

# **Sustainable CT Community Certification Report**

This is the Sustainable CT Certification Report of Windsor, a Sustainable CT bronze certified applicant.

Windsor was certified on October 01, 2025 with 260 points. Listed below is information regarding Windsor's Sustainable CT efforts and materials associated with the applicant's certified actions.

# **Contact Information**

The designated Sustainable CT contact for Windsor is:

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Title/Position:	ENVIRONMENTAL PLANNER / PLANNING
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# **Actions Implemented**

Each approved action and supporting documentation for which Windsor was approved for in 2025 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Windsor, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact <a href="mailto:info@sustainablect.org">info@sustainablect.org</a> with specific questions.

# 1. Inclusive and Equitable Community Impacts

# 1.1 Optimize for Equity – REQUIRED for All Certification Levels

10 Points

Approved Information: 1.1.1 (10 points)

**Supporting Documentation:** 

**PDF: 1.1.1 NARRATIVE - LONGEST TABLE** 

**Documentation Details:** 1.1.1 Narrative - Longest Table\_2024 is the narrative description of our process of applying the Equity Toolkit to action 8.1.

**Partners:** 1.1 (Complete the Sustainable CT Equity Toolkit in its entirety for any new Sustainable CT action of your choice): To further ensure that a variety of viewpoints were represented, the following organizations and stakeholders were engaged throughout the planning process: · Connecticut Foodshare · First Church Windsor · First Town Downtown · Loomis Chaffee School · Trinity Church · Windsor Board of Education · Windsor Food and Fuel Bank · Windsor Health Department · Windsor Libraries · Windsor Lions Club · Windsor Public Schools · Windsor Social Services · Windsor Woman's Club of Connecticut · Windsor Youth Services Bureau · Other individual Windsor community members

# 1.2 Participate in Equity Training – REQUIRED for Gold Certification

5 Points

Approved Information: 1.2.2 (5 points)

#### **Supporting Documentation:**

PDF: 1.2.2.FLYER\_DEIB\_TRAINING\_2024
PDF: 1.2.2 EQUITY TRAINING SUMMARY

**Documentation Details:** 1.2.2.Flyer\_DEIB\_Training\_2024 is a pdf of the flyer provided to municipal staff prior to attending DEI training. 1.2.2 Equity Training Summary includes the relevant information about the DEI training attended by municipal staff in February and March 2024, including the training organization, the training title, the date of the training, a description of the training, and the names and titles of municipal staff who attended.

**Partners:** 1.2.2 (Support equity training for a cohort of at least three municipal staff and/or elected municipal officials): None

# 1.3 Develop and Adopt a Statement on Equity – REQUIRED for Gold Certification

20 Points

Approved Information: 1.3.1 (20 points)

# **Supporting Documentation:**

PDF: 1.3.STATEMENT\_ON\_EQUITY\_MINUTES\_AND\_RESOLUTION

PDF: 1.3.STATEMENT\_ON\_EQUITY\_ACTION\_TAKEN

**Documentation Details:** 1.3. Statement\_on\_Equity\_Minutes\_and\_Resolution contains the minutes from the town council meeting where the Town of Windsor adopted a resolution declaring racism a public health crisis. The resolution is on pages 14-15. There are also comments on racism throughout the document. 1.3. Statement\_on\_Equity\_Action\_Taken contains the vote to pass the resolution to declare racism a public health crisis. The results can be found on page 1 of document. The vote passed 9-0. 1.3. New Action Credit. Develop and Adopt a Statement on Equity. Declaration that racism is a public health crisis was adopted on 06/15/2020

Partners: 1.3. (Develop and Adopt a Statement on Equity): None.

Additional Information: This Statement on Equity is still relevant to our community.

