CIVIC TRIANGLE.PDF](#)

PDF: [3.3.1 DRAINAGE AREA TREATED BY NEW FOREBAY AT TOWN CIVIC TRIANGLE PARK MAPS.PDF](#)

Documentation Details: A tributary to Jordan Brook, this pond is identified in the Jordan Brook Watershed Management Plan 2000 wetland inventory (table 6 on pg 3) and is recommended for improved water quality. In August 2024, the Town completed an overall pond improvement project which included dredge and removal of sediments, increased pond depth, expansion of a water quality forebay with filter berms to treat contributing drainage area from Rte 1 and parts of the Town Hall campus prior to discharge to the pond. Implementation of pre-treatment practices including sediment forebays and filter berms are recommended actions for water quality improvement in the Jordan Brook Watershed Management Plan. Refer to excerpts, site photographs, and design plan and drainage area mapping attached.

Partners: Town of Waterford project funded through ARPA

3.8 Implement Low Impact Development

40 Points

Approved Information: 3.8.1a: Educational Materials (5 points) 3.8.1c: Municipal Training about Low Impact Development (5 pts) 3.8.2a: LID Educational Materials for Contractors and Developers (5pts) 3.8.2b: LID Checklist (15 pts) 3.8.3b: LID Maintenance plan (10 pts) 3.8.3c: Rain Barrels (5 pts)

Supporting Documentation:

PDF: [3.8.2CZONINGLID SUBDIVISION.PDF](#)

PDF: [3.8.2B LID IN POCD.PDF](#)

PDF: [3.8.2C LID ZONING REGULATIONS](#)

PDF: [3.8.2 ZONING 25.6 LID STORMWATER REGS.PDF](#)

PDF: [3.8.2.B SITE STORMWATER MANAGEMENT PLAN REVIEW CHECKLIST .PDF](#)

PDF: [3.8.2B WORKSHEET.PDF](#)

PDF: [3.8.2.A LID EXAMPLES IN WATERFORD BROCHURE.PDF](#)

PDF: [ACTION 3.8.1C LID TRAINING ATTENDED BY ENVIRONMENTAL PLANNER IN 2024.PDF](#)

PDF: [3.8.3B MAINTENANCE TABLE.PDF](#)

WORD: [3.8.2.A OVERVIEW OF EDUCATION FOR DEVELOPERS/CONTRACTORS .DOCX](#)

PDF: [3.8.3B BMP STORMWTR SITE INSPECTION FORM.PDF](#)

PDF: [3.8.3.B VERIFICATION OF IMPLEMENTATION PW.PDF](#)

PDF: [3.8.1A LOW IMPACT DEVELOPMENT GUIDE.PDF](#)

PDF: [3.8.3.C FREE RAIN GARDENS INITIATIVE PROMO.PDF](#)

PDF: [3.8.1A EXAMPLE OF EDUCATIONAL MATERIALS FOR DEVELOPERS/CONTRACTORS .PDF](#)

PDF: [3.8.1A PARKS AND REC 2022 SUMMER PROGRAM BOOK.PDF](#)

WORD: [3.8.3B MAINTENANCE HANDBOOK .DOC](#)

Documentation Details: 3.8.1.c: LID Training 3.8.1a) All of the educational materials attached were distributed to stakeholders who could use these items. A summary of the educational strategy is also contained within the document titled "sust-ct". 3.8.1c: Information about the training undergone is attached under the document titled "3.8.1ctraining". Attended by Waterford's Environmental Planner Maureen Fitzgerald. 3.8.2a: Informational brochure attached is distributed to potential developers and contractors and available at the Building Department front desk. 3.8.2b: The checklist included fulfills this requirement. 3.8.2c: the Zoning regulations titled 3.8.2 fulfills the information about the ordinance. The ordinance and zoning regulations are still active and implemented. 3.8.2.c – Rather than a policy statement, the Town has adopted zoning regulations requiring the use of LID measures to reduce run-off, preserve pre-development hydrologic conditions, reduce impervious surfaces and direct run-off flows to vegetated areas to promote recharge in all new development requiring a zoning compliance permits or site plan approval, including municipal construction and reconstruction projects. The regulations were adopted in 2018 and are available on-line, on the Town webpage or in printed copy at the Planning Dept. Section 25.6.1 and 6.2 specify the purpose and objectives of the LID standards and section 25.6.5 identified design criteria. 3.8.3b: Maintenance plan remains the same 3.8.3c Rain Barrel Incentives" is a download of the Niantic River Watershed Commission's website describing the active Rain Garden Program they offer. Residents of Waterford may apply to receive funding for small residential rain garden projects. The project is advertised on the municipal website. No Waterford Residents have received funding, but the program is still active as of June 2025.

