



Action Change Summary

2020-2021

2021 Action Revisions: Overview

- Edits made annually
- Reflect feedback from municipalities, reviewers, stakeholders, and staff
- Both substantive and clarifying revisions made
- Added worksheets for submission clarity and organization
- Actions have been renumbered for 2021; listed in action change summary as OLD/[NEW](#)

2021 Action Revisions: Summary

- 1.3.1/[2.3.1](#): Removed target sector requirement; added submission requirements
- 1.3.2/[2.3.2](#): Added submission requirements
- 2.4.1/[3.4.1](#): Removed option to submit inventory without using Sustainable CT template
- 2.4.4c/[3.4.4c](#) (NEW)—
 - Improve existing open space parcels
- 2.4.4d/[3.4.4d](#) (NEW)—
 - Establish an open space acquisition fund
- 2.5.2/[3.5.2](#): Examples of ways to integrate inventory into planning documents provided
- 2.8.1a/[3.8.1a](#): Added requirement to choose target audiences; added choice list of LID practices; changed and added new submission requirements

2021 Action Revisions: Summary

- 2.8.1b/3.8.1b: Changed and added submission requirements
- 2.8.1c/3.8.1c (NEW) –
 - Have municipal employees attend training on LID practices
- 2.8.2a/3.8.2a (NEW) –
 - Implement a municipal policy/practice of distributing LID education materials
- 2.8.2b/3.8.2b: Added strategies for promoting LID in municipal regulations
- 2.8.2c/3.8.2c (NEW) –
 - Adopt a policy stating municipal construction projects must use LID
- 2.8.3b/3.8.3b: Added minimum requirements for maintenance plan
- 2.8.3d/3.8.3d (NEW) –
 - Reduce impervious area compared to a baseline year

2021 Action Revisions: Summary

- 2.10.1a/[3.10.1a](#): Added requirement to review Zoning and Subdivision Regulations
- 2.10.1b/[3.10.1b](#): Added requirement that plans must be adapted for your municipality
- 3.1.2/[4.1.2](#): Added requirement to provide date of last update to CTVisit profile
- 4.1/[5.1](#): Removed section on integrating sustainability into zoning; sustainable zoning now integrated into specific actions (e.g. new 11.3)
- 4.1.1b/[5.1.1b](#): Sustainability concepts refined and reduced from 11 to 7
- 4.1.1c/[5.1.1c](#) (NEW)—
 - Engage in public outreach and participation on planning issues
- 4.3.5/[5.3.5](#): Moved 'open space' fund option to another action
- 4.3.6/[5.3.6](#): Pulled out to be a new stand-alone action on community gardens

2021 Action Revisions: Summary

- 5.1.6/[6.1.6](#): Differentiated points for spot and area-wide improvements
- 5.4.2/[6.4.2](#) (NEW) –
 - Have municipal officials/staff attend vehicle electrification training
- 5.4.3/[6.4.3](#): Option to replace 25%+ of non-emergency passenger vehicles with hybrids
- 5.4.4/[6.4.4](#): Identify areas in town with characteristics to host EV charging
- 5.4.5/[6.4.5](#): Include explanation of EV charging location if not sited on municipal property
- 5.5.2/[6.5.2](#): Added requirement to include an experiential, on-bicycle component
- 5.5.3/[6.5.3](#): Added components to conduct community engagement and training; added minimum audit requirements
- 6.1/[7.1](#): Use of ENERGYSTAR Portfolio Manager required; submission requirement changed to two full years of data within past three years

2021 Action Revisions: Summary

- 6.2.1b/7.2.1b: Added option to use different baseline years for different buildings
- 6.3.1/7.3.1: Added requirements to submit building description & upgrade approach
- 6.4.1/7.4.1 (NEW)—
 - Complete the Sustainable CT action: Benchmark and Track Energy Use
- 6.4.2/7.4.2: Removed requirement to purchase/install Class I clean energy sources
- 6.5.2c/7.5.2c: Added requirement to identify strategies toward energy use reduction goals
- 6.7/7.6: Separated out requirement to conduct inventory + assessment; removed requirement to create a plan
- 7.3/8.3: Added requirements for all trainings; removed equity training option