# 2. Thriving Local Economies

# 2.4 Provide Resources and Supports to Local Businesses

5 Points

Approved Information: 2.4.1 (5 Points)

# **Supporting Documentation:**

PDF: 2.4.1.HOST\_A\_BUSINESS\_ROUNDTABLE

 $\textbf{IMAGE:}~\underline{2.4.1\_BUSINESS\_ROUNDTABLE\_EVENT\_4-24-25.JPG}$ 

IMAGE: 2.4.1\_THE\_WINDSOR\_BUSINESS\_BREAKFEAST\_3-12-2025.PNG

**Documentation Details:** 2.4.1.Host\_A\_Business\_Roundtable: lists all of the business roundtables hosted by municipal officials

**Partners:** 2.4.1. (Host a Business Roundtable) Partnered with the Windsor Chamber of Commerce, Bradley Development League, and First Town Downtown

#### 3. Well-Stewarded Land and Natural Resources

# 3.4 Develop an Open Space Plan

10 Points

Approved Information: 3.4.4.b: Establish an open space acquisition fund. (10 points)

## **Supporting Documentation:**

WORD: 3.4.4.B.OPEN\_SPACE\_FUND\_MINUTES

PDF: 3.4.4.B.OPEN\_SPACE\_FUND\_AGENDA\_ITEM\_SUMMARY

PDF: 3.4.4.B.OPENSPACE\_FINANCIAL\_SUMMARY.PDF
PDF: 3.4.4.B. OPEN SPACE FUND NARRATIVE.PDF

**Documentation Details:** 3.4.4.b.Open\_Space\_Fund\_Minutes contains the minutes from the council meeting on 1/6/03, at which the Open Space Fund was officially created. The motion to create the open space fund passed, 9-0-0, on page 11. 3.4.4.b.Open\_Space\_Fund\_Agenda\_Item\_Summary contains the agenda item summary recommending to council the creation of an open space fund. 3.4.4.b.OpenSpace\_Financial\_Summary.pdf is a report on the deposits to the fund up to 2025.

Partners: 3.4.4.b. (Establish an open space acquisition fund): None

## 3.5 Create a Natural Resource and Wildlife Inventory

20 Points

**Approved Information:** 3.5.1: Develop a natural resource and wildlife inventory (10 points) 3.5.2 Integrate NRWI into municipal planning documents and/or decision making processes. (10 points)

### **Supporting Documentation:**

**PDF: 3.5.2 INTEGRATING NRWI DESCRIPTION** 

**PDF**: 3.5.1 INVENTORY DESCRIPTION

**Documentation Details:** 3.5.1 Inventory Description provides the general summary of this resource and data sources. 3.5.2 Integrating NRWI Description explains how this is used by development staff and how the residents can access the resource.

**Partners:** 3.5.1 (Develop a natural resource and wildlife inventory): The Metropolitan District: Provided data used in the inventory. 3.5.1 (Develop a natural resource and wildlife inventory): CT ECO: Provided data used in the inventory. 3.5.2 (Integrate NRWI into municipal planning documents and/or decision making processes): None

## 4. Vibrant and Creative Cultural Ecosystems

## **4.1 Inventory Tourism and Cultural Assets**

15 Points

**Approved Information:** 4.1.1.a: Create a Tourism and Cultural Asset Inventory (10 points) 4.1.2: Update Your Profile on CTVisit (5 points)

#### **Supporting Documentation:**

IMAGE: 4.1.1.A SCREENSHOT OF ONLINE RESOURCE
IMAGE: 4.1.2 SCREENSHOT OF CTVISIT WEBSITE

WORD: 4.1.1.A CULTURAL AND HISTORICAL PLACES WORKSHEET

IMAGE: 4.1.1.B SCREENSHOT OF ONLINE PROMOTION

**Documentation Details:** 4.1.1.a Cultural and Historical Places Worksheet contains the completed worksheet used for collecting information on the town's cultural and historic assets. 4.1.1.a Screenshot of Online Resource is a screenshot of the GIS application hosted on the town's website. This is how we have disseminated the resource to the public. 4.1.1.b Screenshot of Online Promotion shows that this app is featured and promoted on Windsor's GIS Home Page. 4.1.2 Screenshot CTVisit Website is of our page on the CTVisit website. [ADD HOW WE UPDATED]

Partners: 4.1.1 (Create a Tourism and Cultural Asset Map): None 4.1.2 (Update Your Profile on CTVisit): CTVisit

**Additional Information:** 4.1.1.a: Hyperlink: https://gis.townofwindsorct.com/portal/apps/View/index.html? appid=888214f70d62448a84dc1f92b2166b1d 4.1.1. Previous/Continuing Action Credit. Create a Tourism and Cultural Asset Map. The web-based resource was originally officially posted on 2/28/2022 and remains up to date as of March 17th, 2025.