Partners: Waterford Planning & Zoning Commission - implement LID regulations Waterford Dept. of Public Works - inspect and maintain Town stormwater treatment systems

3.11 Implement Green Grounds and Maintenance Program

5 Points

Approved Information: 3.11.2a: Implement an Integrated Pest Management Practice (5 points)

Supporting Documentation:

PDF: [INTEGRATED PEST MANAGEMENT DRAFT.DOC.PDF](#)

Documentation Details: The attached IPM is still actively used by the Town of Waterford as of June 2024.

Partners: None.

3.12 Enhance Pollinator Pathways

15 Points

Approved Information: 3.12.2: Enhance an existing pollinator garden - Waterford Library (15 points)

Supporting Documentation:

PDF: [3.12-LIBRARY POLLINATOR GARDEN MOSAIC CLASS.PDF](#)

PDF: [3.12-OCTOBER-2021-POLLINATOR-RIBBON-CUTTING.PDF](#)

IMAGE: [3.12-POLLINATOR_GARDEN_1.JPG](#)

PDF: [3.12-OCTOBER-2021-POLLINATOR-RIBBON-CUTTING.PDF](#)

PDF: [3.12-POLLINATOR GARDEN RIBBON CUTTING.PDF](#)

IMAGE: [3.12-POLLINATOR_GARDEN_2.JPG](#)

IMAGE: [3.12-POLLINATOR_GARDEN_3.JPG](#)

IMAGE: [3.12-POLLINATOR_GARDEN_4.JPG](#)

IMAGE: [3.12-POLLINATOR_GARDEN_6.JPG](#)

PDF: [POLLINATOR GARDEN PAVER DECORATING BROCHURE.PDF](#)

PDF: [3.12.2 CREATION OF POLLINATOR PATHWAY.PDF](#)

PDF: [3.12 POLLINATOR GARDEN ENHANCEMENT PHOTOS.PDF](#)

Documentation Details: 3.12.2: Pollinator Garden Paver Decorating Sessions 2025 - brochure and photos 2025 312.2 Pollinator Garden Paver Decorating (4/14/2025 and 4/16/2025); Number of Participants: 63 – estimate 42 kids and 21 adults Highlights/Lessons: The participants created mosaic paver stones that are now being used as a border around the library's pollinator garden. The sessions were led by three retired educators who discussed the importance of the native plantings in the library's garden that support pollinators such as bees and butterflies.

Partners: Waterford Pollinator Pathways Waterford Public Library

3.13 Promote Dark Skies

5 Points

Approved Information: 3.13.1: Conduct public education and outreach related to light pollution and the importance of dark skies for local businesses, institutions, and residences. (5 points)

Supporting Documentation:

PDF: [3.13-DARK-SKIES-LECTURE-2022-07-18.PDF](#)

PDF: [3.13-DARK-SKY-PRESENTATION-SLIDES-2022-JULY-18.PDF](#)

Documentation Details: Description of event and slides used at the presentation are attached.

Partners: 3.13.1: Waterford Public Library

4. Vibrant and Creative Cultural Ecosystems

4.1 Inventory Tourism and Cultural Assets

15 Points

Approved Information: 4.1.1: Create a tourism and cultural asset map (10 points) 4.1.2: Update profile on CTVisit (5 points)

Supporting Documentation:

IMAGE: [4.1.1A CULTURAL INVENTORY ONLINE RESOURCE.PNG](#)

WORD: [4.1.1A WORKSHEET-COMMUNITY-ASSET-MAP.DOCX](#)

IMAGE: [4.1.2 CT VISIT PAGE.PNG](#)

Documentation Details: 4.1.1aThe link to the map can be found here: <https://www.google.com/maps/d/edit?mid=IujymasyaJFMWSAab1CJrjLGRZeEOM-o&usp=sharing> 4.1.2: Link to CT Visit Waterford page: <https://ctvisit.com/listings/town-waterford>

Partners: None.