2021 Action Revisions: Summary

- 7.3.1c/[8.3.1c](#) (NEW)—
 - Send land use/planning and zoning commissioners to attend a training on fair housing and/or other housing-related topics
- 7.5/[9.1](#): Submission requirement changed to two full years of data within past three years
- 7.8/[9.4](#): Added requirement to submit plan for future events to show efforts are ongoing
- 8.1.1/[11.1.1](#) (NEW)—
 - Create a housing committee
- 8.1.2/[11.1.2](#): Added requirement to present data at community conversation
- 8.1.3/[11.1.3](#): Changed housing needs assessment to affordable housing plan with four components (including housing needs assessment); changed components required in plan

2021 Action Revisions: Summary

- 8.1.4/11.1.4: Added requirements for presenting and distributing affordable housing plan
- 8.2.3/[11.2.3](#) (NEW)—
 - Commit dedicated funding to affordable housing development

2021 Action Clarifications: Summary

- 2.1.1/[3.1.1](#): Clarified points per education program
- 2.2/[3.2](#): Noted watershed plan need and definition
- 2.7/[3.7](#): Differentiated water conservation and watershed protection education
- 2.8.2/[3.8.2](#): Added detail to submission requirements
- 3.1.1a/[4.1.1a](#): Emphasized submission of more than one type of cultural asset in map
- 3.2.2/[4.2.2](#): Noted that links to municipal library events do not satisfy requirement
- 4.5.1/[5.5.1](#): Clarified that multiple assets must be identified; clarified points per # assets
- 5.1.6/[6.1.6](#): Clarified that projects required under ADA are not eligible for points
- 5.3.1/[6.3.1](#): Clarified points available per status
- 5.5.3/[6.5.3](#): Clarified bike/walk audit requirements

2021 Action Clarifications: Summary

- 7.3.1/[8.3.1](#): Clarified requirements for sending town commissioners to trainings
- 7.5/[9.1](#): Data-posting and worksheet completion guidelines clarified
- 7.7.1/[9.3.1](#): Clarified submission requirements to emphasize need for evidence of program implementation and partnerships
- 7.9/[10.2](#): Differentiated health impact assessments and community health needs assessments
- 7.10.2/[10.3](#): Photo submission guidelines clarified to include location

Worksheets Added for 2021: Summary

- 1.2.2/[2.2.2](#): Sustainable purchasing policy worksheet
- 1.4.1/[2.4.1](#): Worksheet for describing roundtable discussions
- 1.5.1/[2.5.1](#): Sustainable jobs assessment worksheet
- 2.2.3/[3.3.3](#): Action plan worksheet
- 2.4.2/[3.4.2](#): Resource prioritization worksheet
- 2.4.3/[3.4.3](#): Open space preservation plan worksheet
- 2.8/[3.8](#): Event discussion worksheet, LID worksheet, Codes and Ordinances worksheet, maintenance plan worksheet
- 3.1.1b/[4.1.1b](#): Tourism/cultural asset worksheet
- 3.3.1b/[4.3.1b](#): Creative Placemaking Plan worksheet

Worksheets Added for 2021: Summary

- 4.4.1/[5.4.1](#): Climate vulnerability assessment worksheet
- 4.4.2/[5.4.2](#): Secondary impacts worksheet
- 4.5.2/[5.5.2](#): Asset viability assessment worksheet
- 5.1.3/[6.1.3](#): Complete streets policy worksheet
- 5.1.6/[6.1.6](#): Complete streets project worksheet
- 5.5.3/[6.5.3](#): Bike/walk audit worksheet
- 5.5.4/[6.5.4](#): Bike/walk plan worksheet
- 5.5.5/[6.5.5](#): Transportation needs assessment worksheet
- 6.6.1a/[6.6.1a](#): Fleet inventory worksheet
- 7.2.1a/[8.2.1a](#): Communications strategy worksheet

Worksheets Added for 2021: Summary

- 7.4.2/[10.1.2](#): Community food assessment report worksheet
- 7.4.4/[10.1.4](#): Community food action plan worksheet
- 7.6.2d/[9.2.2d](#): SMART program worksheet
- 7.9.2/[10.2.1](#): Health impact assessment worksheet
- 7.10.1/[10.3.1](#): Tobacco use data worksheet
- [12.1.3](#): Community conversation/forum worksheet