## **4.2 Support Arts and Creative Culture**

20 Points

**Approved Information:** 4.2.2: Include arts and culture in publicly available municipal marketing (printed or web-based) (5 Points) 4.2.9: Establish an annual recognition program for local artists (10 Points) 4.2.10: Support arts and cultural activities offered at your local library (5 Points)

#### **Supporting Documentation:**

PDF: 4.2.2.THERE'S A LOT TO DO IN WINDSOR COVER WINTER 2025

WORD: 4.2.10.LIBRARY EVENTS IN THERE'S A LOT TO DO IN WINDSOR

PDF: 4.2.10.LIBRARY\_EVENTS\_ON\_WINDSOR\_PUBLIC\_LIBRARY\_FACEBOOK\_PAGE

WORD: 4.2.10.LIBRARY\_EVENTS\_IN\_THE\_WINDSOR\_COMMUNITY\_CALENDAR

WORD: 4.2.9.RECOGNITION\_OF\_LOCAL\_ARTISTS

PDF: 4.2.1.POET\_LAUREATE\_ACTION\_TAKEN\_BY\_TOWN\_COUNCIL.PDF

PDF: 4.2.2.EXAMPLES\_OF\_ARTS\_AND\_CULTURE\_INCLUDED\_IN\_PRINTED\_MUNICIPAL\_MARKETING

PDF: 4.2.1.POET\_LAUREATE\_AGENDA\_ITEM\_SUMMARY\_AND\_GUIDELINES.PDF

**Documentation Details:** 4.2.1.Poet\_Laureate\_Action\_Taken\_by\_Town\_Council is a scan of the Town Council actions taken showing the approval of the establishment of a poet Laureate

4.2.1.Poet\_Laureate\_Agenda\_Item\_Summary\_And\_ Guidelines is the Agenda Item Summary from the Town Council Meeting along with the Guidelines and Selection Process of a poet laureate

4.2.2.Examples\_of\_Arts\_and\_Culture\_Included\_in\_Printed\_Municipal\_Marketing includes a scan of an advertisement from the Winter 2025 issue of "There's a lot to do in Windsor!" listing a collection of cultural and arts related events. There's a lot to do in Windsor! is available both in print and online

4.2.2.There's \_A\_Lot\_To\_Do\_In\_Windsor\_Cover\_Winter\_2025 is a scan of one of the most recent covers of the town magazine which is available both in print and online. 4.2.9.Recognition\_of\_Local\_Artists describes the process through which local artists are recognized at a biannual art show at the Windsor Town Hall. 4.2.10.Library\_Events\_in\_There's \_a\_lot\_to\_do\_in\_Windsor is a collection of screenshots taken of Library events included in the Windsor publication, There's a lot to do in Windsor, available in print and online. 4.2.10.Library\_Events\_in\_the\_Windsor\_Community\_Calendar is a collection of screenshots of some of the library events included in Windsor's online community calendar.

4.2.10.Library\_Events\_on\_Windsor\_Public\_Library\_Facebook\_Page is a collection of screenshots of Library events that have been posted on the Windsor Public Library & Wilson Branch Facebook page.

**Partners:** 4.2.1 (Establish a Poet Laureate): None 4.2.2 (Include arts and culture in publicly available municipal marketing): None 4.2.9 (Establish an annual recognition program for local artists): The Windsor Palette and Brush Club is responsible for organizing the art show as well as determining which artists will be recognized and what art will be displayed. Our role in the recognition process is to provide municipal space at the Town Hall and municipal staff time to assist in taking down and hanging artwork. 4.2.10 (Support arts and cultural activities offered at your local library): None

**Additional Information:** 4.2.2: There's a lot to do in Windsor! is a seasonal publication put out by the town to advertise community events and programs. It is both a source of information on arts and cultural events as well as an example of local artwork. The cover art is always a photograph provided by local photographer, Dr. Leonard Hellerman. 4.2.10: The events included in the documents are only a sample of what has been posted to or included in the various resources. Library events have been included in There's a lot to do in Windsor! since it was first printed and library events have been posted online to Facebook and the community calendar for years.