4.2 Support Arts and Creative Culture

30 Points

Approved Information: 4.2.2: Include arts and culture in publicly available municipal marketing (printed or web-based) (5 points) 4.2.7: Streamline permitting system for events, performances, etc. in public spaces (10 points) 4.2.10: Support arts and cultural activities offered at your local library(ies) (5 points) 4.2.13: Other initiative supporting arts and creative culture in your municipality (10 points)

Supporting Documentation:

PDF: [4.2.7 NEW STREAMLINE PERMITTING SYSTEM FOR EVENTS AND PERFORMANCES.PDF](#)

PDF: [4.2.7B.PDF](#)

PDF: [4.2.13 ARTIST OF THE MONTH.PDF](#)

PDF: [4.2.13 ARTIST OF THE MONTH.PDF](#)

IMAGE: [4.2.2.PNG](#)

PDF: [4.2.2-AUGUST ARTIST.PDF](#)

PDF: [4.2.2-BLACK POETRY CELEBRATION AND OPEN MIC.PDF](#)

PDF: [4.2.2-ELLEN GREGORY JANUARY 2022 ARTIST.PDF](#)

PDF: [4.2.2-JULY ARTIST - DEANNE TOMASETTI.PDF](#)

PDF: [4.2.10 SUPPORT LIBRARY EVENTS THROUGH RECREATION & PARKS BULLETINS.PDF](#)

IMAGE: [4.2.13 LOCAL ARTIST OF THE MONTH LIBRARY ADVERTISING.JPG](#)

IMAGE: [4.2.13 WATERFORD ARTIST OF THE MONTH JULY 2025 WEBSITE PROMOTION.PNG](#)

Documentation Details: 4.2.7 The permit process for cultural events is the same in 2022 (found in doc. 4.2.7 New Streamline Permitting...) 4.2.2: The screenshot attached is an image of Rob Brule's facebook page where he shared information about arts programs going on in the town. The link to the post is here: <https://www.facebook.com/1661256224154929/posts/pfbid0xz8Me9TqbX2TsGFRxSwb8EUQAJCJZ7UAg1sFC1RADDyXbxqLHsJiu5h9pXLViP9AI/?mibextid=paknZx&fs=e&s=cl> 4.2.7: The meeting minutes & amendments to temporary forms of outdoor entertainment support this action. 4.2.10: PDF attached of Recreation and Parks bulletin from summer 2022 featuring library events and programming. 4.2.13: Advertising at the library and a screenshot of the July 2025 local artist feature on the library website are attached.

Partners: None.

Additional Information: None.

5. Dynamic and Resilient Planning

5.3 Develop Agriculture-Friendly Practices

20 Points

Approved Information: 5.3.1 Support Agriculture in Zoning Regulations. (20 points), since 7/2/18.

Supporting Documentation:

PDF: [5.3.1 MEETING MINUTES OF POLICY ADOPTION.PDF](#)

PDF: [5.3.1 AGRITOURISM UPDATED POLICY 2025.PDF](#)

Documentation Details: 5.3.1 Agriculture Promotion in PZR is section 3.41 of Waterford's Planning and Zoning Regulations. It enables agri-tourism activities to support farms in Waterford. pg. 4 of Meeting Minutes document shows formal adoption of policy

Partners: none.

5.5 Inventory and Assess Historic Resources

5 Points

Approved Information: 5.5.4 Achieve Status as Certified Local Government. (5 points), achieved 4/24/00. Link included: <https://apps.cr.nps.gov/clgpublic/PublicPages/GetCLGCoordinator?clgId=1221&stateId=8>

Supporting Documentation:

PDF: [5.5.4 CERTIFIED LOCAL GOVERNMENT 2025 LIST.PDF](#)

Documentation Details: 5.5.4: Certified Local Government -- pdf attached.

Partners: None.

Additional Information: Waterford became a Certified Local Government April of 2000.

6. Clean and Diverse Transportation Systems and Choices

6.1 Implement Complete Streets

15 Points

Approved Information: 6.1.6: Implement, repair and maintain specific projects that expand safe, connected, active transportation networks (15 points)

Supporting Documentation:

WORD: [6.1.6 WORKSHEET FOR CORRIDOR PROJECT.DOCX](#)

PDF: [6.1.8 PLANS ISSUED FOR CONSTRUCTION.PDF](#)

WORD: [6.1.2 COMPLETE STREETS TRAINING \(1\).DOCX](#)

Documentation Details: 6.1.2: New Action Credit. Completed July 22 2022.