# 5. Dynamic and Resilient Planning

# **5.2 Adapt Permitting Process to Promote Sustainable Development**

20 Points

**Approved Information:** 5.2.3.a: Establish or amend your municipal policy for pre-application review (10 points) 5.2.3.b: Review town processes for permitting and create a Development Review Manual (10 points)

#### **Supporting Documentation:**

PDF: 5.2.3.A. DESCRIPTION\_OF\_PRE-APPLICATION\_REVIEW\_PROCESS
PDF: 5.2.3.B.CITIZEN'S\_GUIDE\_TO\_TP&ZC\_GENERAL\_PROCEDURES

**Documentation Details:** 5.2.3.a.Description\_of\_Pre-Application\_Review\_Process includes a description of Windsor's weekly Development Team meeting. There is both text and a screenshot of the information on the Town website. There is also a hyperlink to the page.

5.2.3.b.Citizen's\_Guide\_to\_TP&ZC\_General\_Procedures contains screenshots taken of the Citizen's Guide to TP&ZC: General Procedures that is hosted on the town website. The Guide describes the steps to apply for the Windsor planning and zoning process, including a description of the Development Team meeting on the second page. The page can be found at https://townofwindsorct.com/planning/citizens-guide-to-the-town-planning-zoning-commission/general-procedures/

**Partners:** 5.2.3.a. (Municipal policy for pre-application review): None 5.2.3.b. (Review town processes for permitting and create a Development Review Manual): None

#### **5.3 Develop Agriculture-Friendly Practices**

30 Points

**Approved Information:** 5.3.1. Adopt land use policies and regulations that promote and support active agricultural uses (20 points) 5.3.3. Develop a Transfer or Purchase of Development Rights program (10 points)

#### **Supporting Documentation:**

WORD: 5.3.3.PLANNING\_AND\_ZONING\_REGULATIONS\_ALLOWING\_FOR\_TRANSFER\_OF\_DEVELOPMENT\_RIGHTS

WORD: 5.3.3.DESCRIPTION\_OF\_TRANSFER\_OR\_PURCHASE\_OF\_DEVELOPMENT\_RIGHTS\_PROGRAM

PDF: 5.3.1 AGRICULTURE-FRIENDLY REGULATIONS.PDF

**Documentation Details:** 5.3.1 Agriculture-Friendly Regulations contains two sections of the Town of Windsor's zoning regulations pertaining to agricultural activities and uses. The first page of this document includes a brief description on how these regulations promote and protect agricultural uses. 5.3.3.Planning\_and\_Zoning\_Regulations\_Allowing\_for\_Transfer\_of\_Development\_Rights contains screenshots from the Town of Windsor's zoning regulations including section 4.5.8 Transfer of Residential Density and 15.2.8 Transfer of Non-Residential Coverage 5.3.3.Description\_of\_Transfer\_or\_Purchase\_of\_Development\_Rights\_Program describes sections 4.5.8 and

5.3.3.Description\_of\_Transfer\_or\_Purchase\_of\_Development\_Rights\_Program describes sections 4.5.8 and 15.2.8 of Windsor's zoning regulations. Transfer of Non-Residential Coverage, was adopted as section 2.4.15R 6/11/1993 and became the current section in 2008. (Policy still current and relevant)

**Partners:** 5.3.1 (Adopt land use policies and regulations that promote and support active agricultural use): None 5.3.3 (Develop a Transfer or Purchase of Development Rights program): None

**Additional Information:** Section 4.4.7 of the zoning regulations, Raising of Small Livestock became effective on 4/4/2014. Section 10, Agricultural Zone, was adopted 9/16/1955 and was updated most recently on 4/14/2012 in order to change outdated regulations. (Policy still current and relevant)

# 6. Clean and Diverse Transportation Systems and Choices

# **6.1 Implement Complete Streets**

5 Points

**Approved Information:** 6.1.2: Have at least one municipal elected official and/or staff member and/or members of relevant commissions participate in a Complete Streets training (5 points)

# **Supporting Documentation:**

PDF: 6.1.2.INFORMATION\_ON\_COMPLETE\_STREETS\_TRAININGS.PDF

PDF: 6.1.2.SAFE TRANSPORTATION FOR EVERY PEDESTRIAN & COMPLETE STREETS FLYER.PDF

PDF: 6.1.2.SPEED MANAGEMENT - DEVELOPING & USING YOUR TOOLKIT FLYER.PDF

**Documentation Details:** 6.1.2.Information\_on\_Complete\_Streets\_Trainings includes details about the Complete Streets trainings and workshops attended by staff 6.1.2. New Action Credit. Have at least one municipal elected official and/or staff member and/or members of relevant commissions participate in a Complete Streets training. Suzanne Choate participated in trainings in 2023. The flyers from each of the trainings has also been provided.

**Partners:** 6.1.2 (Have at least one municipal elected official and/or staff member and/or members of relevant commissions participate in a Complete Streets training): None

7. Renewable and Efficient Energy Infrastructure and Operations			
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## 7.9 Participate in and Promote the C-PACE Program

10 Points

Approved Information: 7.9.2 Host a workshop for C-PACE (10 Points)

#### **Supporting Documentation:**

PDF: 7.9.1.ADOPTED\_CPACE\_RESOLUTION.PDF

PDF: 7.9.1.TOWN\_COUNCIL\_APPROVAL\_OF\_RESOLUTION.PDF

PDF: 7.9.2.WINDSOR PRESENTATION.PDF

PDF: 7.9.2.WINDSOR BDL CPACE FLYER (1).PDF

IMAGE: 7.9.2.CPACE FLYER.JPG

**Documentation Details:** 7.9.1.Adopted\_CPACE\_ Resolution is the scanned resolution adopted by the Windsor Town Council. 7/18/25 7.9.1.Town\_Council\_Approval\_of\_Resolution is a copy of the Town Council actions taken to approve the C-PACE Resolution. 7/18/25 7.9.2.Windsor Presentation is the scanned presentation on C-PACE. 7/18/25 7.9.2.Windsor BDL CPACE Flyer is the flyer from the host promoting the event. 7/18/25 7.9.2.CPACE Flyer is the flyer promoting the event. 7/18/25

**Partners:** 7.9.1 Pass a Municipal Resolution to opt-in to C-PACE: (None) 7.9.2 Host a workshop for C-PACE: (Worked with the Bradley Development League)

**Additional Information:** 7.9.1 Pass a Municipal Resolution to opt-in to C-PACE: (None) 7.9.2 Host a workshop for C-PACE: (None)

# 8. Inclusive Engagement, Communication and Education

# **8.3 Train Municipal Representatives**

5 Points

Approved Information: 8.3.2a (5 points)

Supporting Documentation: WORD: 8.3.2.A. IWWC TRAINING

**Documentation Details:** 8.3.2.a. IWWC Training contains the list of three commissioners that attended the training and their date of completion, as well as a brief description of the training.

Partners: 8.3.2.a (Trainings): None

# 9. Strategic Materials Management

# 9.4 Compost Organic Waste

15 Points

**Approved Information:** 9.4.1 (15 Points)

# **Supporting Documentation:**

PDF: 9.4.1.TOWN\_OF\_WINDSOR\_COMPOSTING\_FLYER

IMAGE: 9.4.1.TOWN\_OF\_WINDSOR\_WEBSITE\_SCREENSHOT\_1
IMAGE: 9.4.1.TOWN\_OF\_WINDSOR\_WEBSITE\_SCREENSHOT\_2

**Documentation Details:** 9.4.1.Town\_of\_Windsor\_Website\_Screenshot\_1(Hyperlink: https://townofwindsorct.com/public-works/residential-food-waste-drop-off/) 9.4.1.Town\_of\_Windsor\_Website\_Screenshot\_2 9.4.1.Town\_of\_Windsor\_Composting\_Flyer

Partners: 9.4.1. Provide an opportunity for food and/organic waste collection at your transfer station (None)