Partners: Training sourced from Smart Growth America

7. Renewable and Efficient Energy Infrastructure and Operations

7.9 Participate in and Promote the C-PACE Program

20 Points

Approved Information: 7.9.1 Pass a C-PACE Resolution (20 points)

Supporting Documentation:

PDF: [7.9.1 WATERFORD CPACE AGREEMENT EXECUTED.PDF](#)

PDF: [7.9.1 CPACE LINK ON WATERFORD WEBPAGE LINK.PDF](#)

PDF: [7.9.1 SIGNED MOU.PDF](#)

WORD: [7.9.1 EDC WEBSITE SCREENSHOT C PACE.DOCX](#)

Documentation Details: "7.9.1 Waterford CPACE Agreement" is the agreement between CPACE and Waterford. "7.9.1 EDC website screenshot C PACE" is a picture of where the link to the C-PACE site is on the town's website. Link to webpage: <https://www.waterfordct.org/476/Economic-Development-Commission> "7.9.1Signed MOU" is the signed Memorandum of Understanding. The MOU they're providing satisfies the requirement for 1.6.1 for a resolution or meeting minutes.

Partners: None.

8. Inclusive Engagement, Communication and Education

8.1 Hold a Sustainability Event

15 Points

Approved Information: 8.1.1: Hold A Sustainability Event (15 points)

Supporting Documentation:

IMAGE: [HAZARDOUS WASTE COLLECTION 6.26.2025.JPG](#)

IMAGE: [ENERGY IN ACTION EVENT 7.22.2025 .JPG](#)

IMAGE: [LIGHT POLLUTION EVENT AT LIBRARY 6.17.2025 .JPG](#)

IMAGE: [WATERFORD CONCERT SERIES SUMMER 2025 .PNG](#)

IMAGE: [POLLINATOR GARDEN DECORATING AND GIANT ROOM EVENT APRIL 2025.JPG](#)

PDF: [8.1 WATERFORD WORKSHEET.PDF](#)

Documentation Details: Link to Waterford Public Library Newsletter with promotional materials of events (April 2025):
<https://us7.campaign-archive.com/?u=0ad644f1863b793c0daf05acd&id=82d0877b65>

Partners: 8.1.1: Waterford Public Library, University of Connecticut, Dominion Energy, Lowe's, SCRRRA, Energize Connecticut, Charter Oak Credit Union, Kona Ice, Waterford Recreation and Parks, Re/Max on the Bay

8.3 Train Municipal Representatives

5 Points

Approved Information: 8.3.1 (5 points)

Supporting Documentation:

PDF: [MAY 1 2024 ZONING BOARD OF APPEALS MEETING AGENDA](#)

PDF: [MAY 1 2024 ZONING BOARD OF APPEALS MEETING MINUTES](#)

PDF: [SELECTED SECTIONS FROM BOOK ENTITLED "WHAT'S LEGALLY REQUIRED?"](#)

WORD: [COMPLETED 8.3.1 WORKSHEET](#)

Documentation Details: - The list of commissioners in attendance for the training can be found on the May 1, 2024 Zoning Board of Appeals Meeting Minutes. - The topics discussed at the training can be found in Selected Sections from book entitled "What's Legally Required?".

Partners: 8.3.1 - Suisuman and Shapiro Attorneys-At-Law provided the training to the Zoning Board of Appeals.

9. Strategic Materials Management

9.3 Recycle Additional Materials

40 Points

Approved Information: 9.3.1 (40 points)

Supporting Documentation:

PDF: [9.3 WORKSHEET 1 \(2\).PDF](#)

IMAGE: [9.3.1 SCREENSHOT OF TOWN WEBSITE ADVERTISING MATTRESS RECYCLING.PNG](#)

PDF: [9.3.1 SCREENSHOT OF TRANSFER STATION INFORMATION.PDF](#)

PDF: [9.3.1 WATERFORD TRANSFER STATION WEBPAGE LINK.PDF](#)

PDF: [SCREEN SHOT BYE BYE MATTRESS SITE LOCATOR WITH HYPERLINK.PDF](#)

PDF: [FLUORESCENT BULBS REPORT 05-2022.PDF](#)

PDF: [9.3.1 INFORMATIONAL FLYER FOR RESIDENTS ON RECYCLING.PDF](#)

PDF: [9.3.1 SCRRRA REPORTS THRU MAY 2025.PDF](#)

Documentation Details: Link to Transfer Station webpage highlighting additional recycling programs:

<https://www.waterfordct.org/428/Transfer-Station> SCRRRA Report highlights recycling data for electronics, mattresses, tires, freon, and fluorescent bulbs from FY 2022 to FY 2025.

Partners: Southeastern CT Regional Resources Recovery Authority

Additional Information: Waterford recycles mattresses through the Mattress Recycling Council. They began the program in 2015. The "7.7 MRC Registration" highlights their participation in the program. And "7.7 MRC 2017-2018 Report," in appendices A and B Waterford's Transfer Site is mentioned as one of the collection sites and the tonnage collected from that site is shown.

9.5 Promote Waste Reduction and Reuse

15 Points

Approved Information: 9.5.4 (15 points)

Supporting Documentation:

IMAGE: [9.5.4 LENDING LIBRARY ADVERTISEMENT ON LIBRARY WEBPAGE.JPG](#)

PDF: [9.5.4 LIBRARY WELCOME BROCHURE MAY 2025.PDF](#)

PDF: [9.5.4 LENDING LIBRARY AND TOY LIBRARY DESCRIPTION AND LINKS.PDF](#)

Documentation Details: 9.5.4 Library Welcome Brochure features information on items available for checkout including the toy library and library of things that include ukuleles, videogames, wi-fi hotspots, and more.

Partners: Waterford Public Library Traveling Toys Community Foundation of Eastern Connecticut

10. Optimal Health and Wellness Opportunities

10.3 Improve Air Quality in Public Spaces

20 Points

Approved Information: 10.3.3 (20 points)

Supporting Documentation:

PDF: [10.3.3 SMOKING ORDINANCE.PDF](#)

IMAGE: [10.3.3 NO SMOKING SIGN.JPG](#)

IMAGE: [10.3.3 TOBACCO FREE PARK SIGN.JPG](#)

PDF: [ACTION ITEM 10.3.4 - IMPROVE AIR QUALITY IN PUBLIC SPACES \(IDLING OF BUSES\).PDF](#)

Documentation Details: 10.3.3: The signage shows that the policy is ongoing. There have been no updates to the ordinance since it was passed. 10.3.4: The document titled "10.3.4" demonstrates the fact that there is a policy against idling of school buses. --- 10.3.2: New Action Credit. 10.3.3: Rolling Credit 10.3.4: New Action Credit

Partners: None.

10.5 Support Equitable Food Access and Local Farmers

15 Points

Approved Information: 10.5.1 (15 points)

Supporting Documentation:

PDF: [10.5.1 WATERFORD FARMER'S MARKET LAYOUT OUTDOORS.PDF](#)

PDF: [10.5.1 WATERFORD FARMERS MARKET LAYOUT INDOOR.PDF](#)

WORD: [10.5.1 WATERFORD FARMERS MARKET DESCRIPTION.DOCX](#)

IMAGE: [10.5.1 FARMERS MARKET FACEBOOK POST.PNG](#)

IMAGE: [10.5.1 FARMERS MARKET FACEBOOK POST CALENDAR.PNG](#)

IMAGE: [10.5.1 FARMERS MARKET ON TOWN WEBPAGE SCREENSHOT.PNG](#)

PDF: [10.5.2 FMNP ACCEPTANCE AT WATERFORD FARMERS MARKET.PDF](#)

Documentation Details: The Town of Waterford supports the Farmers Market by providing the event space through collaboration with Waterford Recreation and Parks. Link to town webpage featuring advertisement for farmers market under updates: <https://www.waterfordct.org/267/Recreation-Parks>. Screenshot (taken 7/2/2025) is submitted. 10.5.2 FMNP Acceptance at Waterford Farmers Market - Waterford on page 2. Link to webpage: <https://portal.ct.gov/doag/adarc/adarc/farmers-market-nutrition-program/authorized-redemption-locations>