# 10. Optimal Health and Wellness Opportunities

## 10.4 Develop and Promote Community Growing Spaces

15 Points

Approved Information: 10.4.1 (15 points)

#### **Supporting Documentation:**

PDF: 10.4.1.PHOTOS\_OF\_COMMUNITY\_GROWING\_SPACES\_NORTHWEST\_PARK\_COMMUNITY GARDENS

PDF: 10.4.1.PHOTOS\_OF\_COMMUNITY\_GROWING\_SPACES\_NORTHWEST\_PARK\_DEMONSTRATION\_GARDENS

 ${\tt PDF:} \ \underline{10.4.1.COMMUNITY\_GARDENS\_SIGN-UP\_FROM\_WINDSOR\_COMMUNITY\_CALENDAR}$ 

PDF: 10.4.1.COMMUNICATION\_DESCRIBING\_COMMUNITY\_GARDENS\_AND\_RELATED\_OUTREACH

WORD: 10.4.1.POLICIES FOR COMMUNITY GROWING SPACES

WORD: 10.4.1.ORGANIC DEMONSTRATION GARDEN PLANS

WORD: 10.4.1.DESCRIPTION OF COMMUNITY GROWING SPACES

IMAGE: 10.4.1.EXAMPLES OF EVENTS HELD AT ORGANIC DEMONSTRATION GARDENS.PNG

**Documentation Details:** 10.4.1.Photos\_of\_Community\_Growing\_Spaces\_Northwest\_Park\_Community Gardens contains photos of the Community Gardens at Northwest Park, including three pictures of groups tending to plots. 10.4.1.Photos\_of\_Community\_Growing\_Spaces\_Northwest\_Park\_Demonstration\_Gardens contains photos of the Organic Demonstration Gardens at Northwest Park, including two photos of volunteers and tour groups and several images of plants. 10.4.1.Community\_Gardens\_Sign-up\_from\_Windsor\_Community\_Calendar contains screenshots of events from the Windsor Community Calendar announcing the ability to rent Community Garden plots.

10.4.1.Communication\_Describing\_Community\_Gardens\_and\_Related\_Outreach contains a series of emails describing the Community Gardens and the Organic Demonstration Garden. They include descriptions of the plants in the gardens, the use of the gardens, and the types of outreach performed regarding the gardens. 10.4.1.Policies\_for\_Community\_Growing\_Spaces is a copy of the policies residents must agree to in order to rent a Community Garden plot. 10.4.1.Organic\_Demonstration\_Garden\_Plans is a copy of the 2022 plans for the Organic Demonstration Gardens. It is similar to previous years' plans.

10.4.1.Description\_of\_Community\_Growing\_Spaces is a description of Windsor's community growing spaces, including what they are used for, what's being grown in them, and what type of outreach was performed to communicate their existence and purposes to residents.

10.4.1.Examples\_of\_Events\_Held\_at\_Organic\_Demonstration\_Gardens contains screenshots of Facebook postings of events taking place at the Organic Demonstration Garden. 10.4.1. Rolling Credit. Develop and promote inclusive spaces and programs that provide opportunities for residents to engage in local farming, gardening, or other forms of horticulture or plant cultivation. The Community Gardens have been around since 4/1/2000. The Organic Demonstration Garden has been around approximately the same amount of time. Both gardens are still relevant; they are in use every year. (Policy still current relevant)

**Partners:** 10.4.1 (Develop and promote inclusive spaces and programs that provide opportunities for residents to engage in local farming, gardening, or other forms of horticulture or plant cultivation): For the Community Gardens, none. 10.4.1 (Develop and promote inclusive spaces and programs that provide opportunities for residents to engage in local farming, gardening, or other forms of horticulture or plant cultivation): There is some partnership with the UConn Master Gardeners program for the care and keeping of the Organic Demonstration Gardens.

**Additional Information:** These items are still relevant as the community continues to utilize the gardens and the Town promotes programs for education on gardening.