Partners: None

10.7 Improve Outdoor Access for All

30 Points

Approved Information: 10.7.2 (30 points)

Supporting Documentation:

PDF: [10.7.2 CIVIC TRIANGLE PARK IMPROVEMENTS AWARD NOTIFICATION.PDF](#)

IMAGE: [10.7.2 AERIAL PHOTO OF ACCESSIBLE PATHWAY, SEATING AREA, OBSERVATION DECK AREA CIVIC TRIANGLE PARK PROJECT AUGUST 2024.JPG](#)

PDF: [10.7.2 CIVIC TRIANGLE PARK PROJECT DESCRIPTION.PDF](#)

PDF: [10.7.2 WATERFORD DEPARTMENT OF PLANNING AND DEVELOPMENT MEMO.PDF](#)

PDF: [ACTION 10.7 IMPROVED OUTDOOR ACCESS ADA PATHWAY SPEC.PDF](#)

PDF: [ACTION 10.7 IMPROVED OUTDOOR ACCESS ADA BENCH OVERLOOK SPEC.PDF](#)

Documentation Details: 10.7.2: On page 2 of the Waterford Department of Planning and Development Memo, under "Discussion", more information can be found on the accessibility features, low impact development planning, and water quality improvements that were implemented. 10.7.2: The aerial photo shows the 9 new accessible benches located throughout the accessible pathways and the native wetland vegetation that has been added around the pond to promote habitat diversity and maintain water quality. Documents "Improved Outdoor Access ADA.." demonstrate the plans to increase accessibility of the park for all Waterford residents and guests. Project was completed in August 2024.

Partners: 10.7.2: The Civic Triangle Park Improvement project was a Town-sponsored endeavor to improve the health of the pond and provide universal access to the pond, adjacent library, playground area and parking areas. The project partners included Recreation & Parks Department, Planning Department, First Selectman's office, the Civic Triangle Pond Ad-Hoc Committee and the Representative Town Meeting. The project was funded through the American Rescue Plan Act (ARPA). The Town selected the project design consultant, Kent-Frost Architects to design and oversee the project.

11. Healthy, Efficient and Diverse Housing

11.1 Implement an Affordable Housing Plan

20 Points

Approved Information: 11.1.3 (20 points)

Supporting Documentation:

PDF: [11.1.3_11_1_SECTION_3_36_PRE-REVISION.PDF](#)

PDF: [11.1.3_11_1_SECTION_3_39_PRE-REVISION.PDF](#)

PDF: [11.1.3 MEMORANDUM/STAFF REPORT ON ACCESSORY DWELLING UNITS.PDF](#)

PDF: [11.3.1 HOUSING PLAN REVISIONS 05 2023.PDF](#)

PDF: [11.1.3 WORKSHEET .PDF](#)

PDF: [11.1.3 WATERFORD AFFORDABLE HOUSING PLAN 2022-2027.PDF](#)

PDF: [WATERFORDHOUSING PROFILE.PDF](#)

Documentation Details: 11.1.3 The Town of Waterford 2022 Affordable Housing Plan 11.1.3 Zoning Regulations Section 3.36 pre-revision 11.1.3 Zoning Regulations Section 3.39 pre-revision 11.1.3 Zoning Regulations Section 3.36 revised 3.39 - demonstrates changes made to increase Accessory Dwelling Units (ADUs) 11.1.3 Work Sheet 3

Partners: None.

Additional Information: Link to current Town of Waterford Zoning Regulations
<https://www.waterfordct.org/DocumentCenter/View/4946/ZONING-REGULATIONS-Effective-June-4-2025>

11.2 Grow Sustainable and Affordable Housing Options

30 Points

Approved Information: 11.2.2 (30 points)

Supporting Documentation:

PDF: [11.2.2 AFFORDABLE HOUSING APPEALS LIST - EXEMPT MUNICIPALITIES 2024](#)

PDF: [11.2.2 AFFORDABLE HOUSING APPEALS LIST - EXEMPT MUNICIPALITIES 2023](#)

Documentation Details: In 2023, Waterford had 5.32% Affordable Housing. In 2024, that number jumped to 6.15%. That's an increase of 0.83%. The number of affordable units also increased by 72.

Partners: CT Department of Housing.

12. Effective, Compassionate Homelessness Prevention

12.1 Strengthen Municipal Workforce Capacity to Address Homelessness

5 Points

Approved Information: 12.1.1a (5 points)

Supporting Documentation:

IMAGE: [12.1.1A TOWN OF WATERFORD WEBPAGE SCREENSHOT.PNG](#)

IMAGE: [12.1.1 COORDINATED ACCESS NETWORK ON TOWN WEBPAGE.JPG](#)

PDF: [12.1.1A HYPERLINK TO WEBSITES.PDF](#)

Documentation Details: 12.1.1a Screenshots from Town of Waterford's Youth and Family Services webpage with liaison (Dani Gorman) and resources included: <https://www.waterfordct.org/168/Resources> <https://www.waterfordct.org/876/Coordinated-Access-Network-CAN> The webpage is also linked in several places on the website and is indexed on Google so if someone is searching for Homelessness, shelter, etc, the page will come up.

Partners: Coordinated Access Network (CAN)

13. Innovative Strategies and Practices

13.1 Implement Your Own Sustainability Action

15 Points

Approved Information: 13.1.1 Talking Points and Language Line program (15 points)

Supporting Documentation:

WORD: [COMMUNITY RECRUITMENT EMAIL.DOCX](#)

PDF: [COPY OF ACTION ITEM 1.1.1 - DISTRICT EQUITY TRAINING \(1\).PDF](#)

PDF: [EQUITY_BOARD GOALS PROGRESS_2020-21 AND 2021-22.PDF](#)

PDF: [INVOICE01_WATERFORD_20210615_ELIZABETHMCGEE.1.PDF](#)

PDF: [INVOICE02_WATERFORD_2021.PDF](#)

PDF: [SUSTAINABLE CT EQUITY QUESTIONS_BOARD RESPONSES.PDF](#)

PDF: [DEI GRANT.COMMUNITY FOUNDATION.PDF](#)

WORD: [DRAFT EQUITY TOOL KIT 1.2.2 \(2\) \(2\).DOCX](#)

PDF: [1.2.2 EQUITY TOOL KIT BACKUP INFORMATION.PDF](#)

PDF: [TOW_SCT2025_13_1_ECFA_BOE_SURVEY.PDF](#)

PDF: [TOW_SCT2025_13_1_ECFA_LANGUAGELINE_PROGRAM_DESCRIPTION.PDF](#)

PDF: [TOW_SCT2025_13_1_ECFA_TALKINGPOINTS_PROGRAM_DESCRIPTION.PDF](#)

WORD: [13.1 SUPPORTING LOCAL ARTISTS INITIATIVE DESCRIPTION.DOCX](#)

PDF: [13.1 SUPPORTING LOCAL ARTISTS EXAMPLE - NEWSLETTER.PDF](#)

PDF: [13.1 SUPPORTING LOCAL ARTISTS YOUTH ART MONTH - NEWSLETTER 2025-MARCH](#)

Documentation Details: This is the action to which the equity toolkit was applied. Supporting Local Artists documents demonstrate efforts by the library and Town of Waterford to encourage local creativity and art. Each month a new artist is featured, and two recent examples (February and March 2025) have been uploaded for review. ----- New Action Credit. Completed 2023 13.1 Toolkit This is the action to which the equity toolkit will be applied. In September 2020, the Town of Waterford's Elected official had participated in Sustainable CT equity discussions and had the opportunity to engage in equity coaching hours that was provided to support communities for a period of time through Sustainable CT. The First Selectman worked with the equity coach utilizing the sessions hours that were provided and available through Sustainable CT, and then transitioning to A contract in January of 2021 with LEAP Consulting, to remain with the same equity coach to support the various diversity initiative goals to enhance the Town of Waterford. Through thorough discussions and planning with the community leaders, First Selectman, Superintendent of Schools, and the Chief of Police, in conjunction with equity coaches, it was determined to have a Town DEI Committee and a Board of Education DEI Committee, as the town and the Board of Education have different needs, but that the three community leaders would continue to work together.

Partners: 2025 Certification 13.1: Jill Bessette and Lisa Kaplan, Multi-lingual consultants from LEARN, a Regional Education Service Center (RESC) helped to implement the Talking Points program. 2022 Certification 13.1: Elizabeth McGee, an equity coach with Sustainable CT, assisted with this process.