# 11. Healthy, Efficient and Diverse Housing

#### 11.2 Grow Sustainable and Affordable Housing Options

10 Points

**Approved Information:** 11.2.2 (10 points)

## **Supporting Documentation:**

PDF: <u>11.2.2 2023 AFFORDABLE HOUSING APPEALS LIST</u>
PDF: <u>11.2.2 2024 AFFORDABLE HOUSING APPEALS LIST</u>

**Documentation Details:** 11.2.2: Windsor was 7.05% affordable in 2023 and 7.38% affordable in 2024, showing a 0.33% increase in affordability from 2023 to 2024. See attached affordable housing appeals lists for documentation

Partners: None

# 12. Effective, Compassionate Homelessness Prevention

## 12.1 Strengthen Municipal Workforce Capacity to Address Homelessness

15 Points

Approved Information: 12.1.1a (5 points) 12.1.1b (10 points)

#### **Supporting Documentation:**

PDF: 12.1.1.A.MUNICIPAL LIAISONS

PDF: 12.1.1.B HOMELESSNESS TRAININGS

**Documentation Details:** 12.1.1.a. Municipal\_Liasons\_for\_Homeless\_Services contains a list of the municipal liaisons for homeless services in Windsor as well as a hyperlink to where the information can be found on the Town website. 12.1.1.b. Trainings\_Attended\_by\_Homeless\_Services\_Liaisons contains information on the trainings attended by Windsor's homeless services liaisons on topics related to homelessness to date.

**Partners:** 12.1.1.a (Designate a municipal employee, elected leader, other individual officially designated by the municipality, or group of such individuals to serve as the liaison for homeless services in your municipality): None 12.1.1.b (Have your designated municipal liaison for homelessness participate in one or more trainings related to addressing homelessness): None

## 12.2 Increase Public Awareness and Support for Efforts to End Homelessness

5 Points

Approved Information: 12.2.2 (5 points)

# **Supporting Documentation:**

PDF: 12.2.2.HOMELESSNESS RESOURCE PAGE

WORD: 12.2.2 DESCRIPTION OF ONLINE RESOURCE AND COMMUNICATION

**Documentation Details:** 12.2.2.Homelessness\_Resources\_Page contains screenshots of the Homeless Resources page provided by Windsor Social Services online. The resources include a step by step process for those experiencing homelessness to get help as well as a list of caseworkers in the Social Services department that they can contact and a series of other resources they might be in need of. 12.2.2.Description\_of\_Accessing\_Online\_Resource\_and\_Communication contains a description of how to access the web resource, a hyperlink to the resource, how it was communicated to staff, and how it will be communicated to residents.

**Partners:** 12.2.2 (Develop and post information on your municipality's website or other platforms that includes guidance and resources for individuals or families experiencing homelessness and/or housing instability): None

**Additional Information:** Hyperlink to homelessness resources: https://townofwindsorct.com/social-services/homeless-resources/

#### 12.4 Provide or Mobilize Resources to Address Homelessness

25 Points

Approved Information: 12.4.1 (10 points) 12.4.2 (15 points)

#### **Supporting Documentation:**

WORD: 12.4.2.WORKSHEET\_2

PDF: 12.4.1 SOCIAL SERVICES DEPARTMENT BUDGET

PDF: 12.4.1\_WORKSHEET\_1

**Documentation Details:** 12.4.2. Worksheet\_2 is the worksheet required for action 12.4.2. It lists the locations in town available for confidential CAN appointments if a resident were to need one. 12.4.1. Worksheet\_1 is the worksheet required for action 12.4.1. It contains a description of the funding provided to families in need of assistance when facing potential homelessness. This funding generally comes through the Social Services department from the Windsor Food and Fuel Bank. Occasionally this funding is supplemented by Social Services funding. 12.4.1. Social\_Services\_Department\_Budget is a copy of the Social Services Department budget demonstrating the adopted funding for FY25 and FY26. This funding is occasionally used to supplement funding from The Windsor Food and Fuel Bank.

**Partners:** 12.4.1 (Commit dedicated funding to directly address and prevent homelessness): The Windsor Food and Fuel Bank provides the funding, but it can be accessed/applied for through the Windsor's Social Services Department. 12.4.2 (Ensure that individuals experiencing literal homelessness within your municipality have locations where they can safely access services and stay 24 hours a day, especially in extreme weather): None